



Easy Rider Advisory Board Action Minutes (DRAFT)

Meeting Date/Time: Wednesday, September 9, 2020 @ 4 pm virtually via Zoom

Members Present: Claire Miller, Allen Stutts, Kim Tyler, Robert (Bob) Warren, Ellen Perry, Kevin Shields, Helen Clark

Members Absent:

Transit Staff Members: Mark Rodgers, Angie Steele

TOCH Staff Members: Amy Harvey

Visitor(s): Alison Smith, Hugh (Skip) Proctor

Agenda Item	Discussion Point	Motions	Votes/Actions
CALL TO ORDER	<ul style="list-style-type: none">Bob Warren called the meeting to order at 4 pm.	<ul style="list-style-type: none">Allen Stutts made a motion to amend the July minutes to include the following: The Partners Committee appointed both Kim Tyler and Ellen Perry to serve on the EZRAC. Anita Badrock, HRD Partner performed the swearing in for Kim Tyler during the meeting. Anita Badrock also performed the swearing in for Ellen Perry prior to the meeting. The motion was seconded by Ellen Perry. The motion passes.	Claire Miller, Allen Stutts, Kim Tyler, Bob Warren, Ellen Perry, Kevin Shields, Helen Clark voted with a verbal yes vote.

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		<ul style="list-style-type: none"> • Kevin Shields made a motion to approve the August minutes with the following amendment: the next meeting date is August 9 not August 12. The motion was seconded by Allen Stutts. The motion passes. 	<p>Claire Miller, Allen Stutts, Kim Tyler, Bob Warren, Ellen Perry, Kevin Shields, Helen Clark voted with a verbal yes vote.</p>
<p>EZ RIDER LEAD SUPERVISOR'S REPORT</p>	<p>EZRAC initiatives</p> <ul style="list-style-type: none"> • Service Hours: <ul style="list-style-type: none"> ○ As many may have heard, the State announced Tuesday that it will move into phase 2.5 Friday evening. While it is good to hear that the State is making adjustments, we are not planning any immediate changes to our services or safety protocols based on this announcement. ○ Reset speed factor in Trapeze from 35 mph to allow operators more time to get to where they're going. ○ Changed the route system from triangular to auto populate. Will evaluate the on time performance as a result. • CHT Safety Initiatives: <ul style="list-style-type: none"> ○ CHT continues to have all the same safety precautions and protocols in place with the addition of one new one. CHT is implementing a temperature screening device. Everyone who enters the building will be required to have their temperature checked prior to entry. • New Uniforms: <ul style="list-style-type: none"> ○ New uniforms have arrived. New colors for operators are blue shirts and gray shirts. Supervisor shirt are: tan shirts and green shirts. • August: total trips-2421, cancelations: 931, no-shows-85 		

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OTHER BUSINESS	<ul style="list-style-type: none"> • Hugh (Skip) Proctor was confirmed by the Partners Committee and was sworn in by Anita Badrock at the EZRAC meeting. • Ellen Perry reported that wheelchairs are not allowed to board FR buses at Franklin Street bus stop. Mark will let Travis know. • Kim Tyler asked if EZ Rider would be available to take people to the Seymour Center for early voting. Alison Smith mentioned that staff and the BOE will be onsite to assist with the early voting process. There will be more parking spaces available. • Mark will look into providing transportation to all of the early voting sites. • Helen Clark asked Mark to remind the operators to cover their noses with their masks. • Can we have alerts sent to just EZ Rider customers? Mark will look in to that option. Alison Smith volunteered to help advertise our announcements. • Can we use our voicemail greeting system to make EZ Rider announcements. Mark will check to see if that's possible. • Check with Jeffrey Sullivan on the status email reservations. • The group welcomed Skip Proctor to the EZRAC and said so long to Kevin Shields and thanked him for his service. 		
ADJOURNMENT		The meeting was adjourned at 5 pm.	

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NEXT MEETING		September 9, 2020	