



Draft- Human Services Advisory Board Action Minutes

Meeting Date/Time: Virtual Meeting, April 30, 2020/6:00pm

Members Present: Mary Andrews, Carolyn Fanelli (Chair), Kate Henz, Amy Liu (Vice-Chair), Josh Ravitch and Mychal Weinert

Members Absent: None

Staff and Others Present: Jackie Thompson and Sarah Vinas

Agenda Item	Discussion Point	Motions	Votes/Actions
OPENING			
Call to Order	The Chair called the meeting to order at 6:00 p.m. The Chair acknowledge that this was a Virtual Meeting and Ms. Cordelia Heaney, Executive Director from the Compass Center has signed up to speak.		
Roll Call	All members were present. There were no Petitions from the public.		
Approval of Agenda		Josh Ravitch made and Kate Henz seconded a motion to approve the agenda.	The motion was adopted unanimously (6-0).
Approval of Minutes: March 2, 2020 Draft Action Minutes. March 9, 2020 Draft Action Minutes		Mychal Weinert made and Kate Henz seconded a motion to approve the March 2, 2020 Draft Action Minutes. Amy Liu made and Mychal Weinert seconded a motion to approve the March 9, 2020 Draft Action Minutes.	The motion was adopted unanimously (6-0). The motion was adopted unanimously (6-0)

Update on Human Services COVID-19 Response Efforts	Jackie Thompson and Sarah Vinas gave an overview of the Town's Human Services Response Efforts Related to COVID-19 (see attached).		
OLD BUSINESS			
Agenda Item	Discussion Point	Motions	Votes/Actions
None to Discuss			
NEW BUSINESS			
FY20-21 Human Services Allocation Discussion	<p>Cordelia Heaney, Executive Director, Compass Center for Women and Families, thanked the Board for their FY20 Allocation and gave an update on the programs and services at the Compass Center. Carolyn thanked Ms. Heaney for the update.</p> <p>Carolyn Fanelli explained that the Board held their last public hearing with the agencies on March 9th and was scheduled to begin the allocation discussion on March 23rd but due to COVID-19 the meeting was cancelled.</p> <p>Carolyn thanked the Board members for completing their individual scoring rubric and submitting them to Jackie. Carolyn provided an overview of the consolidated funding rubric, which included detailed information about the board's scoring and recommended funding amounts. If four or more board members recommended \$0 for an agency, then \$0 was put in the</p>	<p>Mychal Weinert made and Kate Henz seconded a motion to approve the Human Services Funding Recommendation (attached).</p> <p>Amy Liu made and Mary Andrews seconded a motion to for the funding justifications be the same</p>	<p>The motion was adopted unanimously (6-0).</p> <p>The motion was adopted unanimously (6-0).</p>

	<p>DRAFT final recommendation column. For all other agencies, the average of what members recommended for funding was included in the draft recommendation.</p> <p>The Board was asked to think about the following as they discussed the funding recommendations:</p> <ul style="list-style-type: none">- The smaller awards- The balance of recommended awards by sector- The number of community impact awards to recommend <p>The Board discussed the impacts of COVID-19 on agencies' programs and services and suggested some agencies may not be able to complete their scope of work outlined in the FY21 application. The Board also suggested that the staff should have discretion to adjust the funded agencies' work statements as needed for COVID-19 response efforts, and other programmatic/service adjustments needed due to COVID-19.</p> <p>The Board decide to recommend the two Community Impact awards.</p> <p>The Board reviewed in details the 15 proposed funding awards under the amount of \$5,000.</p>	<p>as those compiled last year and add a statement allowing the Board to reconvene and reallocate funding if agencies cannot provide the program and services outlined in their FY21 Outside Agency Application.</p>	
--	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

	<p>The Board made final adjustments to their funding recommendations and developed justifications for the applicants receiving reduced or no funding.</p> <p>Sarah Vinas and Jackie Thompson thanked the members of the HSAB for their dedication and hard work.</p>		
ADJOURNMENT	The meeting adjourned at 7:45p.m.	Amy Liu moved and Mychal Weinert seconded a motion to adjourn.	The motion was adopted unanimously (6-0).
Next Meeting –August 4, 2020			