
Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

I Agree

kylehabbott@gmail.com

Email Address

Kyle

First Name

Middle Initial

Abbott

Last Name

230 Valley Park Dr

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (785) 282-0982

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Town Council: Eligible

Which Board is your First Choice? *

Town Council

How did you find out about this opportunity? (select all that apply)

Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

Non-Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Over my career, I have been involved with a variety of governmental bodies at the campus, state, and federal level that have shaped my perspective. I believe local government is the best place to make significant change for citizens since it's the most responsive and representative government for citizens. I believe this representation matters, a perspective backed by research. As a public policy scholar, I believe all legislative bodies need to embrace evidence-based practices to ensure constituents receive the level of services they want and need in the most equitable and efficient manner possible. I'm also a first generation college graduate and Ph.D. student at UNC-CH. I understand the needs and wants of the student and young professional populations of the Town. I understand there are barriers to success for many in underprivileged groups and local governments certainly have a role to play in eliminating those barriers. My master's degree is in public administration with an emphasis in local government management (University of Kansas) so I understand how local governments operate and how to work with agencies to achieve the outcomes we desire for the community.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I served as a communications aide to a U.S. Senator, so I have a keen understanding of how to communicate complex issues in an accessible way. As an intern for the U.S. House of Representatives, I assisted constituents in communications with federal agencies to help them receive the services they needed and were entitled. As Chief of Staff for the House Appropriations Committee, I understand the importance of building coalitions to solve problems to benefit the community. I have significant experience in budget and policy formulation from my time working in the Kansas House of Representatives. During the 2017 legislative session, we were tasked with repairing an over \$1 billion shortfall which took patience, compromise, and creativity. For example, I have worked on issues as disparate as education (my graduate field), transportation, criminal justice (assisted in developing and passing a prison reform plan), climate change, and social services. I spent significant time meeting with cabinet officials to develop a plan to repair the state mental health system after years of it being ignored. These experiences have piqued my interest in a variety of issues and allowed me to look through many lenses: equity, efficiency, effectiveness, and experience (both my own and residents'). I'm eager to learn more about all the issues facing our Town and believe I have the skills, experience, and motivation to make a positive impact on the Town of Chapel Hill, my adopted home.

[Resume.docx](#)

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

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Ethnicity *

Caucasian/Non-Hispanic

Gender *

Male

If other, please describe:

Please select your age from the following list. *

25-34

Graduate student _____

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

I Agree *

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Kyle T. Abbott

Address: 214 Abernethy Hall, University of North Carolina at Chapel Hill, Chapel Hill, NC 27599
Phone: (785) 282-0982 | Email: Kyleta@live.unc.edu

Education

Doctor of Philosophy | University of North Carolina at Chapel Hill | May 2022 (anticipated)

- Research focus - Education policy, school finance and economics of education

Bachelor of General Studies in Economics | University of Kansas, Lawrence, KS | May 2016

- Business Minor

Master of Public Administration | University of Kansas, Lawrence, KS | May 2015

- Harder-Harkins Scholarship Recipient

Bachelor of Science in Political Science | Kansas State University, Manhattan, KS | December 2012

Experience

Graduate Teaching Assistant | University of North Carolina at Chapel Hill | August 2017 - Present

- Courses - PLCY 220: American Politics and Public Policy (fall 2017-spring 2018), PLCY 101: Making Public Policy (fall 2018, spring 2020), PLCY 460: Quantitative Analysis in Public Policy (spring 2018 - fall 2019)
- Hold weekly office hours to assist students on papers, other assignments
- Lecture an undergraduate course as needed

Graduate Assistant | University of North Carolina System | June 2018 - August 2018

- Act as a researcher in the Division of Strategy and Policy on a variety of higher education issues, including financial aid and curriculum
- Meet with think tanks and other organizations to develop research projects
- Draft presentations and policy briefs for senior staff

Chief of Staff | State Representative and Appropriations Chairman Troy Waymaster | January 2017 - August 2017

- Briefed members on state budget
- Assisted in managing floor debate on appropriations bills, including briefing the chairman on floor amendments
- Liaised with cabinet-level state agencies regarding budget requests and fiscal issues
- Drafted press releases for Chairman Waymaster
- Assisted constituents in working with state agencies on casework

Graduate Research Assistant | University of Kansas | September 2015 - April 2016

- Assisted interdisciplinary research team in exploring local climate change mitigation policies
- Drafted the literature review for the final research product

Regional Field Director | Lynn Jenkins for Congress, Topeka, Kansas | August 2014 - November 2014

- Coordinated campaign activities in five counties in Kansas's 2nd Congressional District
- Represented Congresswoman Jenkins at forums and other community events
- Aided in managing confidential voter and polling database

**Communications Intern | Washington, DC Office of Senator Jerry Moran (R-KS)
| May 2014 - August 2014**

- Drafted press releases, media advisories, social media posts, and op-eds for the Senator
- Composed comprehensive legislative history of the Senator's accomplishments
- Assisted the Senator directly on crafting his message on a variety of issues, including agriculture and veteran's affairs

Legislative Intern | Kansas state Senate, Topeka, Kansas | January 2014 - May 2014

- Assisted Kansas Legislative Research Department and Revisor of Statutes in drafting legislation, including bills on deregulation of electricity generation and performance management in state government
- Scheduled hearings for informational briefings for Senate Education and Ways and Means Committees
- Wrote policy briefs on a variety of topics, including taxation and education finance

Legislative Intern | Washington, D.C. Office of Congresswoman Lynn Jenkins (R-KS)| May 2011 - July 2011

- Aided in development and execution of Rep. Jenkins' policy agenda
- Advocated on behalf of constituents to many cabinet-level agencies
- Gained a working knowledge of Congressional correspondence process, including Intranet Quorum software

Other Relevant Experience

Co-founder and Chairman | Big First Young Republicans | August 2011 - Present

- Grew the organization to over 300 members for the 2012 election cycle
- Assisted in getting five members elected to the Kansas Legislature

Candidate | Kansas State Senate | December 2011 - August 2012

- Built substantial fundraising and strategic organization
- Proposed ambitious policy agenda, including proposals on tax reform and water conservation

Skills

- Policy Analysis and Development - quantitative analysis and legislative relations
- Communications - drafting speeches, correspondence, press releases and advisories, social media posts
- Information technology - proficient in Microsoft Office (Mac and Windows), SPSS and STATA Statistics

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I Agree

camille.2berry@gmail.com

Email Address

Camille

First Name

Middle Initial

Berry

Last Name

101 Erwin Rd.

Street Address

Condo #1

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (919) 960-1188

Primary Phone

Business: (919) 967-1545

Alternate Phone

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What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

4-9 years

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Which Boards would you like to apply for?

Town Council: Eligible

Which Board is your First Choice? *

Town Council

How did you find out about this opportunity? (select all that apply)

Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Word of Mouth

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I live and work in Chapel Hill. I make use of town resources, including green spaces, the public library, and public transportation. I mentor a young girl, whose family lives in public housing. I also am a woman of color and mother to two daughters and a son. I have experienced under- and unemployment as a single parent and navigated the resources provided by DHHS and the nonprofit community. I know what it means to live paycheck-to-paycheck. I also know what it means to persevere within a tight knit community to improve my circumstances. I would bring these perspectives with me if I were chosen to serve the Town of Chapel Hill as a Council Member.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

My employer is Community Home Trust, and I am an advocate of inclusionary/affordable housing. I serve on the board of directors for Piedmont Health Services and am concerned about the health of our community. I recently served as a board member for Transplanting Traditions Community Farm, which provides refugee adults and youth access to land, healthy food, and agricultural and entrepreneurial opportunities. Through my involvement with the Chamber and on my social media platforms, I also am an advocate for our small, local businesses. Additionally, I serve as the president-elect for Chapel Hill-Carrboro Sunrise Rotary Club and president of my local Wellesley College alumnae association; in both capacities, I foster community among the members and a connection to our local community.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

Other

Gender *

Female

If other, please describe:

Asian, African American, American Indian, and Caucasian

Please select your age from the following list. *

35-54

Fundraiser and
Communications Officer

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

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I Agree *

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Camille Berry

Community Advocate • Facilitator • Leader • Mentor

101 Erwin Road, Condo #1
Chapel Hill, NC 27514
(919) 960-1188
camille.2berry@gmail.com

EXPERIENCE

Community Home Trust, Chapel Hill, NC — *Development and Communications Manager*

MAY 2014 - PRESENT

Manage a broad range of efforts to garner resources for and promote the work of Community Home Trust in fulfilling its mission to strengthen the community with permanently affordable housing opportunities. Resource development efforts have resulted in continuous fund growth, greater fund diversification, and increased volunteer engagement.

Camille Berry Consulting, Chapel Hill, NC — *Principal*

APRIL 2003 - APRIL 2014

Assisted clients in raising awareness and critical funding through strategic planning based on articulation of their purpose, needs, challenges, opportunities and successes. Clients included: Boys and Girls Clubs of Central North Carolina, TelAbility - UNC, St. Vincent de Paul Louisville, Easter Seals of SW FL.

United Way of the Greater Triangle, Morrisville, NC — *Campaign Associate / Loaned Executive*

AUGUST 2009 - NOVEMBER 2009 / AUGUST 2005 - NOVEMBER 2005

Worked with company liaisons to lead successful workplace giving campaigns that benefited the NC Triangle community. In 2005, led five campaigns that met/surpassed their fundraising goals for a total of nearly \$5 million. Key attributes that made these targeted campaigns thrive included: effective collaboration with the company representative, public speaking messages that resonated with the audience, and strategies that moved employees from awareness to engagement.

Durham Central Park, Inc., Durham, NC — *Executive Director*

DECEMBER 2005 - APRIL 2009

Worked with a 30-member board and a league of volunteers committed to building and sustaining a unique urban park to engage the citizens of Durham. Fundraising was a priority to secure resources for development of this reclaimed green space. Building and strengthening relationships with our constituents, neighbors and community partners was essential to the success of our work. Consideration, coordination and collaboration were the guidelines for advancing the organization and the park.

SKILLS

Community Outreach
Public Speaking
Fundraising
Event Planning
Volunteer Management

AWARDS

2014 GSK IMPACT Award
Coordinator of compelling application that garnered an award in recognition of Community Home Trust's efforts in making the community healthier.

Loaned Executive of the Year
Selected by peers in 2005 for excellence in fundraising through relationships and presentations that moved the audience to action.

LANGUAGES

French - Basic spoken and written proficiency

EDUCATION

Wellesley College, Wellesley, MA

AUGUST 1987 - DECEMBER 1989

Black Studies (now Africana Studies) Major; Member and Social Chair of the Shakespeare Society

Spelman College, Atlanta, GA

JANUARY 1990 - JUNE 1994

Continued undergraduate studies as an employee of the College.
Production intern with morning television news show (1993)

LEADERSHIP

Orange County Democratic Party — Cedar Falls Precinct Co-Chair

We believe in equality, opportunity, and prosperity for all.

Piedmont Health — Board Member

Improving the health and well-being of the community by providing high-quality, affordable, and comprehensive primary health care.

Blue Ribbon Mentor-Advocate Program — Mentor-Advocate

A Chapel Hill-Carrboro City Schools support program designed to improve the achievement of students of color.

Chapel Hill-Carrboro Sunrise Rotary Club — President-Elect

A service organization of business and professional leaders, who provide humanitarian service and advance goodwill and peace around the world.

The Chamber for a Greater Chapel Hill-Carrboro — Awards Committee Chair and Leadership Fellow '15

Helps members succeed in business and invest in a thriving community.

Wellesley in the NC Piedmont Alumnae Club — President

Serving communities between/near Forsyth and Wake counties.

Transplanting Traditions — Former Board Member

Providing refugee adults and youth access to land, healthy food and agricultural and entrepreneurial opportunities.

Profile

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I Agree

jridkyb@gmail.com

Email Address

Jill

First Name

Middle Initial

Blackburn

Last Name

405 Lyons Road

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (919) 417-6125

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Town Council: Eligible

Which Board is your First Choice? *

Town Council

How did you find out about this opportunity? (select all that apply)

Newspaper

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Served on the original Tree Ordinance Commission. Served on the Town Budget Review and Recommendation Committee. Served as VP and Board Member of the Orange County ABC Board Professional a consultant and Adj. Associate Professor at the Kenan Flagler Business School, UNC.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

PhD in Finance and Administration. Served on the NCD for the Coker Hills Neighborhood. Author of local history book which supports the CH Historical Society- book title " Historic Coker Hills: A Botanists Neighborhood in Chapel Hill. Served for many years on the Board of CHNA. Currently President of the Coker Hills Neighborhood Association. Served as Financial Counselor for the Women's Center.

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Demographics

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Ethnicity *

Caucasian/Non-Hispanic

Gender *

Female

If other, please describe:

Please select your age from the following list. *

over 55

Consultant/Adj. Associate
Professor and Faculty Advisor

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

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I Agree

kristazeltcaraway@gmail.com

Email Address

Krista

First Name

Z

Middle Initial

Caraway

Last Name

109 Cabernet Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (910) 554-6681

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

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4-9 years

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Town Council: Eligible

Which Board is your First Choice? *

Town Council

How did you find out about this opportunity? (select all that apply)

Social Media

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

Little or No Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I bring a fresh perspective to any task I'm presented. My motto is: If I don't know the answer, I will find out. I find out by gathering data from the "best" in the industry (right here in Chapel Hill) as I believe data drives progress and wise decisions. While data drives decisions, emotions and feelings do play a role in our personal success. I feel most "excited" when I see equity in our community in action. Equity with race, creed, religion, ability level, age, sexual preference / identification, etc. We all live in the same world and need to consider and respect everyone in the community. I am especially passionate about protecting and investing in (time and planning) our most vulnerable populations, which include those with disabilities (mental and physical), children, elderly, individuals in the recovery community, homeless, survivors of domestic violence, LGBT community, etc. I believe it is our job to create and maintain a safe community for everyone; one where everyone is a positive contributor to our community.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I believe in the power of using our own resources to the fullest as well as sustainability. As an educator, I was able to access services for my continuing education training as well as training for my students that exceeded any expectations, thanks to partnerships formed with UNC, TEACCH, FPG Child Institute, Special Olympics Of Orange County / Town of Chapel Hill, Autism Society of NC, and many other agencies in Chapel Hill for FREE. If I / we can do this within the confines of a classroom and school, this is possible town wide. I look forward to working together to continue to grow Chapel Hill, create a space and place for everyone, supporting community prosperity, nurturing our community, and collaborate as a team.

* Resume Attached *

[Resume.Krista.Caraway.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

Caucasian/Non-Hispanic

Gender *

Female

If other, please describe:

Please select your age from the following list. *

35-54

Educational Coach, Respite
Provider for Individuals with
Disabilities

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

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Mrs. Krista Zelt Caraway

109 Cabernet Drive * Chapel Hill, NC 27516 * (910) 554 – 6681 * kristazeltcaraway@gmail.com

EDUCATION:

Duquesne University ; Pittsburgh, PA
B.S. Special Education with Honors 2001
B.S. Elementary Education with Honors 2001

PROFESSIONAL EXPERIENCE:

Board of Directors for Autism Society of North Carolina - Orange and Chatham Counties
November 5, 2019- Present

ARC of the Triangle - Respite provider for individuals with disabilities in my home and community
June 2019-Present

Special Olympics of Orange County, NC - Coach
March 2014- Present

University of Chapel Hill – Frank Porter Graham Child Development Institute

Chapel Hill, NC - Autism Researcher, Educational Coach, Contributor June 2017–June'18

Coached teachers across the state to help their students with autism increase positive behavioral outcomes. Contributor to the autism team at UNC's Frank Porter Graham Child Development Institute, dedicated to bringing real-world solutions to children with autism. The purpose of our project was to document the efficacy of a widely used professional development model that promotes program quality, teachers' use of evidence-based practices (EBPs), and outcomes for elementary school-age children with autism spectrum disorder (ASD).

The professional development model serving as the "treatment" variable in this study was developed by the National Professional Development Center on Autism Spectrum Disorder, has been used with agencies in 12 states, and is currently being used to train hundreds of teachers in the U.S. and other countries. The model consists of forming a team at the building level, taking an online course, participating in an intensive summer workshop, assessing program quality, using program quality information for program improvement, developing measurable student goals, linking goals to EBPs, and implementing EBPs to achieve student goals. A significant feature of this model is the coaching and feedback provided by research staff and local district personnel.

View Video of Project on page: <https://ncaep.fpg.unc.edu/support-ncaep>

Chapel Hill – Carrboro City Schools / Rashkis Elementary School

Chapel Hill, NC

August 2015 – December 2016

3-5 Special Education Self-Contained Classroom Teacher ; Taught students in grades 3-5 utilizing the extended common core as well as individualized goals. Worked collaboratively with the PATHSS Program for the "Great Minds Think Alike" mentor program. Planned and implemented multiple community-based instruction trips. Worked collaboratively with the CIDD (Carolina Institute for Developmental Disabilities) to help students grow in all areas. This included attending doctor appointments, hosting CIDD for observations, collecting behavioral tracking data, etc. Worked with Chapel Hill Parks and Recreation to involve all students in the Special Olympics program as well as with TEACCH and The Autism Society to provide support and guidance in the community and home settings.

Chapel Hill – Carrboro City Schools / University of North Carolina

Chapel Hill, NC

April, 2015 – June 12, 2015

PATHSS Program / EC Job Coach

Worked with students aged 18-21 with identified disabilities in providing skills necessary for the workforce. Assessing current skills / aptitudes, teaching new skills, creating resumes, etc. were just a few goals we covered and achieved. Assisting individuals in acquiring the necessary skills necessary for post-graduation and transition into adulthood was also crucial and the bridge

between CHCCS and UNC worked so well to involve all individuals and include everyone in the workforce where everyone has skills to share.

The Hill Center, Durham, NC

August, 2011 – February 11, 2015

Faculty / Presenter in Outreach

Taught grades K-12 using The Hill Center's methodology (driven by assessment and based on Orton Gillingham's methodology – multi-sensory education) for Reading, Written Language, and Mathematics - All students have diagnosed disabilities

Created and presented the workshop, "Collaborative Intervention Processes to Maximize Positive Behavior" through The Hill Center's outreach program (Participants learned how to quickly and effectively observe and document behavioral data to increase the potential for desired outcomes by: Analyzing behavioral data using educational and mental health criteria for the development of a comprehensive FBA and collaboratively crafting a BIP, including a Crisis Intervention Plan, that implemented intentional interventions (proactive) - Audience included teachers, teacher assistants, administrators, counselors, and parents)

Chair for The Hill Center's Positive Behavior Intervention and Support Program

In charge of tracking behavioral data using the Woodcock Johnson Behavior Assessment, Functional Behavioral Analysis, and Behavior Intervention Plans to increase positive behaviors
Created and implemented The Hill Center's PBIS program, which includes common verbiage in all classrooms and social stories / social education for all students to maximize positive / appropriate behavior

Carteret County Public Schools Central Services

June 10, 2009 – July, 2011

Behavioral and Reading Specialist

Worked with groups of and individual teachers to provide the best reading strategies / programs / practices for their students, driven by assessment and on-going skill tracking

Measured and tracked growth of students within their individualized reading programs and aligned with individualized education plans

Worked in conjunction with the Hill Center as a mentor for the Reading Achievement Program.

Observed, provided feedback, and accommodated individual teachers with 1:1 assistance

Ensured sustainability with reading programs within all Carteret County Public Schools regular education as well as special education

Provided observations that drove functional behavioral assessments, behavioral intervention plans, and strategies for students in need of behavioral support

Trained teachers in collecting data, conducting functional behavioral assessments and behavioral intervention plans, driven by data

Taught 4 classes for our alternative / day treatment setting – Hill Center Reading

Achievement Program, Literature Circle, Social Skills / Anger Management, and Music / Art

Carteret County Public Schools Central Services

June 10, 2008 – June 10, 2009

Behavioral Specialist

Traveled to all 17 public schools within Carteret County to write behavior intervention plans for students having behavioral difficulties - Assisted teachers in implementing plans as well as with instruction

Taught 3 social skills groups (K-5), (6-8), (9-12) for students within the Exceptional Children's Department in different schools and settings throughout Carteret County

Taught the Hill Center's Reading Achievement Program to our Stepping Stones Alternative Program Students with 100% success rate (All students made a year or more in growth and passed the North Carolina End of Grade Tests – 2 years consecutively.

Carteret County Public Schools / Newport Elementary School ; Newport, NC

October 1, 2006 – June 10, 2008

EC Teacher / Behavioral Specialist

Co-Founder of the Stepping Stones Alternative Program (Separate Setting) within Carteret County Schools for students with severe behavioral challenges

Taught NCSCOS Curriculum, all subjects and areas (K-5), for students with Autism, Cerebral Palsy, ADHD, ADD, Turrets Syndrome, ODD, Manic-Depressive, and Other Health Impaired Grant Recipient from www.donorschoose.org for "Back on Track" project
Co-chair for the Student Assistance Team, In charge of all behavioral referrals and strategies / implementation (Now known as the RTI team)

Carteret County Public Schools / Newport Elementary School, Newport, NC

April 9, 2002 - October 1, 2006

Teacher

Taught Second Grade Academic Curriculum, all subjects and areas, as aligned with the North Carolina Standard Course of Study

Successful in "inclusion" teaching (Differentiation of instruction for students of all ability levels)

Co-chair for the Student Assistance Team (RTI)

Recognized by The Carteret County News-Times (county newspaper) as well as by WPXI Channel 12 (local news channel) for "American Pride" project on 9 – 11 – 03

Step-By-Step, Inc., Pittsburgh, PA

January 2, 2000 - April 6, 2002

Residential Advisor

Direct care services for adults with intellectual disability / mental illness and autism

Created and carried out community-based activities for individual client needs/goals

Advocate for 2 clients

Provided educational support for clients in reading and mathematics

The Autism Society of Pittsburgh S.P.E.A.K. Program

June 1999 – August 2001

Teacher Assistant

Responsible for 6 children with autism

Planned and Participated in classroom planning and adaptations

Planned and Participated in community-based activities and field trips

Allegheny County Parks and Recreation, Pittsburgh, PA

May 1995 – August 2001

Lifeguard

On a team with first responders at all 4 community pools, wave pools, and diving pools. Head lifeguard for annual Pittsburgh Children's Festival for entire county.

Professional Memberships:

Board of Directors for ASNC O/C (Autism Society of North Carolina Orange & Chatham Counties)

Member of NCAE (North Carolina Association of Educators)

Member of Duquesne University Alumni

Member of CEC (Council for Exceptional Children)

Member of Orange County of NC Special Olympics (Coach)

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

I Agree

ldaquioag@agbiome.com

Email Address

Lawrence

First Name

K

Middle Initial

Daquioag

Last Name

2444 WAYFARER COURT

Street Address

Suite or Apt

CHAPEL HILL

City

NC

State

27514

Postal Code

Mobile: (919) 624-0479

Primary Phone

Home: (919) 968-8200

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Town Council: Eligible

Which Board is your First Choice? *

Town Council

How did you find out about this opportunity? (select all that apply)

Internet
 Radio

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Previously served on the Chapel Hill Board of Adjustment, Chapel Hill Housing and Community Development and Human Services Advisory Boards. Also served on the Orange County Personnel Hearing Board. Currently serve on US Selective Service Board (Region II (AO-008 local board D23) and Durham Tech Biotech Advisory Board

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Currently working as the Director of Operations for an agricultural biotech company which duties include determining the building specifications, designing with architects and engineers and supervising construction of lab/office buildings and research greenhouses.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

Asian or Pacific Islander

Gender *

Male

If other, please describe:

Please select your age from the following list. *

over 55

Biotech Consultant _____

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

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I Agree

laurineasthom@gmail.com

Email Address

Laurin

First Name

Middle Initial

Easthom

Last Name

104 Livingston Place

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home:

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Town Council: Eligible

Which Board is your First Choice? *

Town Council

How did you find out about this opportunity? (select all that apply)

Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify specify:

council meeting

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

In one way, I provide a historical perspective, having served on the Town Council from 2005 – 2013. If chosen, I would be the council member with the longest length of service, also reaching back farther in years than anyone. I began serving on the council two managers ago, when Cal Horton was manager. I was a part of the process to appoint Roger Stancil, and also actually appointed three council members over those years. Additionally, I have worked with two mayors. I have worked closely with staff that still work for the Town, and also elected officials and staff members from all over our county. People know me, so I am not one to come in and have folks wonder what kind of person I am or how I might do things on council. I bring background and experience from service on council. My big interest areas were in new and evolving technologies to make government more efficient, environmental sustainability, economic vitality, neighborhood protection, affordable housing, outreach and ways to involve the socio-economically disadvantaged in town government, fostering good partnerships with UNC and the County, and transportation enhancements/pedestrian connectivity. I served for 8 years on council so this list is obviously not exclusive. Prior that, I served for two on the Transportation Board. Additionally, I bring the perspective of someone living in the northern part of Chapel Hill seeing the growth challenges of Carraway Village literally from my backyard (which used to be treed), and on the other side the vast woods of the Greene Tract which we have enjoyed for many years, which is the subject of much debate concerning where affordable housing should go, a school perhaps, etc. Having lived here for twenty plus years, and having attended UNC for four years from 1994-98, I have seen the changes and the growth of the Town and the University. I believe as we move forward we must not forget how we got here, and hindsight is 20/20. I hope to bring that 20/20 vision to the council from my historical perspective.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Qualifications include 10 years of town service from 8 years of Town Council and 2 years of Transportation Board prior to that. While on the Town Council, I served as liaison to multiple boards and commissions (some of whose names have evolved since then). I have had the support of voters, having won solidly both times that I ran for town council. I have kept up with town events and have been active in monitoring town council elections since I have been off council, keeping up with citizens' issues and desires through those elections. I believe that over the years I have demonstrated my compassion, listening skills, and reasonable decision-making that hopefully has contributed in some ways to making the Town of Chapel Hill a better place. While I am not a necessarily a "diverse" candidate, I would work passionately as I have in the past with those that are diverse in town to meet their needs for local government. I do remember the early days of being on council when I was only one of two women serving, and often the only woman in many community stakeholder meetings. During my council years I had two small children (now grown) and had to manage that with a professional career. I can remember how many late nights I would come home after a council meeting having fed the kids right before I left around 6 p.m. having worked all day! But I knew this work was important, and I loved it. Currently I work part-time as a contract dentist with a public health children's clinic in Alamance County. I have plenty of time to devote to town council, more than ever before since my kids are off to college. I have always missed it, and feel that I could bring the energy, experience, and ideas for the future of a greater Chapel Hill!

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

Caucasian/Non-Hispanic

Gender *

Female

If other, please describe:

Please select your age from the following list. *

over 55

dentist

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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I Agree *

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Profile

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Public Records Statement

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I Agree

chmotivated@gmail.com

Email Address

Chinita

First Name

A

Middle Initial

Howard

Last Name

603 MLK JR. BLVD.

Street Address

1G

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (336) 965-5792

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Town Council: Eligible

Which Board is your First Choice? *

Town Council

How did you find out about this opportunity? (select all that apply)

Social Media

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

Little or No Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Several years working with non profits in the town to bring awareness of the status and needs of our Homeless Community and those seeking affordable housing.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Strong skills in public Speaking, Storytelling and Community Advocate with the most vulnerable citizens with their basic needs in life

[Résume -
Town_of_Chapel_Hill.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

African American

Gender *

Female

If other, please describe:

Please select your age from the following list. *

over 55

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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I Agree *

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Town of Chapel Hill

405 Martin Luther King Jr. Blvd
Chapel Hill, NC 27514
(919) 968-2743
advisoryboards@townofchapelhill.org

March 4, 2020

Ms. Chinita Howard
603 Martin Luther King Jr. Blvd
Apartment 1G
Chapel Hill, NC 27514

Dear Advisory Board,

I have been a citizen of Chapel Hill for 10 years and I am a registered voter. This letter is to express my interest in the vacant seat on the Town Council of Chapel Hill. I currently volunteer as the New Member Orientation Leader for CEF: Community Empowerment Fund. I have been in this position since 2016. My passion is to continue to advocate for our homeless community in our city to secure affordable homes, jobs, and support. I also work as a paraeducator for Chapel Hill-Carrboro City Schools and have done this since 2011.

My years as a Health Check Coordinator in Guilford County, NC has allowed me to work with mothers of new babies in obtaining pediatricians for their children when discharged from the hospital. This project was able to decrease the emergency room visits by more than 50% of new moms whose babies now have private doctors.

My representation as a minority citizen in the town will be able to be a voice to the community of my peers and their desperate needs for affordable housing.

Thank you for your consideration to serve and represent the citizens of the town of Chapel Hill.

Sincerely,

Chinita Howard



Profile

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Public Records Statement

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I Agree

huntress919@gmail.com

Email Address

Susan

First Name

E

Middle Initial

Hunter

Last Name

607 Rock Creek Road

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (919) 824-6603

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Town Council: Eligible

Which Board is your First Choice? *

Town Council

How did you find out about this opportunity? (select all that apply)

Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

Non-Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a long time resident of Chapel Hill and have served on the Orange County Planning Board for the past year. I have particular concerns regarding affordable housing and making Chapel Hill a community that is welcoming to everyone. I would like to help give a voice to impacted groups that are not always well represented in our political process.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I work in clinical research regulatory compliance, and am familiar with following data-driven best practices as well as rules and regulations. I've been a community advocate for transit, multi-modal connectivity, affordable housing and climate action. I have an extensive history working and volunteering with impacted communities.

[Hunter_3-27-20.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

Caucasian/Non-Hispanic

Gender *

Female

If other, please describe:

Please select your age from the following list. *

35-54

clinical research

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

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I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Susan E. Hunter, MPH

607 Rock Creek Road • Chapel Hill, NC 27514 • (919) 824-6603 • huntress919@gmail.com

PROFESSIONAL EXPERIENCE:

Research Practice Manager

Duke University School of Nursing

March 2017 to Present

Manage operations of the Clinical Research Unit (CRU) related to study conduct, ensuring that research activities are performed in accordance with good clinical practice, CRU standards, institutional policy and regulatory requirements. Monitor the status of timelines and key milestones for clinical research studies, including contract execution, IRB approval, and enrollment. Participate in audits of CRU studies by internal and external authorities. Review and respond to audit reports, and develop and implement corrective action in a timely manner. Manage hiring, training and supervision of all clinical research staff as well as research education and compliance for graduate students.

Assistant Research Practice Manager, Department of Psychiatry

Duke University School of Medicine, Department of Medicine

June 2014 to March 2017

Serve as an expert resource to Principal Investigators, study coordinators and research staff on institutional policy and good clinical practice (GCP) regulatory standards. Conduct CRU quality assurance audits to ensure compliance with Duke research policies, documentation in Maestro and GCP regulatory requirements. Develop corrective actions for identified issues. Compile and report data annually for the Quality Assurance Committee. Assist research teams in preparing for FDA and internal Compliance audits. Ensure compliance with required results reporting in clinicaltrials.gov; complete outstanding records with missing data. Advise and assist study staff on eIRB entry and responding to reviewer modifications. Monitor timely submission of annual renewals. Serve as back up to the Research Practice Manager for IRB assignments and reviews. Ensure staff and faculty compliance with DHRT training requirements and meet target metrics set by DOCR. Develop metrics for departmental IRB review of new protocols. Manage departmental research staff meetings. Ensure staff is notified of relevant CRU, departmental and institutional policies and procedures. Experienced in using Maestro, REDCap and Box.

Regulatory Compliance, Division of Cellular Therapy

Duke University School of Medicine, Department of Medicine

February 2007 to June 2014

Develop practices and procedures to ensure regulatory compliance for division research studies. Manage and document training of research key personnel. Responsible for creation and submission of Institutional Review Board documents for clinical trials. Maintain regulatory documents and respond to sponsor queries for assigned trials. Review and edit investigator-initiated protocols. Manage research specimen repository and research sample requests. Experience working on clinical research network trials, NIH studies and management of PI-initiated multicenter studies. Responsible for all aspects of clinicaltrials.gov records for PI-initiated studies. Management of IND and IDE submissions to the FDA. Experience with ONCORE and eResearch EDC systems.

Associate Reviewer, Clinical Trials Quality Assurance Section

Duke University School of Medicine Compliance Office, Durham, NC

February 2004 to February 2007

Monitored clinical trials research throughout the Duke University Health System. Developed clinical research contact database and managed the CTQA web site content. Established a monthly educational series and intensive 2-day training for clinical research professionals to promote good clinical practice. Created PI-specific trainings to address compliance deficiencies. Managed scheduling, resource allocation, needs assessment, registration, catering, evaluation and continuing education credit for all educational events. Attended conferences and prepared poster presentations.

Senior Associate, Social Marketing/Quality Improvement

Medical Review of North Carolina, Cary, NC

April 2000 to February 2004

Managed team to implement Medicare rights education and outreach projects. Served as social marketing consultant on Hospital, Physician and Consumer focused projects to promote best practices and achieve quality improvement measurement goals. Developed educational materials for identified target populations. Coordinated clinical quality of care medical record review; developed and implemented internal quality

management measures. Recruited participants for qualitative research studies, created data collection instruments, collected and analyzed qualitative data. Initiated a geo-demographic population-coding project to target behavior change. Managed outreach website and content. Represented organization and presented at regional and national conferences.

Community Intervention Specialist

Medical College of Georgia, Augusta, GA

June 1999 to September 1999

Identified the technical and programmatic needs of Community Partnerships. Reviewed initiatives targeting substance abuse, violence, juvenile crime and delinquency, and adolescent pregnancy. Fostered relationships between Community Partnerships and regional office. Conducted site visits of Community Partnerships. Researched best practices and matched funding sources to Partnerships' plans and needs.

Research Assistant

Zap Asthma Consortium, Atlanta, GA

October 1998 to June 1999

Screened and recruited families to participate in childhood asthma/community health study. Conducted medical record abstraction for subject identification and case follow-up. Assisted in interviewer trainings and home visits/data collection.

Shelter Manager

Partnership Against Domestic Violence, Atlanta, GA

June 1998 to June 1999

Conducted screening, intake and exit interviews with victims of domestic violence. Implemented behavioral management strategies. Responded to crisis calls as needed. Collected and compiled data for grant reporting. Managed shelter operations, residents and volunteer staff. Developed standard operating procedures.

Consultant

Southeastern Institute for Training and Evaluation, Rollins School of Public Health, Atlanta, GA

September 1998

Collaborated on development of curriculum for school health educators. Created activities based upon adult learning principles. Implemented training seminar on compliance with county sex education rules and regulations.

Health Educator

Planned Parenthood, Atlanta, GA

October 1997 to June 1998

Conducted health education sessions in school settings and community organizations. Assisted in the development and promotion of educational strategies targeting sexually active teens. Conducted evaluation of male involvement/teen pregnancy prevention program and produced final report. Collected and compiled data for grant reporting. Attended and represented agency at regional conferences.

Researcher

Hematology Division, Centers for Disease Control, Atlanta, GA

August 1997 to April 1998

Coordinated and managed all aspects of multiple thrombosis studies. Collaborated on survey design, collected data, reviewed medical records to prescreen subjects and conducted subject interviews. Performed data entry and data validation.

Shelter Manager

Family Violence and Rape Crisis, Pittsboro, NC

June 1992 – July 1996

Conducted screening, intake and exit interviews with victims of domestic violence. Implemented behavioral management strategies. Responded to crisis calls as needed. Collected and compiled data for grant reporting. Managed shelter operations, residents and volunteer staff. Developed standard operating procedures. Attended and represented agency at regional conferences.

VOLUNTEER WORK

Orange County Planning Board

Orange County Climate Action Coalition

NAACP Housing Committee

Orange County Transit Advocates

Refugee Reproductive Health Project

Orange Durham Coalition for Battered Women

Atlanta Harm Reduction Coalition – Outreach Volunteer and Grant Committee Member

EDUCATION

Emory University, Rollins School of Public Health, 1998

Master of Public Health,

International Health; focus in Behavioral Science & Health Education

University of North Carolina, Chapel Hill, 1990

Bachelor of Arts

Major: French/Comparative Literature Minor: Psychology

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

I Agree

dawnajones10@gmail.com

Email Address

Dawna

First Name

M

Middle Initial

Jones

Last Name

114 Finley Forest Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Home: (919) 200-0889

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Town Council: Eligible

Which Board is your First Choice? *

Town Council

How did you find out about this opportunity? (select all that apply)

Email
 Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

As a citizen who lives and works in Chapel Hill, I have served the Town and the community in various capacities including Housing Advisory Board Chair and executive committee member of the Chapel Hill - Carrboro NAACP. I am a homeowner, transit user, and affordable housing advocate. I am a respected member of the Chapel Hill community who consistently supports the Town's efforts to solicit engagement and feedback on its initiatives. I am also a Durham County resident of the Town, a segment of residents not currently represented on the Council. I bring a myriad of ideas, philosophies, and perspectives that make me a strong candidate for the Chapel Hill Town Council. My interest is grounded in the doctrine of service, civic engagement, and moral leadership. It is for these reasons and many more than I consider myself to encompass unique perspectives that would be valuable as a Town Council member. I have worked in this community for the past seven years as a social worker at UNC-Chapel Hill in Student Affairs. I currently serve as an Assistant Dean of Students, supporting students in crisis, including students experiencing family emergencies, financial challenges, homelessness, and food insecurity. This work has provided me with unique perspectives on the challenges that impact students who live and work in Chapel Hill while pursuing college degrees. I also work closely with students who actively advance the ideals of the University and the Town towards racial justice and economic equality. As Chair of the Carolina Black Caucus, I have collaborated with community leaders to support local businesses, create programming within the community, and to assist faculty and staff in connecting with the Town's resources. I am a leader who appreciates the challenges of balancing affordable housing with state restrictions, community interests, and economic considerations. As chair of the Housing Advisory Board, I have promoted and supported the Town's goals of increasing and maintaining the stock of affordable housing. Through this role, I have advocated for our diverse community's interests in creating a range of housing options to meet various needs. As a Council member, I would be intentional about identifying opportunities to continue to address the housing shortage in Chapel Hill. My connection to Chapel Hill is rooted in my appreciation for the Town's intentionality in working to create a community that meets the multitude of needs of a diverse group of people. As a person who depends on public transit for daily commuting, I followed the processes for the development of the short-range transit plan closely. I recognize the importance of increasing connectivity and enhancing our greenway system. Being a frequent greenway user, I am interested in balancing our town's growth and development with our ability to create intentional living spaces and multi-modal networks. As an engaged community member, I have volunteered with several organizations throughout Chapel Hill and greater North Carolina including Project Connect, North Carolina NAACP, and the University's Financial Literacy Consortium. This work has provided me with perspectives on the experiences of marginalized populations, steps to take towards economic stewardship and environmental sustainability, as well as the value of community input and transparency. I would bring to the Council a diverse set of skills and experiences that lend themselves to coalition building and communication across differences. My colleagues and fellow community members can attest to my record of creating collegial partnerships through leadership in service, programming, and committee work. I believe in the impact of honesty and transparency and I incorporate this into everything that I do. I represent multiple perspectives that make me a unique fit for this role. As a University employee, I offer a connection to the student, faculty, and staff experience. As an advisory board chair, I bring leadership that has prepared me for supporting the Council's strategic plan. My engagement with the Town's resources makes me knowledgeable of the social, cultural, and political capital required for the community to proactively respond to emerging needs of its citizens. Finally, my commitment to service helps me to understand the diverse experiences and needs of residents of Chapel Hill.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

As an experienced administrator and manager, I understand the challenges leaders face balancing fiscal constraints and the needs of constituents. I would utilize my administrative and managerial skills in strategic planning and quantitative analysis to assist in the development of outcomes that meet the growing needs of the Town and its citizens. I enjoy solving complex problems through an ethical and inclusive lens. I pride myself on being a logical, analytical, and independent thinker. If appointed, I would seek to work collaboratively with members of the Council and the community to advance the Town's goals with creativity, transparency, and compassion. I am adaptable and forward-thinking, making me an ideal candidate for this role. I have modeled this through the development of new funding sources and the creation of innovative evidence-driven initiatives within several community-based organizations. My visionary leadership has activated community members' involvement in civic engagement and service. I believe that as a member of the Town Council I would further inspire active participation in local government across the Town's diverse constituencies. I would bring a thoughtful approach to engaging, listening to, and lifting the voices of our community members.

[Dawna Jones -Resume.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

African American

Gender *

Female

If other, please describe:

Please select your age from the following list. *

35-54

Social Worker

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

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Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

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I Agree *

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DAWNA M. JONES

dawnajones10@gmail.com • linkedin.com/in/dawnajones1

LEADERSHIP EXPERIENCE

Assistant Dean- Office of the Dean of Students, 2017-Present

Case Manager- Office of Dean of Students, 2013-2017

University of North Carolina at Chapel Hill, Chapel Hill, NC

- Coordinate comprehensive and effective intervention and communication between university offices, academic units, health care providers, and community resources to meet student needs
- Lead departmental assessment, including program assessment, strategic planning, and annual report development
- Compile annual data reports for ODOS and Student Affairs, using data for recommendations toward improvement of services and programs
- Coordinate and conduct on-going case management for the Office of the Dean of Students, Department of Residential Education, UNC Care Team, and the Emergency Evaluation and Action Committee
- Co-Chair UNC Care Team supporting the development of interdisciplinary approaches to student crises
- Hire, train, supervise, and evaluate MSW interns, work-study program assistants, and student marketing specialists
- Respond to emergency and critical incidents as member of Critical Incident Response Team

Resident Director- Office of Residence Life and Housing Services, 2009-2013

West Chester University, West Chester, PA

- Served as departmental liaison to offices within the Division of Student Affairs
- Recruited, supervised, trained, and evaluated staff of 25 paraprofessional staff
- Chaired the Professional Development Committee for Residential Life
- Provided leadership and direction for programmatic and marketing efforts
- Manage operating budget for programmatic efforts and building maintenance
- Founded the WCU Sleep Out for Hunger and Homelessness

Student of Color Outreach Coordinator (MSW Field Practicum) - LGBTQA Services, 2012-2013

West Chester University, West Chester, PA

- Facilitated monthly student discussion groups regarding the intersections of race and sexuality
- Created a space for identified students to share experiences and develop skills for resiliency, self-efficacy, and self-advocacy
- Leveraged strategic collaborations to develop LGBTQ services and outreach programs aligning with the University's strategic plan for diversity and inclusion

Shared Housing Case Manager (MSW Field Practicum), 2011-2012

Home of the Sparrow, Exton, PA

- Provided intensive case management and coordination of services for homeless women and families
- Utilized a collaborative approach to develop goals and individualized interventions based on psychosocial evaluations
- Assisted in planning one day single mother's conference, including confirming reservations, coordinating physical space, organizing registration/giveaways, arranging panels, and implementing resource fair

UNIVERSITY SERVICE

Chair, Carolina Black Caucus, 2018-present

- Provide strategic vision and direction for academic and educational development, professional staff development, and organizational goals for professional organization with over 200 members
- Provide leadership and supervision to 15 faculty and staff executive and steering committee members
- Advise and inform Chancellor and Provost of concerns of African-American faculty and staff members
- Create new mission and vision for organization, including bylaws
- Serve as keynote speaker at events on behalf of organization
- Organize and fundraise for events such as annual academic year kickoff and 45th Anniversary Celebration

Mentor, Carolina Covenant Program, 2018-present

- Mentor approximately 20 first-year students from low income backgrounds yearly

- Assist students in goal-setting, academic coaching, and connection to resources

Instructor, 2017- present

- EDUC 101 First year thriving
- EDUC 318 Peer leadership in the university environment

Signature Events Chair, Wom(x)n of Worth Initiative, 2016-2018

- Secured \$4,000 in grant funding for initiatives to support over 400 self-identified wom(x)n of color
- Developed and implemented high-impact programming including conferences, speaker series, and panels
- Matched peer-mentors and professional staff for networking opportunities
- Coordinated workshops to support the academic and professional development of UNC students, faculty, and staff
- Chaired inaugural welcome event and annual conference, hosting more than 400 students, faculty, staff, and community members

Curriculum Manager/Founder, UNC Financial Literacy Consortium, 2014-present

- Provide curriculum development and oversight over financial literacy education at the University
- Supervise staff and campus partners providing educational workshops to UNC students
- Implement assessment, including designing learning outcomes and program review for workshops and events

Chair, Employee Forum Book Club

Chair, UNC Sister Circle

Chair, Basic Needs Working Group (finances, emotional support, food and housing insecurity)

Member, Carolina Cupboard (food cupboard) Advisory Board

Member, Racial Literacies Working Group

Member, Stigma Free Carolina

PUBLIC SERVICE

NEXT30 Member, Southern Environmental Law Center (SELC), 2020-present

- Serve as a next generation ambassador for SELC

State Technology Chair (NC)

National Association for the Advancement of Colored People (NAACP), North Carolina State Conference, 2019-present

- Create and disseminate state conference and training registration information
- Assist conference registration team in troubleshooting online registration issues
- Conduct quarterly technology/social media trainings, webinars, and workshops for North Carolina branches

Chair and Affordable Housing Advocate, Chapel Hill Housing Advisory Board, 2018-present

- Appointed by Chapel Hill Town Council to assist in promoting and developing housing opportunities that meet the needs of the Chapel Hill community.

Secretary; NextGen Graduate, 2018

National Association for the Advancement of Colored People (NAACP), Chapel Hill - Carrboro Branch, 2016-present

- Completed 12-month leadership development program for civically engaged young professionals committed to equality and social justice
- Support curriculum development and workshop delivery for second year NextGen class
- Serve as social media communications manager, creating graphic and written communication across Facebook, Twitter, and Instagram
- Lead efforts for membership recruitment
- Create platform in Customer Relationship Management (CRM) system to track and organize membership
- Organize and revise membership outreach process including creation of marketing tools and social media campaign
- Keep full and accurate records of branch and executive committee proceedings.

Non-Clinical Case Manager at Large, Higher Education Case Managers Association (HECMA), 2016-2017

- Developed and facilitated professional development opportunities including webinars, conference committee assistance, and one-on-one coaching sessions
- Implemented professional mentor program for new and seasoned case managers throughout the US and Canada

CERTIFICATIONS AND TRAININGS

Certified Financial Education Instructor Certification
STS Advanced Threat Assessment and Threat Management Certificate
Myers-Briggs Type Indicator (MBTI) Certified Practitioner
Mental Health First Aid Certification
UNC Safe Zone Training
UNC Green Zone Training
Carolina Firsts Training
NAACP NextGen Leadership Development Training Program
Racial Equity Institute Training

AWARDS AND RECOGNITIONS

Martin Luther King Jr. Service Award, 2020

- Recognized for significant impact on the Chapel Hill – Carrboro community through advocacy efforts.
- Demonstrated a track record of service to the community and raising awareness of social justice issues.

MLK Unsung Hero Award, 2020

- Honored for exemplifying steadfast commitment to inclusion and significant contributions to social justice, equity, and diversity.

UNC Employee Forum Overton Leadership Award, 2019

- Honored for outstanding leadership qualities, professional development of peers, and creating a long-lasting impact.

UNC Student Affairs Diversity Award, 2019

- Recognized for a demonstrated commitment to diversity and inclusion within the Office of the Dean of Students, Student Affairs, and the University community.

UNC Diversity Award Winner, 2011

- Recognized for significant contribution, time, and effort towards advancing an inclusive climate for excellence in teaching, research, public service and academic endeavors.

UNC Student Affairs Star Performer Recipient, 2014

Chester County Pennsylvania Recognition of Service, 2012

- Recognized for programmatic initiatives promoting awareness of hunger and homelessness in Chester County.

PROFESSIONAL MEMBERSHIPS

Member, National Association for the Education of Homeless Children and Youth (NAEHYC)

Member, National Association of Student Affairs Professionals (NASPA)

Member, Higher Education Case Manager's Association (HECMA)

SELECTED PRESENTATIONS

Civic Engagement in the University Environment. Leadership Educators Monthly Training, Chapel Hill, NC, 2020

Difficult Work, Difficult People: Staffing the University to Change the University. Feminisms Here & Now, Chapel Hill, NC, 2019

Brave Leadership Through Challenge and Change. Student Success Conference, Chapel Hill, NC, 2019

Leadership in Action: Supporting Student Activists. UNC Coffee and Conversations, Chapel Hill, NC, 2019

Supporting Student Activists: Identifying Barriers and Strategies. Higher Education Case Manager's Association Annual Roundtable, Williamsburg, VA, 2018

Authenticity within the Social Construct of Professionalism. Women in Higher Education Leadership and Mentoring Conference: Empowered to Lead, Greensboro, NC, 2018

The Status of Black Women in the US. Black Communities Conference, Durham, NC, 2018

Young, Black, and Gay: Sexuality Concerns for Students of Color. Annual Sankofa Conference, Bloomsburg, PA, 2013

Building Your Professional Portfolio. MACUHO Annual Conference, Atlantic City, NJ, 2010

Retention of African American Males-Reaching Inside Your Soul for Excellence. ACPA, Washington, DC, 2009

EDUCATION

Doctor of Philosophy, Leadership Studies

North Carolina A&T State University, Greensboro, NC (coursework in progress)

Master of Social Work

West Chester University of Pennsylvania, West Chester, PA
Thesis: Exploring the Needs of LGBT Students of Color

Master of Education- Higher Education Management

University of Pittsburgh, Pittsburgh, PA
Thesis: Retaining African American Males at a Predominantly White Institution

Bachelor of Arts, Sociology

Pennsylvania State University, University Park, PA

Profile

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I Agree

gpk566@yahoo.com

Email Address

gary

First Name

kahn

Last Name

Middle Initial

703 Copperline Drive unit 306

Street Address

Suite or Apt

chapel hill

City

NC

State

27516

Postal Code

Mobile: (919) 360-3534

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Chapel Hill Downtown Partnership: Submitted

Town Council: Eligible

Question applies to Chapel Hill Downtown Partnership

Select a Seat Category for the Chapel Hill Downtown Partnership *

None Selected

Which Board is your First Choice? *

Chapel Hill Downtown Partnership

How did you find out about this opportunity? (select all that apply)

Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

None Selected

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

attended many town council meetings and stayed through the entire sessions over the past 9 years

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

applied for council vacancy when Penny Rich became county commissioner political election for chapel hill town council in 2013 county commissioner in 2014 Chapel Hill Mayor 2015 and 2016 primary for county commissioner

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

Other

Gender *

Male

If other, please describe:

eastern european

Please select your age from the following list. *

over 55

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

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I Agree *

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Profile

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Public Records Statement

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I Agree

info@nancyoates.org

Email Address

Nancy

First Name

E.

Middle Initial

Oates

Last Name

101 Windemere Crossing

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (919) 942-0964

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Town Council: Eligible

Which Board is your First Choice? *

Town Council

How did you find out about this opportunity? (select all that apply)

Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I ran for office and served 4 years as a Town Council member, so I am well-familiar with issues that come before council and I have gone through that steep learning curve of how local government works. I have attended/participated in every Town Council meeting for 10+ years. I bring institutional knowledge of council and staff actions taken in the past decade. I have a particularly strong connection with middle class, working class and low-income constituents who we need to keep our town balanced and functioning well. I have experience living in expensive cities on a modest income, a perspective that an increasing number of our constituents share. I have a reputation for being cost-conscious, understanding that council is spending taxpayer money, and I look for ways to make sure we get the most bang for our taxpayers' bucks. I have been liaison to numerous advisory boards and have helped them see one another's perspective when they hold different views of the same issue.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Having served as a council member, I know the time commitment involved and have the flexibility to meet those commitments. I have the support of 3,935 residents who voted for me in the last election, only 24 votes shy of the fourth-highest vote-getter. As a longtime advocate for affordable housing, I have appeared before prior councils frequently over the years to lobby for more affordable housing. I have served on the Community Home Trust board and volunteered with Habitat for Humanity for 40 years. I own a house that I rent out at a very affordable rate because of my strong commitment to providing affordable housing. As a council member, I was part of the successes we have had in pushing developers to contribute to affordable housing.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

Caucasian/Non-Hispanic

Gender *

Female

If other, please describe:

Please select your age from the following list. *

over 55

Writer

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

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Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

I Agree *

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Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

I Agree

josephparrishnc@gmail.com

Email Address

Joseph

First Name

Parrish

Last Name

Middle Initial

1132-B Roosevelt Dr

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (336) 504-4195

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Town Council: Eligible

Which Board is your First Choice? *

Town Council

How did you find out about this opportunity? (select all that apply)

Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I will have been on the Chapel Hill Board of Adjustment for three years this May and have served as its chairman since last October. I have had excellent attendance and met extensively with other board chairmen in order to discuss the needs of the board system and how to maximize participation among board members. Given that the Board of Adjustment is one of the few boards that actually makes binding decisions, I have had to spend the last few years casting votes, not based on if the decision is popular or unpopular, but on whether or not it is the correct decision. This has reared its head when there are questions of preserving the historic character of certain neighborhoods or when the policy-oriented concerns about flooding and increased impervious surfaces have spilled over into my board's hearings. I understand that there is potential in the board system for better work to be done but that the town, at the moment, struggles to tap into that potential within the community. A better alignment of incentives with outcomes in governance is needed.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I first lived in Chapel Hill as a student from 2010 to 2014 (where I earned my bachelor's in political science) and then again as a regular resident since 2016. I thus know the town in terms of what it means to university life as well as life outside of that. I've actively had a hand in local community organizing for progressive goals and familiarized myself with many of the local community's concerns. I've also endured the hardships as a young adult working on low wages in Chapel Hill and the struggles this creates for those who wish to live here.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

Prefer not to Answer

Gender *

Male

If other, please describe:

Please select your age from the following list. *

25-34

Legal Assistant, Barista

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

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I Agree *

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Joseph Parrish

(336) 504-4195 josephparrishnc@gmail.com

TOWN COUNCIL

EXECUTIVE SUMMARY

Hardworking, committed applicant for **Town Council** with demonstrated leadership, organizational and legal skills. Ability to perform tasks on time with measurable results. Detail-oriented with desire to continually learn and experience avenues of personal and professional growth. Leads from the front. Self-starter with proven time-management and organizational skills. Develops conceptual and theoretical frameworks with an ability to implement. Tech savvy.

CORE COMPETENCIES

Strategic Leadership	Interpersonal Skills	Legal Experience
Concept & Theory Development	Peer Mentorship	Time Management
Rules and Procedure	Attention to Detail	Teamwork

- Led units of soldiers/cadets on combative and non-combative training missions.
- Actively developed strategies and plans for mission success.
- Successfully trained fellow personnel in necessary professional tasks.
- Negotiated to achieve consensus within large groups.
- Worked on many forms of community service to maintain and strengthen team building skills.

PROFESSIONAL EXPERIENCE

Chapel Hill Board of Adjustment

June 2017- Present

Member/Chairman:

- Serves as presiding judge of volunteer court of law.
- Oversees hearings following quasi-judicial procedures.
- Reads town ordinance and North Carolina statute to render legal decisions on land use.
- Operates in a strict, ethical manner.
- Conducts non-judicial business under Robert's Rules.
- Works to develop long-term objectives for the Board.
- Hears cases both on original jurisdiction and appeal.
- Confers with town staff regularly outside of meetings.

iTicket.law & Hatley Law Office

Feb. 2020 - Present

Legal Assistant:

- Assists drivers with consultations about traffic citations.
- Sells legal services to clients at fair and low prices.
- Aids attorneys in case management.
- Provides customer support to clients with ongoing cases.
- Helps NC residents find pathways to regaining driving privileges.
- Performs clerical work as needed.

Starbucks, Inc.

Mar. 2019 - Present

Barista:

- Prepares beverages and food to standard.
- Greets clients and processes transactions.
- Performs spot maintenance across the workspace.
- Mentors new employees on tasks and standards.
- Works with manager to plan and execute deeper store cleaning.
- Enjoys the best track record for attendance and timeliness.
- Forms rapport and trust with several dozen regular clients over long periods.

Watts for Congress

Aug. 2018 - Nov. 2018

Field Organizer:

-
- Oversaw volunteer operations in three counties.
 - Organized canvases every weekend.
 - Phonebanked every weeknight.
 - Assisted candidate at public events.
 - Greeted voters.
 - Nicknamed Joe “Non-Stop” Parrish for diligent output.

Wiley Nickel for NC

Mar. 2018 – May 2018

Field Organizer:

- Canvassed neighborhoods.
- Phonebanked voters.
- Assisted candidate at public events.
- Greeted voters.
- Organized and transported volunteers.

UPS Store

Dec. 2017 – Feb. 2018

Associate:

- First point of contact with customers.
- Processed shipments and arrivals.
- Packaged contents of shipments.
- Managed daily finances.
- Assisted in site maintenance.

Grassroots Campaigns

Sept. 2017 – Dec. 2017

Field Manager:

- Canvassed in public.
- Led teams of 2-3 canvassers in the field.
- Trained new canvassers.
- Analyzed old turf and assists in identifying and reconnoitering new turf.
- Researched public events to canvass.
- Provided weekly, written reports to Director.
- Kept account of and reports daily numbers of self and team members.

Duke Clinical Research Institute

Jul. 2015 – Aug. 2015

Data Technician:

- Contacted potential medical sites for inclusion in research projects.
- Converted physical documents into electronic format to supplement company database.
- Assisted coworkers to achieve their project goals while maintaining own time efficiency.
- Developed legible spreadsheets and charts to interpret complex information.

Army National Guard

Dec. 2010 – Apr. 2014

Soldier:

- Received training in basic infantry combat.
- Worked within ethnically and culturally diverse teams.
- Mentored fellow soldiers to develop life and soldiering skills.
- Assumed leadership positions in critical command alterations.
- Recorded detailed notes of operation orders to ensure mission success.
- Maintained energy and initiative throughout service.

Army Reserve Officer Training Corps

Sept. 2010 – 2013

Cadet:

- Achieved successful strategic and managerial training as an Army officer.
- Effectively translated instructions from command into successful missions for my team.
- Developed plans and communicated them to team for implementation and goal achievement.
- Participated in numerous forms of community service.

-
- Assisted in recruitment efforts.
 - Participated in organizational fundraising operations.
 - Swiftly pivoted from leader to follower and then back again as chain of command rotated.
 - Memorized myriad protocols and doctrines in order to make immediate decisions.

ADDITIONAL EXPERIENCE

- Member of Rotary International.
 - Volunteer for Organizing for America in 2012.
 - Assisted Secret Service with President Obama's motorcade security at UNC.
 - Created, hosted, and facilitated a roundtable discussion podcast series.
 - Frequent attendant of town, county, and school government meetings.
 - Youth outreach and recreational organization.
-

EDUCATION AND PROFESSIONAL DEVELOPMENT

BS, Political Science

University of North Carolina, Chapel Hill, NC

Basic Combat Training

United States Army, Ft. Jackson, SC

Leadership Development and Assessment Course

United States Army, Ft. Lewis, WA

Profile

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Public Records Statement

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I Agree

pucilowski.mateusz@gmail.com

Email Address

Mateusz

First Name

Middle Initial

Pucilowski

Last Name

2513 Foxwood Dr

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile:

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Planning Commission: Eligible

Town Council: Eligible

Question applies to Planning Commission

Select a Seat Category for the Planning Commission *

Chapel Hill Resident

Which Board is your First Choice? *

Town Council

How did you find out about this opportunity? (select all that apply)

Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

Little or No Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Effective governance requires that policy be made on an empirical basis, through consultation with appropriate stakeholders, and with financial realism. As a professional evaluator, I am trained in identifying information gaps, developing efficient means to acquire information, and synthesizing information from disparate sources. Through this background, I would bring an empirical and critical perspective to the council. Second, as a director of a 25 person division, I have developed a set of leadership, strategic thinking, and negotiation skills well-suited to this work. Third, I am a trained project manager with experience in government contracting and feel very comfortable planning, forecasting, managing, and adapting approaches to financial, personnel, and contractual management. Lastly, I am a first generation immigrant from Poland. I moved with my family to this area in 1989 and, after leaving for undergraduate (Political Science) and graduate school (International Development), have recently returned with my wife and two daughters to deepen my roots here. I care for and identify with this community. I would welcome the opportunity to serve and give back.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

In addition to the experiences listed above I have a background in teaching (early childhood and adult), public speaking, and cross-cultural communication (I've worked in 20 countries). I work well with others and thrive on collaboration and mutual problem solving. I have dedicated my professional life to helping disadvantaged people access resources, dignity, and their human rights. I have a deep passion for equality, equity, and fairness.

Question applies to Planning Commission

Do you have special interest, experience, or education/training in city planning, design field, environment, housing, transportation or related fields? If yes, please explain.

[Pucilowski_Mateusz_CV_2019.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

Caucasian/Non-Hispanic

Gender *

Male

If other, please describe:

Please select your age from the following list. *

35-54

Director of Impact Evaluation

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

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I Agree *

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MATEUSZ PUCILOWSKI

Senior Director of Impact Evaluation

Social Impact

Mr. Mateusz Pucilowski is an evaluation methodologist with over 10 years of research experience. He has directed 25+ studies for MCC, USAID, and other clients. These include experimental and quasi-experimental impact evaluations, population-based surveys, and mixed-methods performance evaluations. Technical experience includes sample design, instrument design and programming, data quality assurance protocol development, data collection management, statistical analysis using Stata and other software packages, and reporting. He has developed and implemented a broad range of data collection approaches including household surveys, enterprise surveys, aptitude tests, focus group discussions, key informant interviews, structured direct observation, organizational capacity assessments. Through his time as an M&E Fellow for USAID, Mr. Pucilowski developed an in-depth understanding of research processes and challenges within the US government. During this fellowship, he provided technical support to the design and management of experimental and quasi-experimental evaluations, population-based surveys, and monitoring activities.

In addition to client-facing work, Mateusz has had increasing levels of managerial responsibility. He's currently a Senior Director of Impact Evaluation at Social Impact, where he oversees strategic planning, staff performance management, business development, and portfolio management for a division of 25 full-time staff and a \$19 million portfolio of research projects. Mateusz has worked in 20 countries for a range of clients, including donors (USAID, MCC, DOS, IDB), NGOs, foundations, and private sector companies. He has trained hundreds of bilateral, multilateral, and implementing partner personnel through 25+ deliveries of M&E courses around the world.

He holds an M.A. in International Development from the American University. He speaks fluent English and Polish with has basic Spanish skills.

SELECTED PROFESSIONAL EXPERIENCE

January 2019 – Present **Senior Director, IE, Social Impact (United States)**

Sept. 2016 – December 2018 **Program Director, IE, Social Impact (United States)**

Oversees a portfolio of evaluation and survey research contracts by ensuring technical quality, financial performance, contractual compliance, and client satisfaction. Select projects include:

- Director of the MCC Jordan Water Infrastructure IE. The seven-year, multi-million-dollar study is designed to attribute changes in water consumption and economic behavior among households, farmers and small-scale enterprises. The complex study integrates a propensity score matching IE, a natural experiment IE, multiple large cross-sectional surveys, and multiple performance evaluations.
- Director of the MCC Kosovo Labor Force and Time Use Study, a nationally and regionally representative survey of Kosovar economic behavior. This household survey across all seven regions is designed to provide MCC with estimates of labor force participation, generalized time use behavior, and perceptions of gender roles in society.
- Technical Advisor on a USAID Citizen Perception Survey. This cross-sectional study is a nationally and regionally representative survey of Lebanese adults and is designed to help USAID design their next five-year investment strategy.
- Director of the USAID/West Bank Gaza Youth Cohort Study. The panel survey tracked 1000 youth over 1.5 years through three waves of data collection. Quantitative and qualitative data were collected from youth and families.

- Technical Advisor on the USAID A Ganar Alliance IE. This five-year, multi-million-dollar randomized control trial is implemented in Honduras and Guatemala with a panel of 2000+ at-risk youth. The evaluation tracks a complex set of outcomes including employment, education, entrepreneurship, risk behavior, socio-emotional status, and gender norms.
- Survey Director of a Humanity United-funded study exploring the efficacy of an intervention designed to reduce the use of bonded and child labor in the production of bricks among small kilns.
- Team Leader of a performance evaluation of the USAID Advancing Kosovo Together project. The study used a mixed methods design to assess the effectiveness and sustainability of an inter-ethnic reconciliation and communication intervention.

Aug. 2015-Aug. 2016 **M&E Fellow, USAID Bureau for Policy, Planning and Learning (PPL/LER), Bureau for Africa (United States)**

- Provided technical and capacity building M&E support to two USAID operating units: PPL/LER and AFR/SD/ED. Assistance is designed to bolster USAID's capacity to design, procure, manage and utilize high quality M&E services. Supported IEs and PEs, surveys and performance monitoring systems.
- Facilitated an IE design workshop for a Youth Secondary Violence Prevention program in Honduras. The five-day workshop occurred during the Democracy, Human Rights and Governance IE Clinic in Washington DC. Support included document review, evaluability assessment, and design facilitation with stakeholders from USAID, the implementing partner, and the evaluation partner.
- Helped to develop and field-test the School Related Gender Based Violence Measurement Framework.

Nov. 2013-Aug. 2015 **Deputy Director, IE, Social Impact (United States)**

Mar. 2012-Oct. 2013 **Program Manager, IE, Social Impact (United States)**

Jan. 2011-Mar. 2012 **Program Associate, Social Impact (United States)**

Managed portfolio of multi-year IE contracts encompassing the democracy and governance, education and economic growth sectors and utilizing randomized control trial, sample design and power calculations, regression discontinuity, instrumental variable, continuous treatment, propensity score matching, and difference-in-differences methodologies. Select projects include:

- Managed a complex, two-country randomized control trial IE of the USAID A Ganar program, that is a sport-for-development intervention is designed to help at-risk youth in Honduras and Guatemala find work and/or re-enter the formal education system. The study utilized 27 data collection events to survey four thousand youth at three points in time (baseline, post-program, long-term follow-up). The study measured participation in risk behaviors, gender norms, professional competencies, self-esteem, and developmental assets. The research required solutions to ensuring the safety of evaluators and respondents, quantifying difficult-to-measure constructs, and coordinating with an international team of experts and local implementers in high-threat areas.
- Served as a Technical Evaluation Expert on a four-person team tasked with assessing the quality, impact, sustainability, and cost-effectiveness of USAID's Democratic Indicators Monitoring Survey (DIMS) cooperative agreement (better known as the AmericasBarometer). In this engagement, he was responsible for designing sampling and data collection approaches and conducted fieldwork in Honduras and Washington. Conducted the Cost-Effectiveness Analysis.
- Served as Quantitative Methodologist on the midterm performance evaluation of a the Guyana Skills and Knowledge for Youth Employment (SKYE) program in Guyana. The intervention was intended to reduce criminal behavior among at-risk youth through increased labor market participation and alternative sentencing. He designed survey instruments, developed the sampling strategy, led

enumerator training, and oversaw pilot testing. He spent four weeks in the field administering surveys and conducted qualitative fieldwork.

- Served as Evaluation Specialist on a USAID-funded study designed to assess the state of youth development across ten countries in the East and Southern Caribbean. He designed five inter-related data collection tools (youth surveys, problem perception measures, organizational capacity assessments, focus group protocols and key informant scripts) as well as the creation of data validation intake forms. Field work included mixed-methods data collection. Led the analysis of quantitative data.

ADDITIONAL PROFESSIONAL EXPERIENCE

Mar. 2010-June 2010 **Associate, The Kaizen Company (United States)**

- Led an evaluation of, and created a PMP for, the USAID-funded international portal KaizenConnect. This work included performing stakeholder consultations, developing real world and online performance indicators, and creating methods for their measurement.
- Wrote three management best-practices guides, captured high-quality management content for the KaizenConnect online portal.
- Identified, tracked and analyzed RFPs, wrote various sections of USAID proposals, drafted project budgets and recruited contract personnel.

May 2009-Jan. 2010 **M&E Intern, Centre for Development and Population Activities (United States)**

- Collected, warehoused, cleaned and analyzed performance data from field projects worldwide. Continually updated and ensured the validity of the organization's central international service statistic database.
- Followed data quality assessments, conducted statistical data analysis using SPSS and synthesized the evaluation into evaluation reports. These reports ranged from small, tailored products to CEDPA's annual global performance review.
- Drafted multiple PMPs using custom and common performance indicators.
- Conducted research in support of project design and performance management.

Jan. 2007-Aug. 2008 **Teacher, Gangseo Sogang Language Program Institute (South Korea)**

- Taught urban youth a wide array of subject matters. Created assessment tools to measure student learning. Trained staff, developed educational materials, and co-wrote a textbook.

EDUCATION

M.A. — International Development, American University, 2010

B.A. — Political Science, University of North Carolina, 2005

LANGUAGE

ENGLISH—Fluent, POLISH—Fluent, SPANISH—Basic

INTERNATIONAL WORK EXPERIENCE

Barbados, Ethiopia, Ghana, Guatemala, Guyana, Honduras, Indonesia, Jordan, Kosovo, Lebanon, Malawi, Moldova, Poland, Saint Lucia, South Korea, Sri Lanka, Thailand, Trinidad and Tobago, Uganda, Zambia

INVITED TALKS

- *“Innovations in Evaluating the ‘Results’ in Results-Based Financing”*
– American Evaluation Association Conference, Minneapolis 2019

- *“A Ganar Impact Evaluation – Testing the Theory of Change and Exploring Unintended Consequences”*
– Caribbean Basin Security Initiative Technical Working Group (USAID), St. Kitts 2018
- *“Design Strategies for Impact Evaluation”*
– American Evaluation Association Conference, Cleveland 2018
- *“Results of the Labor Force Time Use Survey” (Panel)*
– Launch Event for the Millennium Foundation Kosovo, Pristina 2017
- *“Using Participatory Methods to Improve the Quality of USAID Evaluations”*
– USAID Africa Evaluation Summit, Silver Spring 2016
- *“Threats to Impact Evaluation in the Field”*
– Democracy, Human Rights and Governance Impact Evaluation Learning Clinic, Washington 2016
- *“Better Measurement Through Probability Games — Measuring Risk Behavior in a Central American Youth Workforce Development Impact Evaluation”*
– American Evaluation Association Conference, Chicago 2015
- *“Measuring Sectorial Outcomes from Governance Programs — Design Lessons and Results from a USAID Governance Impact Evaluation in Indonesia”*
– American Evaluation Association Conference, Chicago 2015
- *“Tools and Strategies for Program Monitoring and Evaluation”*
– Sport for Community Program (US Department of State), Washington 2014
- *“There’s no ‘I’ in IE: Stakeholder Coordination in Randomized Control Trials”*
– Global Youth Economic Opportunities Summit (Making Cents Int.), Washington 2014
- *“Rigorous evaluation in complex operating environments: benefits, challenges and evolving methodologies”*
– USAID Office of Conflict Management and Mitigation (USAID/CMM), Washington 2013
- *“Success through soccer? Examining the effectiveness of A Ganar, a sports-based workforce development program in Honduras”*
– Comparative and International Education Society (CIES), New Orleans 2013
- *“Impact evaluation fundamentals”*
– International Law Institute (ILI), Washington 2013 & 2014
- *“Assessing the outcomes of youth development programs: impact evaluation vs. participatory methods”*
– Society for International Development (SID), Washington 2013
- *“Introduction to impact evaluation: theory and practice”*
– Inter-American Development Bank Multilateral Investment Fund (IDB), Washington 2012

Profile

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Public Records Statement

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I Agree

dikki.putilin@gmail.com

Email Address

Dimitri

First Name

Putilin

Middle Initial
Last Name

311 Colony Woods Dr.

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Mobile: (919) 699-1460

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Cultural Arts Commission: Eligible

Town Council: Eligible

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

Chapel Hill Town Resident

Which Board is your First Choice? *

Cultural Arts Commission

How did you find out about this opportunity? (select all that apply)

None Selected

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Peoples Academy

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

Non-Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a former anti-apartheid activist, immigrant and an artist both as an exhibited fine artist included in the Smithsonian catalog of African artists and a screenwriter. I have worked in marketing as a director, public relations including for two Presidents as well as three Nobel Prize winners, former diplomat, as both an artist as well as an arts coordinator - organized music and film festivals, managed an art center and repatriated South African art back to South Africa in a post-apartheid South Africa (1990 onwards).

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Former Mid-level diplomat to the UN and marketing and public relations director. (See above for more details). Also the mother of a ten year old daughter.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

Caucasian/Non-Hispanic

Gender *

Female

If other, please describe:

Please select your age from the following list. *

over 55

Screenwriter and Mother

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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I Agree *

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Profile

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Public Records Statement

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I Agree

rvsoll@hotmail.com

Email Address

Renuka

First Name

V

Middle Initial

Soll

Last Name

302 Old Larkspur. Way

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home:

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Town Council: Eligible

Which Board is your First Choice? *

Town Council

How did you find out about this opportunity? (select all that apply)

Advisory Board or Council member
 Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am applying for the open position on the Chapel Hill Town Council. I will bring to the Council the perspective of a resident who is 1) a member of Chapel Hill's growing South Asian immigrant community, 2) a parent who has raised her children here and volunteered in the schools; 3) an advocate against gun violence who organized a local Gun Give Back program; and 4) a person familiar with the work of Town government who has served on a town advisory board. The large and growing South Asian immigrant community has not traditionally been active in Chapel Hill Town government, either as candidates for office or as members of Town-appointed advisory boards. As a result the needs, priorities, and perspectives of this immigrant community have not received the attention they deserve, especially because immigrant groups are often reluctant to publicly advocate for themselves and prefer to "keep their heads down." If I were appointed to the open position, in addition to serving the entire community, I could also be a voice for the local South Asian immigrant community. In addition, seeing one of their own on Council may encourage other members of the South Asian community to participate more fully in Town governance by serving on advisory boards, attending public hearing, and other voluntary capacities. I understand the struggles of teachers, students, and families. During the 15 years that I have lived in Chapel Hill, I have raised two children here, and I have served in a variety of roles to help improve the quality of our local schools. I have served as the PTA President, Treasurer and Secretary for the Chapel Hill-Carrboro school system. In addition, along with my neighbor, I applied for and received a \$5,000 grant from Lowe's Home Improvement which we used to improve the student pick up area at Seawell Elementary. Every year that my children have been in school, I have been a classroom parent, a Battle of the Books coach, as well as a math and reading helper in the classroom. Outside the classroom, I have - and continue - to volunteer as a coach with the Chapel Hill High School mountain biking team. Through these experiences, I have come to understand how teachers struggle with large classes, inadequate funding for supplies, as well as long commutes to their schools. I feel that these experiences give me a unique perspective on the need for affordable workforce housing and efficient multi-modal transportation. I can articulate these struggles to the Council and help develop solutions that work. Two years ago, after the Parkland school shooting, I was very concerned about community safety and the high incidence of gun violence in American society. I felt that we should try to reduce the number of guns in our town and also show the world where Chapel Hill stands on this issue. For this reason, I proposed Chapel Hill's Gun Give Back event, which took place on September 14, 2019. It was a very difficult event to pull off because I encountered many obstacles. The hardest part was finding a place to hold the event. In addition, I had to obtain gun permits to take ownership of the guns before destroying them. Chief Blue and I developed a procedure that would ensure the safety of everyone involved. My work on the Gun Give Back event attracted the attention of North Carolinians against Gun Violence (an organization started by Lisa Price), and I was elected to serve on their Board. It was not an easy process, but I persevered because I believed in what I was doing. I feel that this experience showed that I found a way to find a creative solution to get what I wanted done even with roadblocks along the way. I feel that my perseverance and ability to find creative solutions will enable me to work with other Council members to meet the needs of all Chapel Hill residents. Lastly, as an advocate for local parks, greenways and outdoor recreation, I have served on the Town's Parks, Greenways, and Recreation Commission and have recently been elected as Chair. As such, I have become familiar with many of the Town's regulations, policies and procedures. In addition, the correspondence between the Town Manager and Council members that I followed as a candidate for Council last fall will enable me to quickly get up to speed on the issues facing the Council if I am appointed.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

My MBA provides me with tools to analyze projects and to be an asset to the Council in the budget-making and review process when it comes to determining their potential performance and sustainability, and overall economic impact – positive or negative – on the town’s finances. Combined with my ability to develop solutions, I believe that I can assist the Council in finding ways to place the town on a more solid and sustainable fiscal path. I hope to provide an example to the South Asian immigrant community – as well as other immigrant communities – that will encourage them to play a more active role in the political life of the town. I have been told that I am much respected for listening to everyone, all sides, before drawing conclusions and making rational data-based decisions – without approaching issues and problems with a set agenda. As mentioned above, I have first-hand experience with community parents, teachers, and community members who are struggling. I am committed to lightening their load by helping to create better transportation and a variety of affordable housing types to meet their needs, and to create and maintain a diverse and welcoming Chapel Hill.

[Renuka_resume.pdf](#)

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

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Ethnicity *

Asian or Pacific Islander

Gender *

Female

If other, please describe:

Please select your age from the following list. *

35-54

Volunteer

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

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I Agree *

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Renuka V. Soll
302 Old Larkspur Way
Chapel Hill, NC 27516

EXPERIENCE

Volunteer work

August 1998-present

- Community organizations
 - Chair (starting 2020) and member of Parks, Greenways, and Recreation Commission
 - Organized and led a Gun Give Back event in Chapel Hill on 9/14/19
 - Board member of North Carolinians against Gun Violence
 - GED tutor, Orange Literacy
 - Leader of 2 clubs for Duke's Campus Club
 - Policy Chair, Webmaster and Social Committee board member for Duke's Campus Club
 - Alumni admissions representative at College Fairs for Wellesley College
- Parent-Teacher-Student Association (PTSA)
 - Treasurer and Secretary of the PTSA at Seawell Elementary School
 - President and Secretary of the PTSA at Smith Middle School
 - Treasurer of the PTSA at Chapel Hill High School
 - Received \$5,000 grant from Lowe's to improve the car pick up area at Seawell Elementary
- Schools
 - Parent Coach for Chapel Hill High School's Mountain Biking Team
 - Battle of the Books coach, math and reading volunteer, art helper, and chaperone at Seawell Elementary school
 - Class Mother at Seawell Elementary School, Smith Middle School, and Belmont Hills Elementary School (PA)
- Neighborhood
 - Treasurer of the HOA Board for the Larkspur neighborhood in Chapel Hill
 - Cookie Mom for Girl Scouts

Assistant Product Manager, INSEAD, Fontainebleau, France

September 1996-August 1998

- Targeted and recruited students for Marketing and Technology Management Executive Education programs
- Created promotional brochures and mailings
- Reduced the number of targeted mailings by half, saving departmental costs

Marketing MBA Rotational Program, G.D. Searle, Skokie, IL

May 1994-August 1996

Associate Product Manager, Arthritis Therapeutic Team

- Planned Arthrotec product launch
- Developed and implemented promotional programs
- Forecasted sample allocation, market shares, and sales

Medical Sales Representative, Midwestern Geographic Customer Unit

- Promoted prescription drugs to physicians and pharmacists to achieve territory budgets
- Won the Cytotec Team Product Performance award --- 1995

Market Research Analyst, female health care therapeutic team

- Defined, planned, analyzed, implemented, and presented results of qualitative and quantitative studies
- Tracked and evaluated market conditions

New Product Laboratory Consultant, *University of Chicago*, Chicago, IL October-March 1994

- Member of team that developed product life cycle strategy for Sandoz Pharmaceuticals
- Conducted qualitative and quantitative analyses to identify and characterize distinct market segments

Marketing Internship, *Lotus Corporation*, Cambridge, MA Summer 1993

- Developed strategy to position Lotus Notes in vertical markets
- Constructed data set to analyze buying patterns and help formulate strategy
- Evaluated customer needs for groupware

EDUCATION

M.B.A (Marketing), *University of Chicago, Graduate School of Business*, Chicago, IL March 1994
University of Chicago Fellowship, Dean's List, Marketing Group

M.S. (Computer Information Systems, High Distinction), *Bentley College*, Waltham, MA June 1991
Beta Gamma Sigma, Honors Society in Business

B.A. (Chemistry), *Wellesley College*, Wellesley, MA May 1989

PUBLICATIONS

Butaney, G.T., R.V. Chand [Soll] & D.R. Chand, "Examining the Role of Innovation Attributes in Positive Opinion Leadership: An Empirical Study in the Diffusion of Upper CASE Tools," *Journal of Management Systems*, Vol. 6, No.2, 1994. pp.15-30.

Chand [Soll], R.V., D.R. Chand & G.T. Butaney, "Champions' Perceptions of Upper CASE Tools," Proceedings of Association of Management Meeting, Atlantic City, NJ, August 6-9, 1991. pp.IT 88-92.

Profile

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Public Records Statement

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I Agree

maryyarnsetc@gmail.com

Email Address

Mary

First Name

F.

Middle Initial

Stowe

Last Name

2435 Springview Trail

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile:

Primary Phone

Business:

Alternate Phone

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What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

Greater than 10 years

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Which Boards would you like to apply for?

Town Council: Eligible

Which Board is your First Choice? *

Town Council

How did you find out about this opportunity? (select all that apply)

Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a small business owner in Chapel Hill and a 20+ year resident. I currently serve on the Stormwater advisory Board and I served on the Short Term Rental task force. I have served on national professional boards as well. I am aware of many of the problems and strengths Chapel Hill is experiencing from my experience on the advisory boards and my role as a business owner in town.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am a business owner for over 25 years. I bring leadership, organization, open mindedness, problem solving and the ability to get along with all types of people.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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Ethnicity *

Caucasian/Non-Hispanic

Gender *

Female

If other, please describe:

Please select your age from the following list. *

over 55

Business owner _____

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

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