



## Easy Ride Advisory Board Action Minutes (DRAFT)

**Meeting Date/Time:** Wednesday, July 10, 2019 @ 4 pm

**Members Present:** Ellen Perry, Kevin Shields, Claire Miller, Robert (Bob) Warren, Allen Stutts, and Helen Clark

**Members Absent:** Jane Whittier

**Staff Members:** Travis Parker, and Angie Steele

**Visitor:** Steffie McCormick

Agenda Item	Discussion Point	Motions	Votes/Actions
<b>CALL TO ORDER</b>	<ul style="list-style-type: none"><li>Allen Stutts called the meeting to order at 4:05 pm.</li></ul>	<ul style="list-style-type: none"><li>Kevin Shields made a motion to accept the minutes. The motion was seconded by Bob Warren. The motion passes. Ellen Perry abstained from the vote.</li></ul>	
<b>EZRAC INITIATIVES</b>	<ul style="list-style-type: none"><li>A. Kevin Shields and Helen Clark were reappointed to the EZRAC for a 3 year term. They will be sworn in at the August meeting.</li><li>B. Report on ridership: OTP 88% for the month of June 2019 with a total of 5,016 trips.</li><li>C. No Show Statistics: 237 (4.3%) no shows were recorded for the month of June.</li><li>D. Letter of concern – Claire Miller submitted a letter of concern to Travis regarding an EZ Rider customer believed to have dementia, and questioned whether she should be allowed to travel alone. Travis stated we</li></ul>	<ul style="list-style-type: none"><li>Bob Warren made a motion to nominate Allen Stutts to serve as Chair of the EZRAC. The motion was seconded by Helen Clark. The motion passes.</li><li>Kevin Shields made a motion to nominate Ellen Perry as Vice</li></ul>	

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	<p>cannot make a determination whether a customer needs to travel with a companion. All of our drivers have been trained on for what to look for with dementia patients. EZ Rider staff members have proven to be compassionate drivers.</p> <p>E. Bob's report on BRT:</p> <ul style="list-style-type: none"> <li>• Would like a temporary bus stop in Southern Village.</li> <li>• If the loop from Mason Farm to the hospital is eliminated, then the sidewalks to the hospital need to be improved.</li> <li>• Better lit crossing boxes for Homestead &amp; MLK bus stop.</li> <li>• Wider pedestrian refuges at intersection of Weaver Dairy &amp; MLK.</li> <li>• Talking cross walks.</li> <li>• Request to have engineers use manual wheel chairs to test ADA platforms.</li> <li>• BRT public forums for seniors will be held on July 14 @ 3:30 pm.</li> </ul>	<p>Chair of the EZRAC. The motion was seconded by Bob Warren. The motion passes.</p>	
<b>EZ RIDER MANAGER'S REPORT</b>	<p>A. Camera System Update – Michelle Sykes-Parker.</p> <p>B. Spill Containment Kits.</p> <p>C. CDL Reimbursement Procedure.</p> <p>D. Minutes from the Transit Employee Forum.</p> <p>E. CHT Operator Guidelines on Tornadoes.</p> <p>F. Getting out of the seat to assist customers.</p> <p>G. Cleanliness of our vehicles.</p> <p>H. Service Adjustments October 2019 –Micro transit/Safe rides.</p>		
<b>OTHER BUSINESS</b>	<p>A. How do we address GoTriangle issues?</p>		

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	<ul style="list-style-type: none"> <li>• Allan Stutts stated that we have to move on from issues that don't affect EZ Rider customers.</li> <li>• Bob Warren will direct people with GoTriangle issues directly to Tammy Romain.</li> </ul> <p>B. Travis stated that the EZ Rider handbooks are being reprinted.</p> <ul style="list-style-type: none"> <li>• Bob Warren would like to see some clarification on the ¾ Fixed Route rule.</li> </ul> <p>C. Travis stated that Elderly and Disabled Medical Transportation (EDTAP) through Orange County is available for use for trips to Walmart in Hillsborough.</p>		
<b>ADJOURNMENT</b>		Motion was made by Bob Warren to adjourn at 5:01 pm and seconded by Helen Clark.	
<b>NEXT MEETING</b>		August 14, 2019	