

Meeting Date/Time: March 26, 2019, 6:00 pm

Members present: Chad Pickens; Mary Stowe; Pamela Schultz; Sally Hoyt; Shugong Wang; Stefan Klakovich; Stephan Hearn; Phil Post

Members absent: Steve Bevington (exc)

Staff: Chris Roberts; Sue Burke

Guests: None

<b>Agenda Item</b>	<b>Discussion points</b>	<b>Motions/Votes</b>	<b>Action</b>
Meeting called to order	Ms. Schultz called the meeting to order.	N/A	The meeting began at 6:04 pm in Meeting Room B at the Chapel Hill Public Library. A quorum was present.
Introductions	N/A	N/A	N/A
Announcements	<p>Staff forwarded possible dates and times for the Design Manual presentation to Ms. Schultz and Ms. Hoyt. Board members were copied on the email.</p> <p>Staff forwarded information to the Board members for the UNC Healthcare at Eastowne meetings on April 4.</p> <p>Three Advisory Board members' terms expire June 30, 2019; all are eligible to be reappointed. Staff emailed key action dates for the Board with respect to making recommendations to the Town Council.</p> <p>Staff forwarded copies of presentations made after flooding events to Board members.</p> <p>Staff noted recent staff changes. Ernest Odei-Larbi was promoted to Senior Engineer and Sammy Bauer is the Public Education Coordinator.</p> <p>Ms. Hoyt attended the MS-4 workshop held by NCDEQ today. DWQ has a goal of auditing local programs every five years. Chapel Hill and UNC are scheduled for 2021.</p>	N/A	N/A
Petitions	None	N/A	N/A
Approval of February 26, 2019 meeting notes	None	Mr. Post made a motion to approve the February 26, 2019. Ms. Stowe seconded the motion and it passed unanimously.	N/A

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<b>BOARD BUSINESS</b>			
Peer Review of chronically flooded properties	<p>The Board is interested in pursuing a peer review of other NC jurisdictions and how they address properties that are repeatedly flooded. In addition to the safety of residents, rescues during flood events use Town resources and put Public Safety staff at risk.</p> <p>Staff reported that the Manager's Office has been contacted about the procedure for requesting assistance from the School of Government or another UNC department to conduct such a review.</p>	N/A	Staff will follow up with the Manager's Office.
Design Manual	<p>Staff reported that approval of the Design Manual by the Town Manager is the next step. Staff noted that the Town Council authorized the Town Manager to approve revisions and updates to the manual; previously, changes had to be approved by the Town Council.</p> <p>Board members noted conflicting goals (e.g., wider street widths vs. less impervious surface). The Council can approve exceptions to the LUMO design requirements; however, not all projects have to be approved by the Town Council.</p> <p>Staff noted that the Design Manual is a reference that developers may use to achieve compliance with the LUMO regulations and suggested that revisions to the LUMO may address some of the concerns.</p>	N/A	N/A
Board Member reappointments	Mr. Post, Mr. Bevington, and Mr. Klakovich are eligible for reappointment. Mr. Bevington has submitted his application to the Clerk's Office.	N/A	N/A
Flooding Subcommittee Workshop report	The subcommittee met last week and is making good progress. Mr. Pickens reported on logistics - Federal Realty is willing to let the Board use a vacant space for the workshop. The workshop will be held on Tuesday, May 7 from 5:30 to 7:30 pm. The focus is to provide businesses and residents with information about to prepare for a flood and what to do during and after a flood.	N/A	<p>Staff will check about review of the agreement to use the Federal Realty space.</p> <p>Staff will check with Chelsea Laws (Building Inspections Manager) about her availability to attend.</p>

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Flooding Subcommittee Workshop report (cont.)	<p>Speakers are being contacted for five-minute presentations, after which attendees are invited to visit tables for additional information.</p> <p>Staff noted that the subcommittee may want to contact Vence Harris (Chapel Hill's Emergency Management Coordinator) and/or Kirby Saunders (Orange County Emergency Management).</p> <p>The subcommittee plans to meet again on Monday, April 1<sup>st</sup>. Staff will check for meeting space and post the public notice.</p>		
Agenda items for April meeting	<p>Peer review Eastowne Brownfields presentation – still planned for April? Elliott Rd. flood storage project – update Flooding workshop Proposal to modify Blue Hill form district stormwater requirements as a result of recent legislation</p>	N/A	<p>Staff will check with Planning about the schedule for the LUMO revision for the Blue Hill form code.</p> <p>Staff will check on any upcoming Future Land Use Map meetings.</p>
<b>ADJOURNMENT</b>	N/A	A motion to adjourn was made by Mr. Post and seconded by Mr. Hearn. It passed unanimously.	Meeting adjourned at 7:50 pm.