

Dear Chapel Hill Resident,

The Town of Chapel Hill Parks and Recreation Department routinely prunes and /or removes road-side vegetation within the town limits. The purpose of this maintenance is to provide adequate visibility along road edges and at intersections, and to prevent overhanging limbs from contacting vehicles. We will be working in your neighborhood the week of _____.

Please refrain from parking on the side of the street during the hours of 8am – 4pm.

Any maintenance that is necessary will take place within the publicly owned right of way, unless permission is granted by adjacent property owners or notice of a public hazard on private property is issued. Although publicly owned right of way varies from one street to the next, it typically extends 25 to 30 feet from the center of the road. The exact right of way line can be determined by inspecting a property's deed or plat.

As a general policy, the Town removes as little vegetation within the public right of way as possible to fulfill its need to provide safe streets. The specific vegetation which needs to be pruned or removed along a certain length of roadway is dependent upon a number of variables. Examples of vegetation generally requiring more extensive pruning or removal include the following:

- Vegetation at intersections
- Vegetation along curves
- Vegetation that obstructs view of fire hydrants, signs, etc.
- Vegetation that interferes with safe street drainage
- Vegetation that leans precariously

Property owners are encouraged to take corrective action prior to arrival of the Town's maintenance staff. The accompanying sketches on the backside of this letter, will aid you in understanding our maintenance guidelines.

With respect to State streets within Town limits that are maintained by North Carolina Department of Transportation, we have no jurisdiction over the policies used in roadway maintenance. Likewise, utility companies often must complete pruning work in order to provide reliable services.

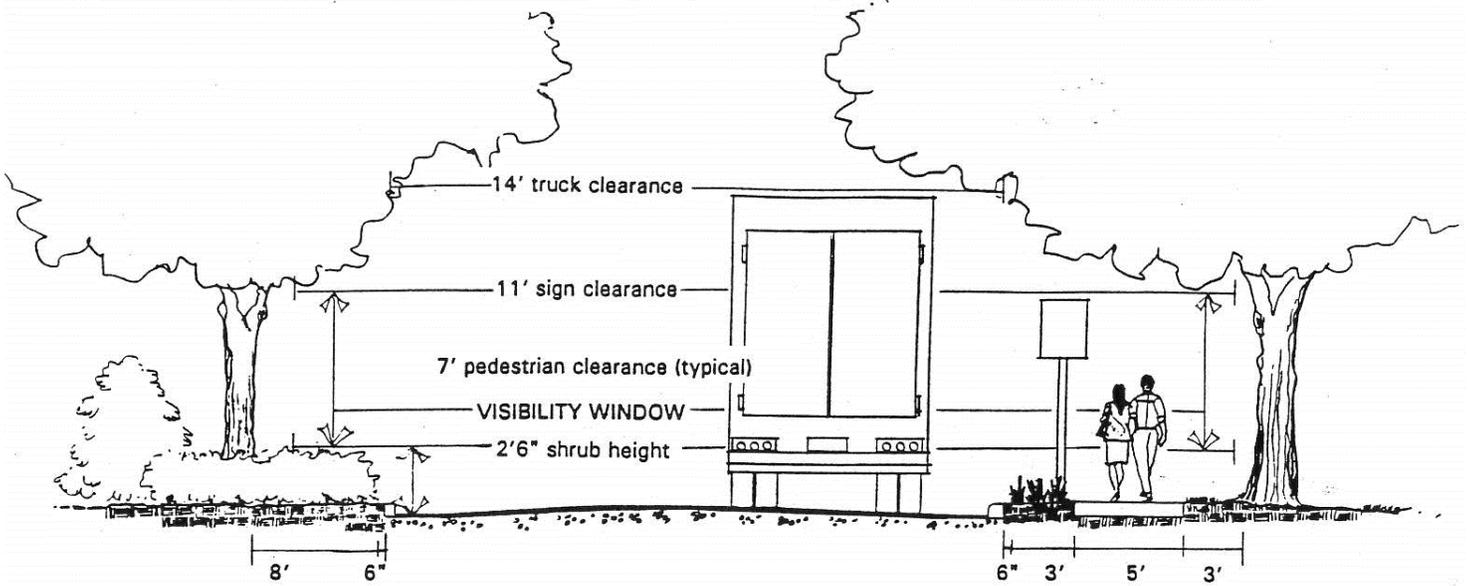
Property owners are required to obtain permission from the Town prior to performing future improvements (plantings, ETC.) on the right of way. This will allow both parties to work together to enhance the right of way and avoid future conflicts.

Thank you for your assistance in providing a safe and attractive right of way. If you have questions, please call me at 919-969-5153.

Sincerely,
Tanner Thompson
Park Maintenance Supervisor



**MAINTENANCE GUIDELINES
RESIDENTIAL STREET WITH CURB AND GUTTER**

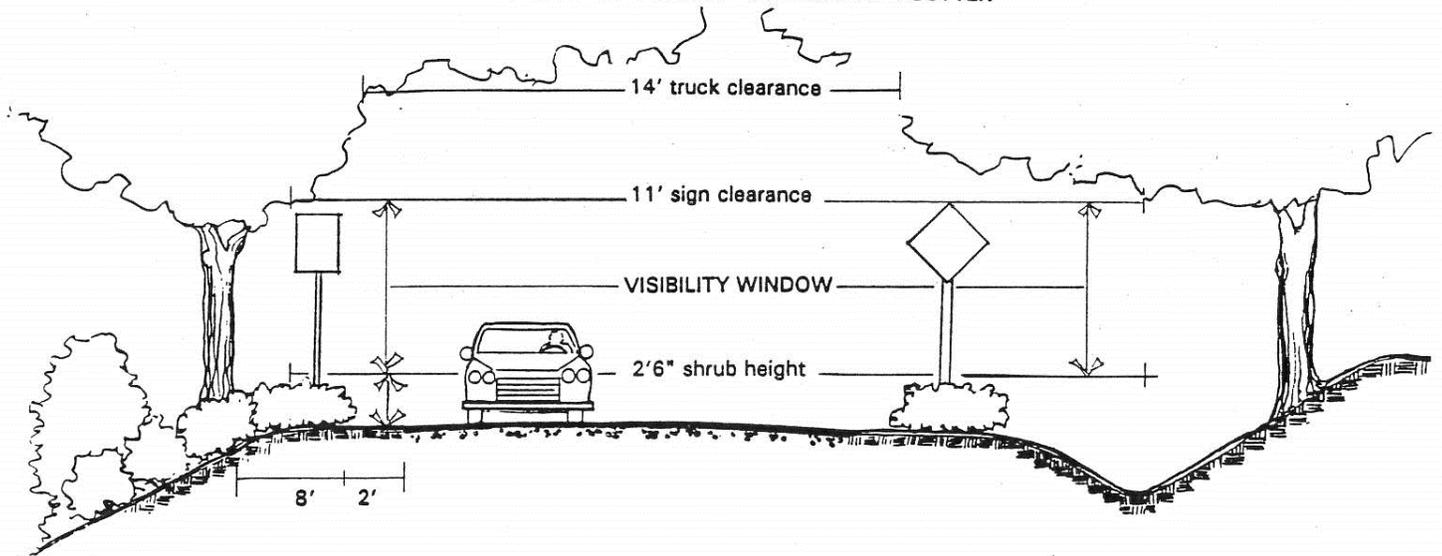


8' minimum, 11' preferred setback for planting trees to allow future improvements such as sidewalks

Vegetation shall not overgrow curb/sidewalk; trimmed to 6" from back of curb/sidewalk preferred

Existing vegetation within right-of-way allowed as long as visibility window maintained

**MAINTENANCE GUIDELINES
RESIDENTIAL STREET - NO CURB AND GUTTER**



2' clearance from edge of pavement maintained to allow snow removal and street resurfacing

No planting in ditch to allow proper drainage

8' minimum, 11' preferred setback for planting trees to allow future improvements such as sidewalks

Existing vegetation within right-of-way allowed as long as visibility window maintained