



TOWN OF CHAPEL HILL
Planning &
Development Services
 405 Martin Luther King Jr. Blvd.
 Chapel Hill, NC 27514-5705

phone (919) 969-5066
 www.townofchapelhill.org

Wireless Telecommunications Facilities Permitting Process

Step	Public ROW	Private Prop.	Permit Step	Fees	Contact
1	X	X	Town Wireless Admin. Zoning Compliance Permit / CityScape Technical Review	\$100 / \$500	Phil Mason pmason@townofchapelhill.org 919-969-5072
			Encroachment Agreement (submitted with ZCP app.)	N/A	Ernie Rogers erogers@townofchapelhill.org 919-969-5085
2	X		Engineering Construction Permit	N/A	Chris Roberts croberts@townofchapelhill.org 919-969-5091
4	X	X	Commercial Building Permit – Antenna Utility	\$350	Charnika Jenkins cjenkins@townofchapelhill.org 919-968-2711
5	X		Lane and Sidewalk Closure Permit	\$150 + \$50/day	Jerry Neville jneville@townofchapelhill.org 919-969-5096

Revised: 8-21-17