

**MEETING SUMMARY OF A REGULAR MEETING OF THE PUBLIC TRANSIT COMMITTEE
1ST FLOOR TRAINING ROOM, CHAPEL HILL TRANSIT**

Tuesday, June 27, 2017 at 11:00 AM

Present: Ed Harrison, Chapel Hill Town Council
Michael Parker, Chapel Hill Town Council
Julie Eckenrode, Assistant to Town Manager, Carrboro
George Cianciolo, Chapel Hill Town Council
Bethany Chaney, Carrboro Alderman
Than Austin, UNC Transportation & Parking
Brad Ives, UNC Associate Vice Chancellor for Campus Enterprises
Damon Seils, Carrboro Alderman

Absent: Cheryl Stout, UNC Transportation and Parking

Staff present: Brian Litchfield, Transit Director, Flo Miller, Deputy Town Manager, Rick Shreve, Budget Manager, Nick Pittman, Transit Planner, Mila Vega, Transit Planner, Bergen Watterson, Transportation Planning Mgr.

Guests: Fred Lampe, Molly DeMarco, Heather Brutz, Chapel Hill Transportation and Connectivity Board

1. The Meeting Summary of May 23, 2017 was received and approved.
2. **Employee Recognition** – Brian introduced several of the Roadeo team members that participated in the NCPTA State Roadeo earlier this month. Tasha Harrington took 3rd place in the LTV competition and Marcus Parker finished very well in the same competition. Ricky Hunter and Tommy Hall also completed in the bus competition. Joe McMiller and Nick Pittman were instrumental in managing the course.

Nick has been elected Chair of the Roadeo for the next 2 years.

Joe McMiller was one of the recipients of the Cal Horton Award this year.

Brian also reported on CHT's participation in the Valor Games this month.

3. **Consent Items**

- A. May Financial Report – This was received by the Partners. There were no questions.

4. **Discussion Items**

- A. FY 2017-18 Transit Budget Development Update – Brian reviewed the budget that was adopted by Council on June 12th. He also described the possible options for \$300,000 in the BRIP that have not been accounted for in the new budget. Those include: expansion of Saturday service, a T route extension, expansion of Sunday

service to match Saturday levels and additional EZ Rider service. Carrboro representatives expressed their desire for increased service into Carrboro. The Partners also asked for some metrics/market data on ridership to better inform them on what options might be best. Are there other options? It was determined that this should be rolled into the Service Planning that is beginning in August.

It was also noted that communication with the public needs to be improved.

- B. Disposition of Vehicles – Brian reviewed this item and the Partners approved the disposition of vehicles.
- C. All Door Boarding and Out of Service Bus Utilization – Brian introduced the item and Nick reviewed the plans for implementation in August. The Partners approved this item. Customer education will be done prior to implementation.

5. Information Items

- A. Project Updates – Brian reviewed. There will an update in August/September and the Partners will be asked to approve the projects.
- B. Low/No Emission Grant Application Update – Brian reviewed this item for the Partners
- C. Short Range Transit Plan Update – This was reviewed for the Partners

6. Departmental Monthly Reports

- A. Operations – This item was provided for the Partners information.
- B. Community Outreach – Brian reviewed the new report.
- C. Director – Brian reviewed.

7. Future Meeting Items

8. Partner Items

9. Next Meeting – August 22, 2017

10. Adjourn

The Partners set a next meeting date for August 22, 2017
--