

**MEETING SUMMARY OF A REGULAR MEETING OF THE PUBLIC TRANSIT COMMITTEE
1ST FLOOR TRAINING ROOM, CHAPEL HILL TRANSIT**

Tuesday, March 28, 2017 at 11:00 AM

Present: Ed Harrison, Chapel Hill Town Council
Michael Parker, Chapel Hill Town Council
Julie Eckenrode, Assistant to Town Manager, Carrboro
George Cianciolo, Chapel Hill Town Council
Cheryl Stout, UNC Transportation and Parking
Than Austin, UNC Transportation & Parking
Brad Ives, UNC Associate Vice Chancellor for Campus Enterprises
Bethany Chaney, Carrboro Alderman
Damon Seils, Carrboro Alderman

Absent:

Staff present: Brian Litchfield, Transit Director, Flo Miller, Deputy Town Manager, Rick Shreve, Budget Manager, Nick Pittman, Transit Planner, Mila Vega, Transit Planner, Katy Luecken, Training Coordinator, Tina Moon, Carrboro Planner

Guests: Fred Lampe, John Morris, Heidi Perov Perry, Charles Humble, Molly DeMarco

1. The Meeting Summary of February 28, 2017 was received and approved.
2. **Employee Recognition** –
3. **Consent Items**
 - A. February Financial Report – This was provided for the Partners information.
4. **Discussion Items**
 - A. FY 2017-18 Budget Update – The budget schedule was reviewed. Transit goals for 2017-18 were discussed including consolidating, consider prioritization and tasks vs. strategies. The key budget issues/items identified were orange county revaluation, health and personnel, OPEB, fuel (discussion of the fuel contract and terms), capital needs (request to develop comparison between the strategic plan and the actual capital replacement plan). The OCBRIP was also discussed.
 - B. Potential FY 2017-18 Service Adjustments – Items discussed were
 - Should the entire system be reviewed and redesigned
 - Interest in Sunday Service

- Interest in conducting downtown shuttle study
- Explore DX and V adjustments
- NS, CW, V Sat will be communicated to GoTriangle for inclusion into the draft plan. Include over options in case additional funding is available.

C. Financial Sustainability Study – Service Planning Phase – There was an overview of the study findings:

- Adjust schedule
- Move forward with NN
- Strong public outreach is necessary.

D. Service Requests - Partners would like to better understand on-street amenities program (e.g. shelters).

5. **Information Items**

A. North South BRT Project Update – There was a brief update of the current state of funding proposed in the latest draft OCBRIP

B. Training and Recruiting Update – There was a presentation providing an overview of various training tools and strategies.

C. Federal Legislative Update – Provided for Partners information.

D. February Performance Report – Provided for the Partners information.

6. **Departmental Monthly Reports**

A. Operations – This item was provided for the Partners information.

B. Director – This item was provided for the Partners information.

7. **Future Meeting Items**

8. **Partner Items**

9. **Next Meeting** – March 28, 2017

10. Adjourn

The Partners set a next meeting date for March 28, 2017
