



Town of Chapel Hill

TOWN PROPERTIES TASK FORCE

Thursday, May 4, 2017
9:00 a.m. - Meeting Room C
Chapel Hill Public Library
100 Library Dr., Chapel Hill, NC 27514

Action Notes

(A brief summary of actions taken. More detail to be provided in future Summary Minutes of the meeting.)

Members Present: Council Member Michael Parker (Chair), Millicent Bowie, Dan Levine, Don Tise, Rosemary Waldorf

Members Absent: Council Member Jessica Anderson, Gordon Merklein, Doug Rothwell, Bruce L. Runberg

Staff Liaisons: Bill Webster, Carolyn Worsley

Others Present: Council Member Nancy Oates, Town of Chapel Hill Affordable Housing Development Officer Ed Barberio

1. Approve Minutes of the April 5, 2017 Meeting

- Due to lack of a quorum at the opening of the meeting, approval of the April 5, 2017 minutes was deferred to the May 26, 2017 meeting.

2. Announcements

- None

3. Public Comment

- Nancy Oates and Ed Barberio participated in the discussion of business items.

4. Business

a. Discuss initial decisions

- **Action Item:** Determine which properties the Task Force should focus on at this time and discuss next steps for those properties.
- **Action Taken:** The group reviewed the document "Town Properties Task Force Focus on Key Priority Properties" that Michael Parker and staff had prepared and distributed prior to the meeting. The document attempted to capture the preliminary decisions, possible approaches and key questions and

issues regarding Town-owned properties. The group reviewed each property to affirm conclusions as presented or recommend changes.

- On a motion by Don Tise, seconded by Rosemary Waldorf, the Task Force expressed support for efforts currently underway between the Town, UNC Health Care and other housing partners to utilize Town property at 2200 Homestead Road for affordable housing projects.

b. Discuss work plan for remaining properties

- **Action Item:** Discuss conclusions and outstanding questions regarding the remaining properties.
- **Action Taken:** Incorporated into discussion for Item 4a.

c. Other discussion

- Nancy Oates reported on some of the ideas that the American Legion Task Force has received for potential uses of this property. The number of requested uses likely will exceed the amount of land available, so there may be opportunities to coordinate with the Town Properties Task Force regarding alternative Town-owned sites for some uses.

d. Discuss report to Town Council

Background: Town Council charged the Town Properties Task Force to develop an overall strategic framework and initial ideas for specific sites and to provide a report for Council review in June 2017 and Council action in September 2017. The Town Council report tentatively has been scheduled for June 26th. Final review by Town Council tentatively has been scheduled for September 25th.

- **Action Item:** Discuss the content of the Task Force’s report to Town Council.
- **Action Taken:** This item was not discussed due to lack of time.

e. Determine next steps

- Update “Town Properties Task Force Focus on Key Priority Properties” document based on discussion.
- Provide additional information that the Task Force requested on a number of topics.

5. Public Comment

6. Adjournment

- The meeting adjourned at 10:45 a.m. The next meeting will be Friday, May 26, 2017 at 9:00 a.m. in Meeting Room C at Chapel Hill Public Library.

Meeting Materials

- [Draft Minutes of April 5, 2017 Meeting](#)
- [Draft TPTF Review of Priority Properties Summary Document \(attachment to April 5, 2017 minutes\)](#)
- Draft Town Properties Task Force Focus on Key Priority Properties
- Property Fact Sheets (see [Town Properties Task Force project web page](#))

Goal:

- The goal of the Town Properties Task Force is to develop an overall strategic framework and initial ideas for specific sites, including those located in the Downtown area, for Council review in June 2017 and Council action in September 2017.

Resources:

- Project Web Page: <http://www.townofchapelhill.org/town-hall/departments-services/economic-development/town-properties-task-force>
- Board Web Page: <http://www.townofchapelhill.org/town-hall/government/boards-commissions> (Scroll down to Town Properties Task Force)
- Town of Chapel Hill Interactive Map: <http://townofchapelhill.maps.arcgis.com/apps/webappviewer/index.html?id=7c0b17839ad142178172ac4cc82e13b6>