



## **Town of Chapel Hill TOWN PROPERTIES TASK FORCE**

Friday, February 10, 2017, at 9:00 a.m.  
Chapel Hill Public Library, Room C  
100 Library Dr., Chapel Hill, NC 27514

### **Meeting Agenda**

Members: Council Member Michael Parker (Chair), Council Member Jessica Anderson, Millicent Bowie, Kevin Hicks, Dan Levine, Gordon Merklein, Doug Rothwell, Bruce L. Runberg, Don Tise, Rosemary Waldorf

Staff Liaisons: Bill Webster, Carolyn Worsley

- 1. Opening**
  - a. Roll Call**
  - b. Approval of Agenda**
- 2. Welcome and Introductions**
- 3. Public Comment**
- 4. Business**
  - a. Background and Task Force Charge from Town Council**

Background: The Town Council established and appointed a Council Task Force on Strategic Uses of Town Properties (also referred to as the Town Properties Task Force) at its January 18, 2017 meeting. The work of the Task Force is to build upon and expand a process that began in June 2012 when the Council requested that the Town Manager seek the assistance of local real estate professionals to evaluate the highest and best use for some of the Town's properties. The Town Council anticipated the Task Force bringing recommendations to the Council for review in June 2017 and action by the Council in September 2017.

Action Item: Review and discuss current charge from the Town Council, goals and objectives, deliverables, the outcome of previous efforts, and a proposed work plan.

- b. Proposed Work Plan**
- c. Inventory of Town Properties**

Background: Review maps showing Town-owned properties that may be available for alternative uses as well as related information.

Action Item: Receive information. Discuss possible criteria for evaluating properties to prepare for property-by-property review.

**d. Selection of Priority Properties**

**e. Establish Meeting Schedule**

Background: The original timeline called for the Task Force to bring recommendations to the Council for review in June 2017 and for the Council to take action in September 2017.

Action Item: Determine how frequently the Task Force needs to meet to accomplish its tasks and set a meeting schedule through at least May 2017.

**f. Other Task Force Discussion**

**5. Public Comment**

**6. Adjournment**

**Meeting Materials**

- Town Council Agenda Materials, January 18, 2017 meeting, “Establish and Appoint a Task Force on Strategic Uses of Town Properties”
- Recommendations from Real Property Asset Review Group, June 24, 2013
- Map of Town Properties (to be distributed at meeting)

**Goal:** Develop an overall strategic framework and initial ideas for specific sites, including those located in the Downtown area, for Council review in June 2017 and Council action in September 2017.

**Resources:**

- Project Web Page: Under Construction
- Board Web Page: <http://www.townofchapelhill.org/town-hall/government/boards-commissions> (Scroll down to Town Properties Task Force)