



Policy Review Committee Meeting Minutes

Meeting No.: 5
Date: September 9, 2003
Time: 6:00pm – 8:00pm
Location: Chapel Hill Public Library

Committee: Donald Brewer
Attendees: David Brower
Mia Day Burroughs
Mark Cate
Jeff Cobb
Milton Heath
Meg Holton
Julie McClintock
Phil Post
Scott Radway
Judith Weseman

Absent: Phil Berke
Sharon Myers
Alan Rimer
Barbara Levine
John French
Ed Holland

Other Attendees: Town Staff
Fred Royal
George Small
Chris Heaney
AMEC
Maureen Hartigan
Jean Haggerty

Agenda and Discussion:

The meeting was convened at 6:10 pm with welcoming remarks from Fred Royal, Town Stormwater Engineer. He introduced Chris Heaney, who talked about the Town's participation in Big Sweep on September 20, 2003.

AMEC consultants reviewed the agenda for the evening. The consultant asked for any changes to the minutes of the previous meeting; being none, the minutes were accepted.

A committee member asked that a reminder of the meeting dates through the rest of the year be sent to members. The Town will send an email reminder.

The Committee reviewed the draft Program Priorities. The Committee made small adjustments to the wording in Priority #3 (addition of a mention of sediment control) and to #4 (changing biohabitat to aquatic habitat). Along with some minor edits, the Program Priorities were accepted.

The Committee moved on to discussion of Level and Extent of Services. The consultant presented an overview of definitions, gave examples of typical level of service measurements, discussed the current level and extent of services, and began identifying potential enhancements to the level of service to meet the stormwater program priorities.

Several questions come up during the presentation of current services and it was noted that more routine maintenance could help to eliminate some of the chronic issues facing the Town now. For example, the Town does not routinely do BMP inspections now. Requests from developers or builders are handled in a reactive mode.

Thoughts on enhancing the level of service developed by the Committee included the following:

- Prepare a Stormwater management plan and program which includes watershed assessment plans and regular updates/Entire ETJ/Build in maintenance goals and measurements
- Better define current quantity issues - Priority list of flood control issues/Long and short term
- Provide resources to perform proactive retrofitting, including maintenance
- Support Drainage Assistance Program (who/where to be discussed)

The Committee wanted to know whether the Town has kept up with the population growth through staff additions over a period of time. The Town promised to present information on staffing changes in the stormwater program over the last few years at the next meeting.

The extent of services was briefly discussed with the general consensus that the Town boundary will be the limit of maintenance services, but planning will extend to the ETJ and beyond (when possible to work cooperatively with neighboring communities).

The discussion around level and extent of service will continue at the next meeting. The Town staff and consultant will provide more information at that time on an enhanced program to meet the program objectives.

The meeting was adjourned at 8:10 pm. The next meeting of the Policy Review Committee is scheduled for Tuesday, October 14, 2003 at the Library.