

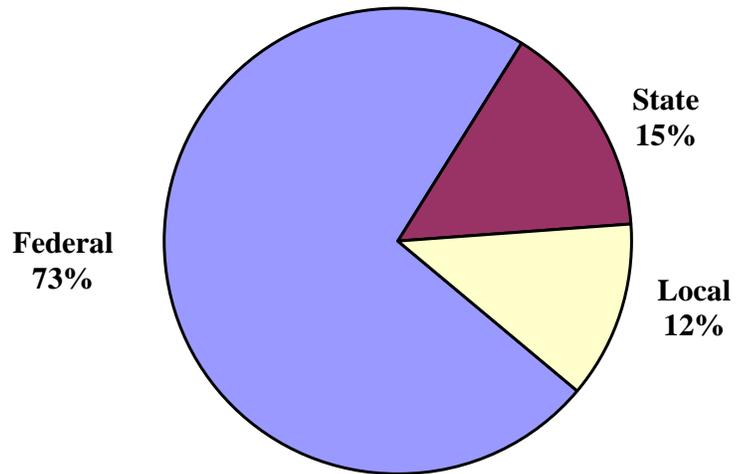
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GRANTS FUND

The Grants Fund was established to account for miscellaneous small grants that would otherwise be accounted for in the General Fund.

Grant Sources - Historical Trend



GRANTS FUND

BUDGET SUMMARY

The Grants Fund was established in 2004-05 to account for grants previously included in the General Fund. The grants already included for 2014-15 consist of a Library grant and three Planning grants that provide personnel and operating funding for transportation planning.

EXPENDITURES

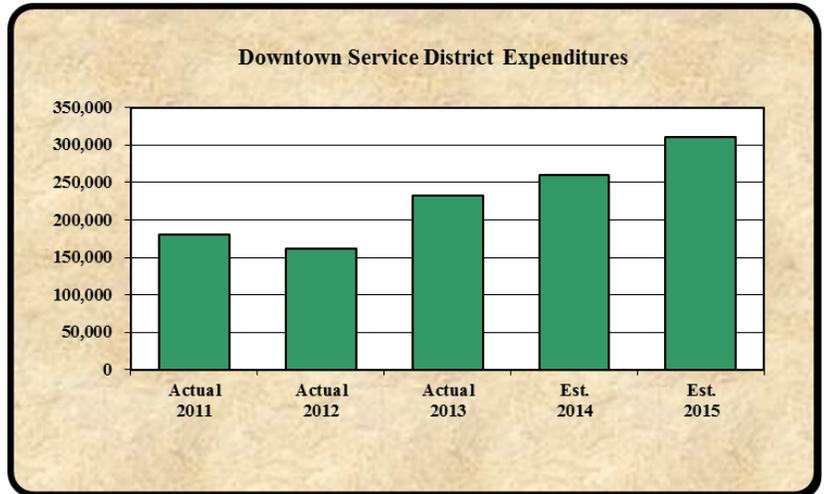
	2012-13 Actual	2013-14 Original Budget	2013-14 Revised Budget	2013-14 Estimated	2014-15 Adopted Budget	% Change from 2013-14
Police Grants	\$ 30,579	\$ -	\$ 109,631	\$ 109,631	\$ -	N/A
Fire Grants	-	-	-	-	-	N/A
Planning Grants	436,155	332,145	451,978	451,978	434,231	30.7%
Transit	9,328	-	-	-	-	N/A
Other Grants	-	-	-	-	30,500	N/A
Total	\$ 476,062	\$ 332,145	\$ 561,609	\$ 561,609	\$ 464,731	39.9%

REVENUES

	2012-13 Actual	2013-14 Original Budget	2013-14 Revised Budget	2013-14 Estimated	2014-15 Adopted Budget	% Change from 2013-14
Grants	\$ 357,757	\$ 251,080	\$ 440,666	\$ 440,666	\$ 376,943	50.1%
Transfer from General Fund	141,155	77,826	90,286	90,286	87,788	12.8%
Transfer from Transit	1,179	3,239	3,239	3,239	-	-100.0%
Transfer from Capital Imp. Fund	-	-	-	-	-	N/A
Appropriated Fund Balance	(24,029)	-	27,418	27,418	-	N/A
Total	\$ 476,062	\$ 332,145	\$ 561,609	\$ 561,609	\$ 464,731	39.9%

DOWNTOWN SERVICE DISTRICT FUND

The Downtown Service District Fund accounts for the programs and capital improvements for the downtown service district established by the Town Council.



DOWNTOWN SERVICE DISTRICT FUND

Major Revenue Sources – Descriptions and Estimates

The revenue source for the Downtown Service District is the special district property tax on the assessed value of \$343,455,000. The tax rate of 7.1 cents is unchanged from FY 2013-14, and is expected to yield a total of about \$242,000 in FY 2014-15. This represents an increase of \$13,000 from the current year, due to the increase in value from new development in the downtown area.

An additional revenue in the Downtown Service District Fund for FY15 is funding from Orange County in the amount of \$40,000 for the “Launch” initiative, which is a partnership between Orange County, the University, and the Town of Chapel Hill with the goal of providing incentives to assist in small and local business development.

Adjustments to the Downtown Service District border were last made for the 2006-07 fiscal year to take into account changes in business status between commercial and residential uses.

Major Expenditures and Estimates

The budget provides for continued funding for the Chapel Hill Downtown Partnership of about \$120,000. The Chapel Hill Downtown Partnership brings the resources of the Town, University and downtown community together to maintain, enhance and promote downtown as the social, cultural and spiritual center of Chapel Hill through economic development.

The budget for FY15 continues funding for a groundskeeper (\$49,361) dedicated to the downtown area. The FY15 budget also includes the addition of about \$62,000 for the maintenance contract at 140 West, maintenance and utilities for the public art at the 140 West Public Plaza (\$9,000) and \$70,000 towards the “Launch” initiative, partly funded by Orange County.

DOWNTOWN SERVICE DISTRICT FUND

BUDGET SUMMARY

The adopted Downtown Service District Fund tax rate of 7.1 cents for 2014-15 provides for continued funding of the groundskeeper position dedicated to the downtown area, including a 3% of market rate salary adjustment and an 8.8% rate increase in medical insurance. The recommended budget continues an allocation of about \$120,000 to the Chapel Hill Downtown Partnership, and includes the addition of expenses related to the "Launch" initiative (\$70,000) along with the maintenance contract at 140 West (\$62,480) and maintenance and utilities for the public art (\$9,000).

EXPENDITURES

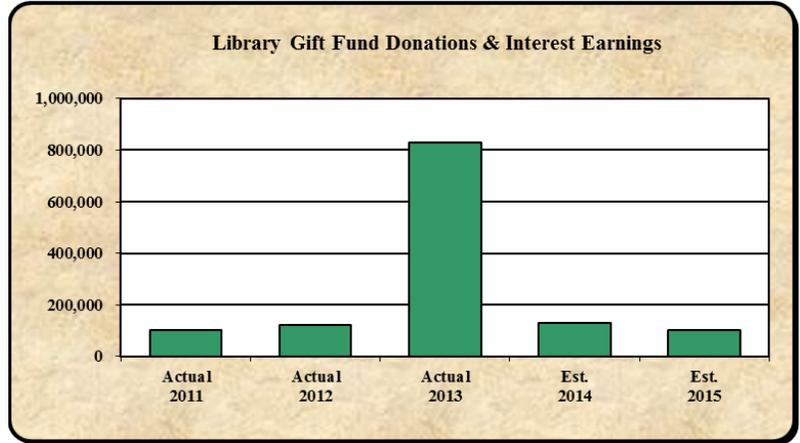
	2012-13 Actual	2013-14 Original Budget	2013-14 Revised Budget	2013-14 Estimated	2014-15 Adopted Budget	% Change from 2013-14
Personnel	\$ 45,869	\$ 47,454	\$ 47,454	\$ 47,346	\$ 49,361	4.0%
Contracted Services	116,933	143,395	143,395	143,395	191,480	33.5%
Grants/Deferred Loans	70,000	70,000	70,000	70,000	70,000	0.0%
Total	\$ 232,802	\$ 260,849	\$ 260,849	\$ 260,741	\$ 310,841	19.2%

REVENUES

	2012-13 Actual	2013-14 Original Budget	2013-14 Revised Budget	2013-14 Estimated	2014-15 Adopted Budget	% Change from 2013-14
Property Taxes	\$ 228,064	\$ 229,000	\$ 229,000	\$ 240,000	\$ 242,000	5.7%
Interest Income	808	-	-	450	-	0.0%
Gifts and Donations	40,000	40,000	40,000	40,000	40,000	0.0%
Appropriated Fund Balance	(36,070)	(8,151)	(8,151)	(19,709)	28,841	N/A
Total	\$ 232,802	\$ 260,849	\$ 260,849	\$ 260,741	\$ 310,841	19.2%

LIBRARY GIFT FUND

The Library Gift Fund accounts for private contributions to the Town's library.



LIBRARY GIFT FUND

BUDGET SUMMARY

The adopted budget for the Library Gift Fund for 2014-15 reflects a return to normal levels of donations after the Library's reopening. Gifts for FY15 include donations (\$45,000) from the Friends of the Library and miscellaneous donations (\$50,600). FY15 expenses include additions to the collection and a contribution to the reserve that could address needs that might arise throughout the year. The Library Gift Fund continues to budget a transfer to the General Fund to support Library operations, at an amount of \$45,000 for FY15.

EXPENDITURES

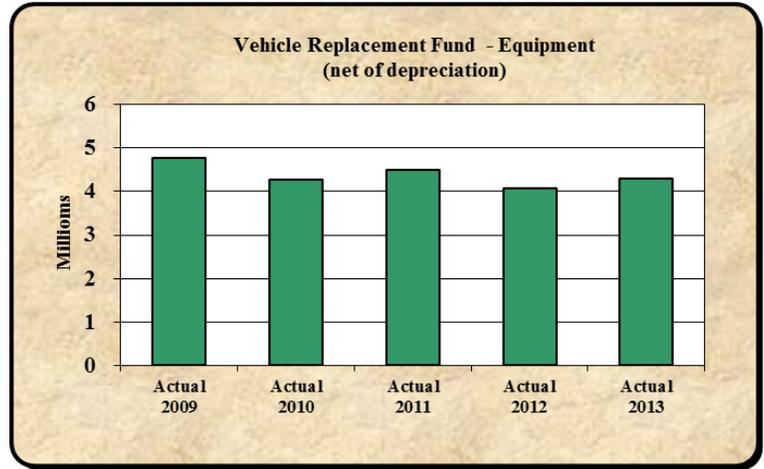
	2012-13 Actual	2013-14 Original Budget	2013-14 Revised Budget	2013-14 Estimated	2014-15 Adopted Budget	% Change from 2013-14
Computers/Database	\$ 54,070	\$ 10,000	\$ 64,725	\$ 19,500	\$ 8,600	-14.0%
Furniture/Reopening	499,905	-	44,243	44,243	-	N/A
Collection Purchases	156,976	8,000	35,666	35,666	17,000	112.5%
Other	7,673	-	45,668	41,543	20,500	N/A
Contribution to Reserve	-	20,000	2,059	-	9,500	-52.5%
Transfer to General Fund	45,000	45,000	45,000	45,000	45,000	0.0%
Total	\$ 763,624	\$ 83,000	\$ 237,361	\$ 185,952	\$ 100,600	21.2%

REVENUES

	2012-13 Actual	2013-14 Original Budget	2013-14 Revised Budget	2013-14 Estimated	2014-15 Adopted Budget	% Change from 2013-14
Interest Income	\$ 606	\$ -	\$ -	\$ 200	\$ -	N/A
Fdn Opening Day Grant	150,000	-	-	-	-	N/A
Fdn ReOpening Grant	350,000	-	-	-	-	N/A
Fdn Media Grant	75,000	-	20,000	20,000	-	N/A
Foundation Donations	-	5,000	28,525	25,000	5,000	
Friends' Donations	193,000	23,000	33,000	33,192	45,000	95.7%
Misc Donations	60,210	51,000	51,000	50,601	50,600	-0.8%
Appropriated Fund Balance	(65,192)	4,000	104,836	56,959	-	-100.0%
Total	\$ 763,624	\$ 83,000	\$ 237,361	\$ 185,952	\$ 100,600	21.2%

VEHICLE REPLACEMENT FUND

The Vehicle Replacement Fund accounts for the purchase and financing of motor vehicles and related costs to other Town departments.



VEHICLE REPLACEMENT FUND

BUDGET SUMMARY

The adopted budget for 2014-15 for the Vehicle Replacement Fund includes a pared-down list of the most critical capital equipment needs pending a comprehensive review of the Town's fixed assets. Included in the FY15 budget is the replacement of one garbage truck and twelve police cars. The Vehicle Replacement Fund is moving to a pay-as-you-go system. Beginning in FY15, vehicle purchases will be bought outright rather than financed.

EXPENDITURES

	2012-13 Actual	2013-14 Original Budget	2013-14 Revised Budget	2013-14 Estimated	2014-15 Adopted Budget	% Change from 2013-14
Lease Purchase Payments	\$ 1,358,257	\$ 955,948	\$ 1,144,838	\$ 1,144,837	\$ 906,833	-5.1%
Other Expense	10,218	10,000	12,330	10,120	10,000	0.0%
Capital Equipment	1,663,745	872,000	1,144,595	1,144,595	1,348,164	54.6%
Contribution to Reserve	-	630,252	439,032	243,633	-	-100.0%
Total	\$ 3,032,220	\$ 2,468,200	\$ 2,740,795	\$ 2,543,185	\$ 2,264,997	-8.2%

REVENUES

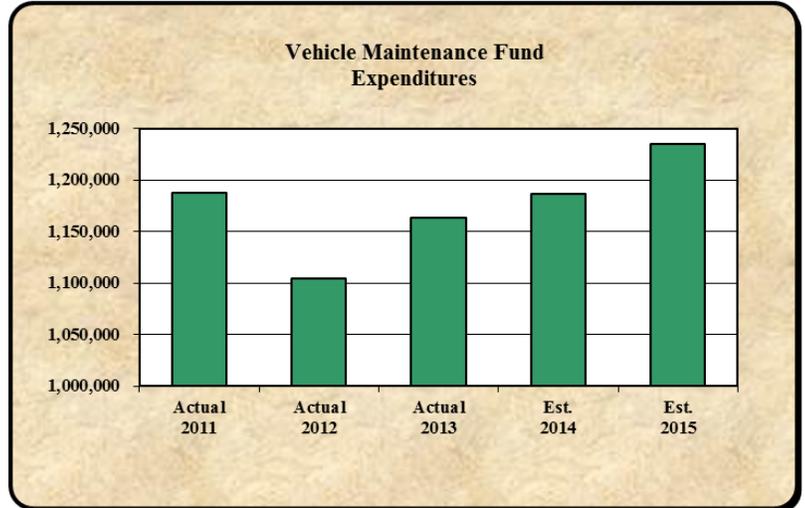
	2012-13 Actual	2013-14 Original Budget	2013-14 Revised Budget	2013-14 Estimated	2014-15 Adopted Budget	% Change from 2013-14
Vehicle Use Fees	\$ 1,565,157	\$ 1,565,000	\$ 1,565,000	\$ 1,565,000	\$ 1,456,500	-6.9%
Interest Income	3,362	1,200	1,200	4,000	2,000	66.7%
Sale of Fixed Assets	71,150	30,000	30,000	102,185	50,000	66.7%
Financing Proceeds	876,200	872,000	872,000	872,000	-	-100.0%
Appropriated Fund Balance	516,351	-	272,595	-	756,497	N/A
Total	\$ 3,032,220	\$ 2,468,200	\$ 2,740,795	\$ 2,543,185	\$ 2,264,997	-8.2%

VEHICLE MAINTENANCE FUND

The Vehicle Maintenance Fund accounts for the repair and maintenance of all the Town's cars, trucks, and heavy equipment, excluding those used in public transit operations.

Vehicle maintenance is an internal service fund; its cost is charged out to other Town departments based on actual repairs.

The division is supervised by Public Works.



VEHICLE MAINTENANCE

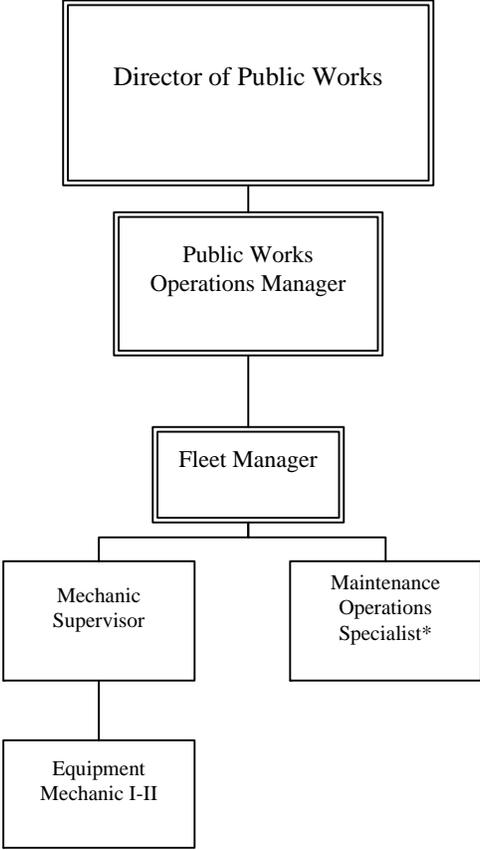
MISSION STATEMENT:

The overall mission of the Fleet Maintenance Fund is to ensure safe, reliable fleet and equipment essential for provision of public services, with an emphasis on sustainability, efficiency and effectiveness.

Summary of services provided in support of department's mission:

- Full-service automotive garage, including refueling station.
- Use of state-of-art fuel efficiency techniques.
- Comprehensive preventive maintenance program for vehicles and equipment.
- Major repair program, including both in-house and outside vendors.
- Around-the-clock emergency road services.
- Overall management of the Town's vehicle replacement program with emphasis on greening our fleet.

VEHICLE MAINTENANCE



*Position is split with Building Maintenance.

VEHICLE MAINTENANCE FUND
STAFFING COMPARISONS - IN FULL-TIME

	2012-13 ADOPTED	2013-14 ADOPTED	2014-15 ADOPTED
Supervisor-Mechanic	1.00	1.00	1.00
Mechanic (I-III)	5.00	5.00	5.00
Manager-Fleet	1.00	1.00	1.00
Maintenance Operations Specialist ¹	0.75	0.75	0.75
Unit Totals	<u>7.75</u>	<u>7.75</u>	<u>7.75</u>

¹ Maintenance Operations Specialist is split between Building Maintenance and the Vehicle Maintenance Fund.

Note: Vehicle Maintenance is supervised by the Public Works Department.

VEHICLE MAINTENANCE FUND BUDGET SUMMARY

The FY15 adopted budget for the Vehicle Maintenance Fund reflects an overall increase in expenditures of 1.0% from last year's budget. The increase in personnel is the result of a 3% of market rate salary adjustment and an 7% rate increase in medical insurance. The slight decrease in operating costs is attributed to lowered vehicle replacement costs. There are no planned capital expenses.

EXPENDITURES

	2012-13 Actual	2013-14 Original Budget	2013-14 Revised Budget	2013-14 Estimated	2014-15 Adopted Budget	% Change from 2013-14
Personnel	\$ 589,662	\$ 548,975	\$ 548,975	\$ 532,117	\$ 568,316	3.5%
Operating Costs	574,028	672,993	672,993	654,558	666,165	-1.0%
Capital Outlay	-	-	-	-	-	N/A
Total	\$ 1,163,690	\$ 1,221,968	\$ 1,221,968	\$ 1,186,675	\$ 1,234,481	1.0%

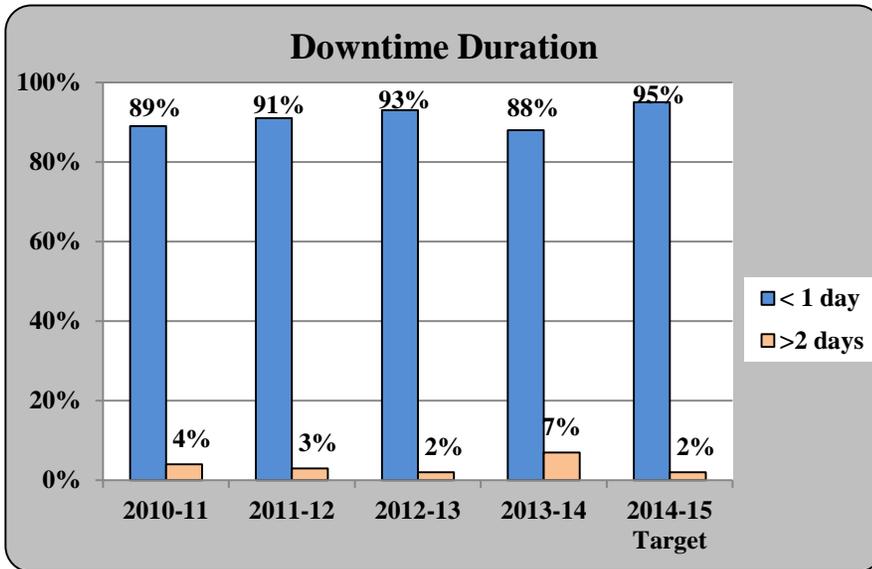
REVENUES

	2012-13 Actual	2013-14 Original Budget	2013-14 Revised Budget	2013-14 Estimated	2014-15 Adopted Budget	% Change from 2013-14
Vehicle Maintenance Fees	\$ 1,201,238	\$ 1,238,500	\$ 1,238,500	\$ 1,180,300	\$ 1,243,300	0.4%
Interest Income	308	-	-	-	-	N/A
Insurance Claims	23,174	20,000	20,000	20,000	20,000	0.0%
Appropriated Fund Balance	(61,030)	(36,532)	(36,532)	(13,625)	(28,819)	N/A
Total	\$ 1,163,690	\$ 1,221,968	\$ 1,221,968	\$ 1,186,675	\$ 1,234,481	1.0%

VEHICLE MAINTENANCE TRENDS

COUNCIL SERVICE GOALS : Maintain basic Town services.

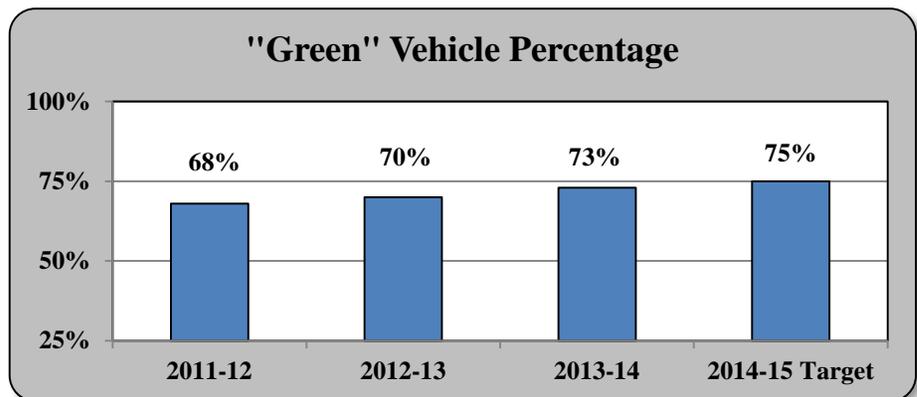
GOAL : To complete 85% of repair orders within 1 day, with no more than 10% requiring in excess of 2 days.



In FY 2013-14, 88% of work orders were completed in less than one day, with only 7% in excess of two days, as compared to 93% and 2% respectively in 2012-13. While the division exceeded our goal, the decrease in percentage of work orders completed in less than one day decreased as compared to last year due to the division not being fully staffed.

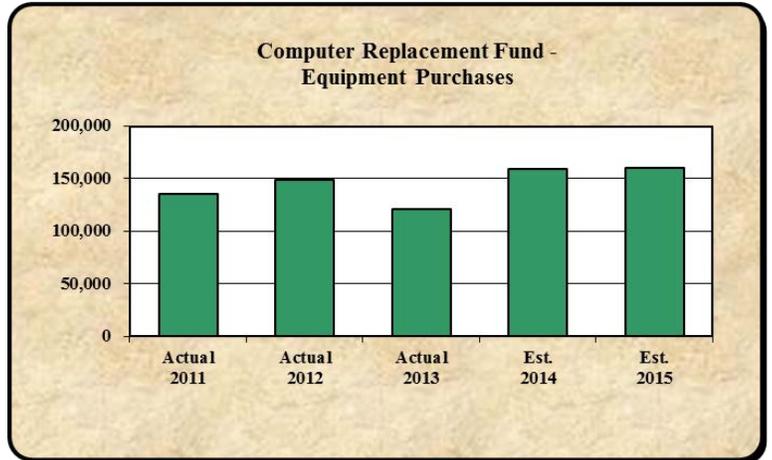
GOAL : Achieve 100% replacement of unleaded vehicles with "green" vehicles—hybrids, alternative fuels, etc.—by 2016

In 2013-14, the percentage of "green" vehicles in the Town's fleet increased by 3% from the previous year, and by 5% from 2011-12.



COMPUTER REPLACEMENT FUND

The Computer Replacement Fund accounts for the purchase and financing of computer equipment and software to the Town departments.



COMPUTER REPLACEMENT FUND BUDGET SUMMARY

The adopted budget for 2014-15 provides for replacement of computer equipment on a pay-as-you-go basis.

EXPENDITURES

	2012-13 Actual	2013-14 Original Budget	2013-14 Revised Budget	2013-14 Estimated	2014-15 Adopted Budget	% Change from 2013-14
Small Equipment	\$ 120,364	\$ 159,595	\$ 159,595	\$ 159,595	\$ 159,470	-0.1%
Other Expense	523	500	500	137	500	0.0%
Total	\$ 120,887	\$ 160,095	\$ 160,095	\$ 159,732	\$ 159,970	-0.1%

REVENUES

	2012-13 Actual	2013-14 Original Budget	2013-14 Revised Budget	2013-14 Estimated	2014-15 Adopted Budget	% Change from 2013-14
Computer Use Fees	\$ 162,100	\$ 160,095	\$ 160,095	\$ 160,095	\$ 159,970	-0.1%
Interest Income	419	-	-	425	-	N/A
Sale of Equipment	6,980	-	-	1,820	-	N/A
Appropriated Fund Balance	(48,612)	-	-	(2,608)	-	N/A
Total	\$ 120,887	\$ 160,095	\$ 160,095	\$ 159,732	\$ 159,970	-0.1%

