

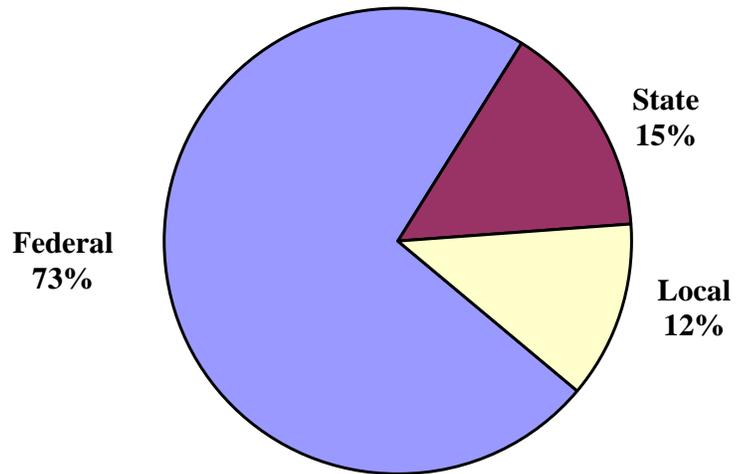
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GRANTS FUND

The Grants Fund was established to account for miscellaneous small grants that would otherwise be accounted for in the General Fund.

Grant Sources - Historical Trend



GRANTS FUND

BUDGET SUMMARY

The Grants Fund was established in 2004-05 to account for grants previously included in the General Fund. The grants already included for 2013-14 consist of three Planning grants that provides personnel and operating funding for transportation planning.

EXPENDITURES

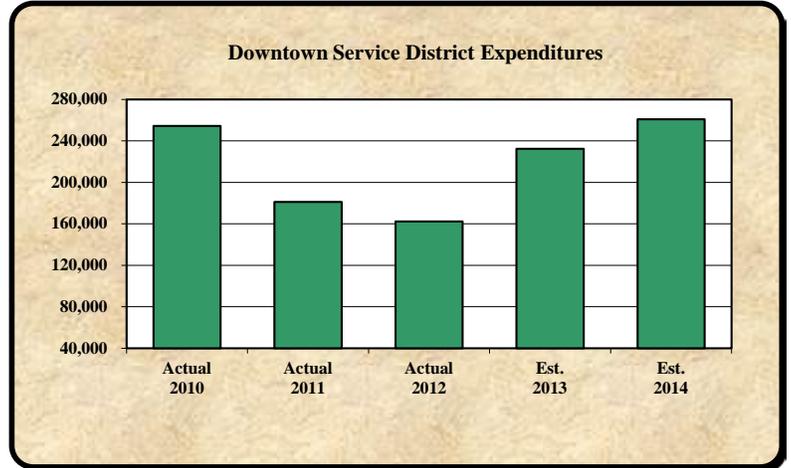
	2011-12 Actual	2012-13 Original Budget	2012-13 Revised Budget	2012-13 Estimated	2013-14 Adopted Budget	% Change from 2012-13
Police Grants	\$ 88,873	\$ -	\$ 44,851	\$ 44,851	\$ -	N/A
Fire Grants	252,456	-	-	-	-	N/A
Planning Grants	290,821	436,149	686,149	531,149	332,145	-23.8%
Transit	65,320	-	28,428	28,428	-	N/A
Other Grants	19,838	-	-	-	-	N/A
Total	\$ 717,308	\$ 436,149	\$ 759,428	\$ 604,428	\$ 332,145	-23.8%

REVENUES

	2011-12 Actual	2012-13 Original Budget	2012-13 Revised Budget	2012-13 Estimated	2013-14 Adopted Budget	% Change from 2012-13
Grants	\$ 457,695	\$ 342,336	\$ 460,855	\$ 460,855	\$ 251,080	-26.7%
Transfer from General Fund	239,457	90,574	291,946	136,946	77,826	-14.1%
Transfer from Transit	12,552	3,239	3,239	3,239	3,239	0.0%
Transfer from Capital Imp. Fund	-	-	-	-	-	N/A
Appropriated Fund Balance	7,604	-	3,388	3,388	-	N/A
Total	\$ 717,308	\$ 436,149	\$ 759,428	\$ 604,428	\$ 332,145	-23.8%

DOWNTOWN SERVICE DISTRICT FUND

The Downtown Service District Fund accounts for the programs and capital improvements for the downtown service district established by the Town Council.



DOWNTOWN SERVICE DISTRICT FUND

Major Revenue Sources – Descriptions and Estimates

The revenue source for the Downtown Service District is the special district property tax on the assessed value of \$324,890,000. The tax rate of 7.1 cents is unchanged from FY 2012-13, and is expected to yield a total of about \$229,000 in FY 2013-14. This represents an increase of \$63,000 from the current year, due to the increase in value from new development in the downtown area.

An additional revenue in the Downtown Service District Fund for FY14 is funding from Orange County in the amount of \$40,000 for the “Launch” initiative, which is a partnership between Orange County, the University and the Town of Chapel Hill with the goal of providing incentives to assist in small and local business development.

Adjustments to the Downtown Service District border were last made for the 2006-07 fiscal year to take into account changes in business status between commercial and residential uses.

Major Expenditures and Estimates

The budget provides for continued funding for the Chapel Hill Downtown Partnership of about \$120,000. The Chapel Hill Downtown Partnership brings the resources of the Town, University and downtown community together to maintain, enhance and promote downtown as the social, cultural and spiritual center of Chapel Hill through economic development.

The budget for FY14 continues funding for a groundskeeper (\$47,454) dedicated to the downtown area. The FY14 budget also includes the addition of about \$23,000 for maintenance and utilities at the 140 West Public Plaza and \$70,000 towards the “Launch” initiative, partly funded by Orange County.

<i>DOWNTOWN SERVICE DISTRICT FUND</i>			
<i>STAFFING COMPARISONS - IN FULL-TIME</i>			
	2011-12 ADOPTED	2012-13 ADOPTED	2013-14 ADOPTED
Groundskeeper*	1.00	1.00	1.00
Downtown Service District Fund Totals	1.00	1.00	1.00
*Position supervised by Parks and Recreation			

DOWNTOWN SERVICE DISTRICT FUND BUDGET SUMMARY

The adopted Downtown Service District Fund tax rate of 7.1 cents for 2013-14 provides for continued funding of the groundskeeper position dedicated to the downtown area, including a 2% salary allowance, implementation of Phases 1 & 2 of the Class & Compensation study, an allowance for a 4% rate increase in medical insurance, and a slight increase in the employee contribution to the retirement system. The adopted budget continues an allocation of about \$120,000 to the Chapel Hill Downtown Partnership, and includes the addition of expenses related to the "Launch" initiative (\$70,000) along with maintenance and utilities at the new 140 West Public Plaza (\$23,395).

EXPENDITURES

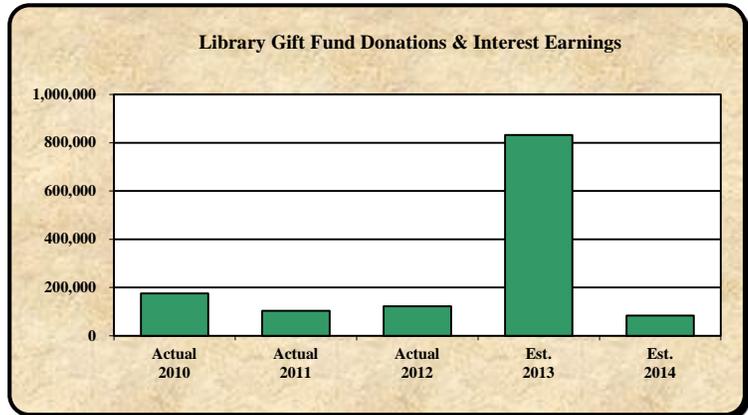
	2011-12 Actual	2012-13 Original Budget	2012-13 Revised Budget	2012-13 Estimated	2013-14 Adopted Budget	% Change from 2012-13
Personnel	\$ 45,973	\$ 46,067	\$ 46,067	\$ 45,989	\$ 47,454	3.0%
Contracted Services	116,376	119,933	119,933	116,376	143,395	19.6%
Grants/Deferred Loans	-	-	80,000	70,000	70,000	N/A
Total	\$ 162,349	\$ 166,000	\$ 246,000	\$ 232,365	\$ 260,849	57.1%

REVENUES

	2011-12 Actual	2012-13 Original Budget	2012-13 Revised Budget	2012-13 Estimated	2013-14 Adopted Budget	% Change from 2012-13
Property Taxes	\$ 234,274	\$ 166,000	\$ 166,000	\$ 227,000	\$ 229,000	38.0%
Interest Income	612	-	-	660	-	0.0%
Gifts and Donations	-	-	40,000	30,000	40,000	0.0%
Appropriated Fund Balance	(72,537)	-	40,000	(25,295)	(8,151)	N/A
Total	\$ 162,349	\$ 166,000	\$ 246,000	\$ 232,365	\$ 260,849	57.1%

LIBRARY GIFT FUND

The Library Gift Fund accounts for private contributions to the Town's library.



LIBRARY GIFT FUND

BUDGET SUMMARY

The adopted budget for the Library Gift Fund for 2013-14 reflects a return to normal levels of donations after the Library's reopening. Gifts for FY13 include the Opening Day Collection Grant (\$150,000), Reopening Furniture Grant (\$350,000) and Media Grant (\$75,000) from the Library Foundation, and a reopening and furniture grant (\$185,000) from the Friends of the Library. FY14 expenses include additions to the collection and a contribution to the reserve that could address needs that might arise with the opening of the new facility. The Library Gift Fund continues to budget a transfer to the General Fund to support Library operations, at an amount of \$45,000 for FY14.

EXPENDITURES

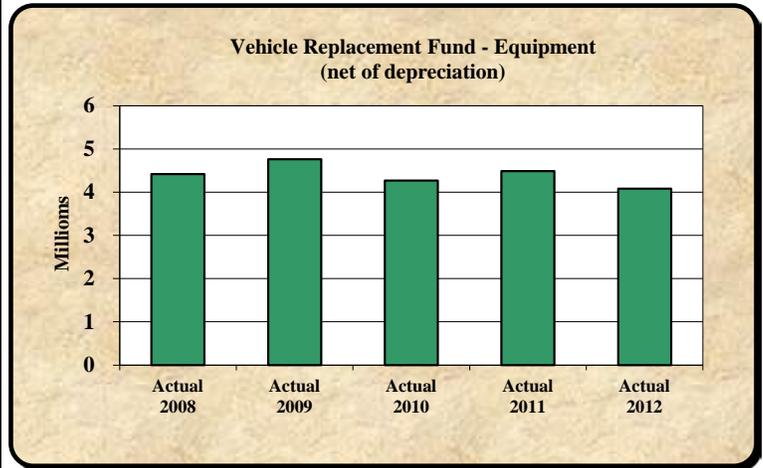
	2011-12 Actual	2012-13 Original Budget	2012-13 Revised Budget	2012-13 Estimated	2013-14 Adopted Budget	% Change from 2012-13
Computers/Database	\$ 23,192	\$ -	\$ 64,945	\$ 60,000	\$ 10,000	N/A
Furniture/Reopening	-	-	535,000	535,000	-	N/A
Collection Purchases	35,665	158,000	163,632	163,209	8,000	-94.9%
Other	-	-	15,000	15,000	-	N/A
Contribution to Reserve	-	144,000	14,000	14,050	20,000	-86.1%
Transfer to General Fund	53,000	45,000	45,000	45,000	45,000	0.0%
Total	\$ 111,857	\$ 347,000	\$ 837,577	\$ 832,259	\$ 83,000	-76.1%

REVENUES

	2011-12 Actual	2012-13 Original Budget	2012-13 Revised Budget	2012-13 Estimated	2013-14 Adopted Budget	% Change from 2012-13
Interest Income	\$ 202	\$ -	\$ -	\$ -	\$ -	N/A
Fdn Opening Day Grant	-	150,000	150,000	150,000	-	-100.0%
Fdn ReOpening Grant	-	-	350,000	350,000	-	N/A
Fdn Media Grant	-	-	75,000	75,000	-	N/A
Foundation Donations	50,000	-	4,945	-	5,000	
Friends' Donations	5,650	138,000	193,000	193,000	23,000	-83.3%
Misc Donations	66,551	59,000	59,000	59,050	51,000	-13.6%
Appropriated Fund Balance	(10,546)	-	5,632	5,209	4,000	N/A
Total	\$ 111,857	\$ 347,000	\$ 837,577	\$ 832,259	\$ 83,000	-76.1%

VEHICLE REPLACEMENT FUND

The Vehicle Replacement Fund accounts for the purchase and financing of motor vehicles and related costs to other Town departments.



VEHICLE REPLACEMENT FUND BUDGET SUMMARY

The adopted budget for 2013-14 for the Vehicle Replacement Fund includes a pared-down list of the most critical capital equipment needs pending a comprehensive review of the Town's fixed assets. Included in the FY14 budget is the replacement of one garbage truck and fifteen police cars.

EXPENDITURES

	2011-12 Actual	2012-13 Original Budget	2012-13 Revised Budget	2012-13 Estimated	2013-14 Adopted Budget	% Change from 2012-13
Lease Purchase Payments	\$ 1,361,558	\$ 1,443,098	\$ 1,489,698	\$ 1,358,296	\$ 955,948	-33.8%
Other Expense	13,830	4,500	4,500	10,000	10,000	122.2%
Capital Equipment	896,971	470,000	1,936,415	1,753,615	872,000	85.5%
Contribution to Reserve	213,687	117,159	-	-	630,252	437.9%
Total	\$ 2,486,046	\$ 2,034,757	\$ 3,430,613	\$ 3,121,911	\$ 2,468,200	21.3%

REVENUES

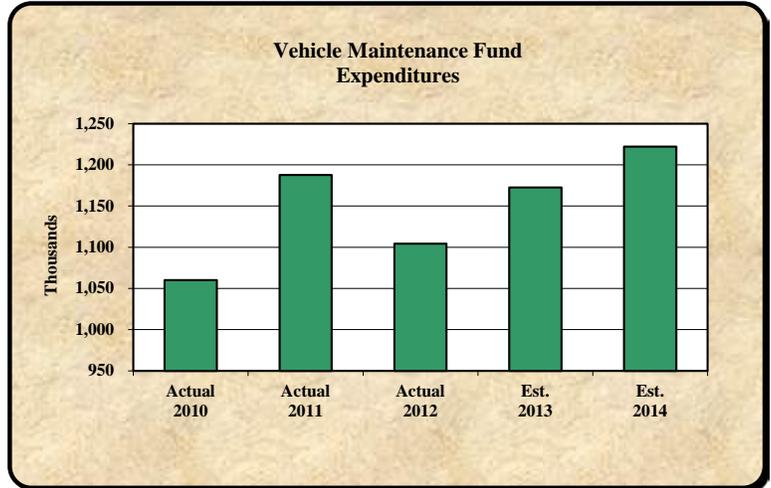
	2011-12 Actual	2012-13 Original Budget	2012-13 Revised Budget	2012-13 Estimated	2013-14 Adopted Budget	% Change from 2012-13
Vehicle Use Fees	\$ 1,486,900	\$ 1,518,557	\$ 1,565,157	\$ 1,565,157	\$ 1,565,000	3.1%
Interest Income	2,020	1,200	1,200	1,700	1,200	0.0%
Sale of Fixed Assets	79,740	45,000	45,000	30,000	30,000	-33.3%
Insurance Claims	-	-	-	-	-	N/A
Financing Proceeds	887,000	470,000	1,043,850	1,005,050	872,000	85.5%
Clean Fuels Grant	-	-	-	-	-	N/A
ARRA Grant	29,711	-	-	-	-	N/A
Transfer from General Fund	675	-	-	-	-	N/A
Appropriated Fund Balance	-	-	775,406	520,004	-	N/A
Total	\$ 2,486,046	\$ 2,034,757	\$ 3,430,613	\$ 3,121,911	\$ 2,468,200	21.3%

VEHICLE MAINTENANCE FUND

The Vehicle Maintenance Fund accounts for the repair and maintenance of all the Town's cars, trucks, and heavy equipment, excluding those used in public transit operations.

Vehicle maintenance is an internal service fund; its cost is charged out to other Town departments based on actual repairs.

The division is supervised by Public Works.



VEHICLE MAINTENANCE

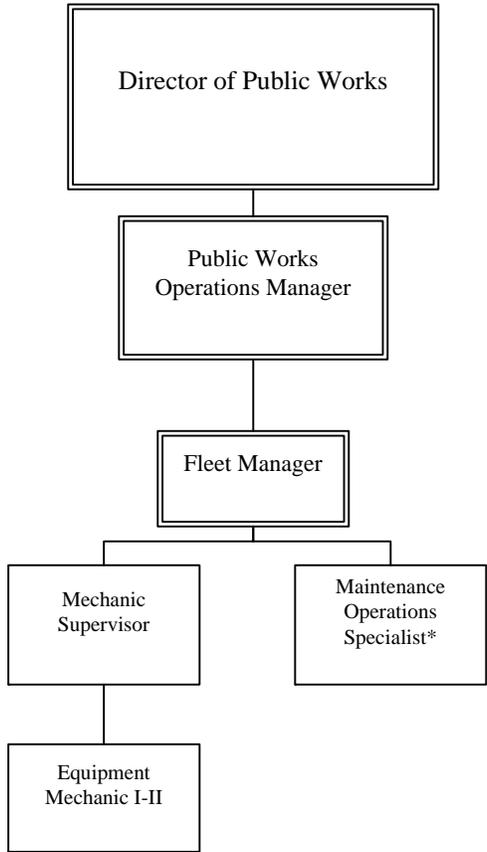
MISSION STATEMENT:

The overall mission of the Fleet Maintenance Fund is to ensure safe, reliable fleet and equipment essential for provision of public services, with an emphasis on sustainability, efficiency and effectiveness.

Summary of services provided in support of department's mission:

- Full-service automotive garage, including refueling station.
- Use of state-of-art fuel efficiency techniques.
- Comprehensive preventive maintenance program for vehicles and equipment.
- Major repair program, including both in-house and outside vendors.
- Around-the-clock emergency road services.
- Overall management of the Town's vehicle replacement program with emphasis on greening our fleet.

VEHICLE MAINTENANCE



*Position is split with Building Maintenance.

VEHICLE MAINTENANCE FUND
STAFFING COMPARISONS - IN FULL-TIME

	2011-12 ADOPTED	2012-13 ADOPTED	2013-14 ADOPTED
Supervisor-Mechanic	1.00	1.00	1.00
Parts Manager	1.00	0.00	0.00
Mechanic (I-III)	5.00	5.00	5.00
Manager-Fleet	1.00	1.00	1.00
Maintenance Operations Specialist ¹	0.75	0.75	0.75
Unit Totals	8.75	7.75	7.75

¹ Maintenance Operations Specialist is split between Building Maintenance and the Vehicle Maintenance Fund.

Note: Vehicle Maintenance is supervised by the Public Works Department.

VEHICLE MAINTENANCE FUND BUDGET SUMMARY

The FY14 adopted budget for the Vehicle Maintenance Fund reflects an overall increase in expenditures of 11.9% from last year's budget. The increase in personnel is the result of a 2% employee pay allowance as well as implementation of Phases 1 & 2 of the Class & Compensation Study both effective October 2013, a 4% increase in medical insurance costs and a slight increase in the state retirement contribution. The increase in operating costs is related to increased maintenance costs for solid waste with the implementation of transporting to Durham, as well as increased maintenance costs for the aging Police fleet. There are no planned capital expenditures.

EXPENDITURES

	2011-12 Actual	2012-13 Original Budget	2012-13 Revised Budget	2012-13 Estimated	2013-14 Adopted Budget	% Change from 2012-13
Personnel	\$ 566,389	\$ 529,068	\$ 529,068	\$ 524,495	\$ 548,975	3.8%
Operating Costs	537,714	563,200	598,653	604,670	672,993	19.5%
Capital Outlay	-	-	-	-	-	N/A
Total	\$ 1,104,103	\$ 1,092,268	\$ 1,127,721	\$ 1,129,165	\$ 1,221,968	11.9%

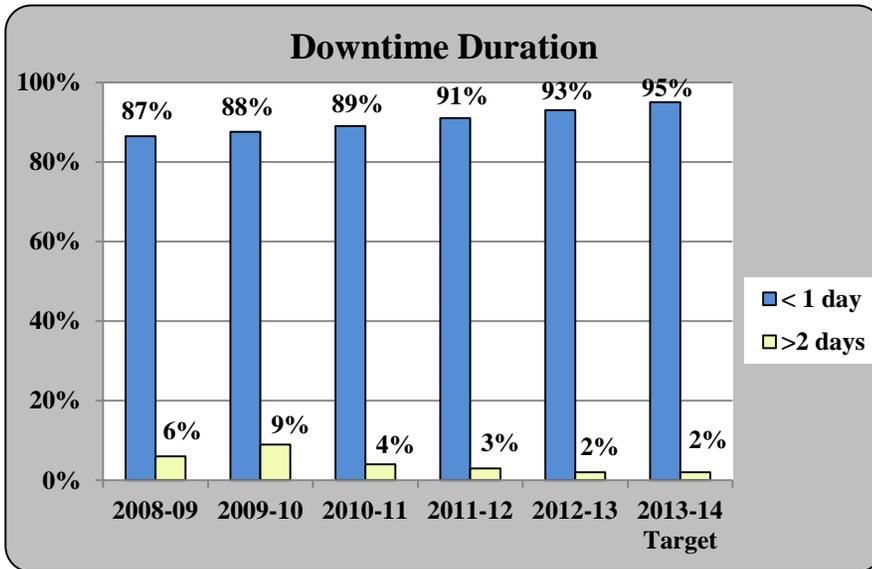
REVENUES

	2011-12 Actual	2012-13 Original Budget	2012-13 Revised Budget	2012-13 Estimated	2013-14 Adopted Budget	% Change from 2012-13
Vehicle Maintenance Fees	\$ 1,164,182	\$ 1,057,850	\$ 1,092,350	\$ 1,155,900	\$ 1,238,500	17.1%
Interest Income	138	-	-	-	-	N/A
Insurance Claims	7,938	13,000	13,000	19,000	20,000	53.8%
Appropriated Fund Balance	(68,155)	21,418	22,371	(45,735)	(36,532)	-270.6%
Total	\$ 1,104,103	\$ 1,092,268	\$ 1,127,721	\$ 1,129,165	\$ 1,221,968	11.9%

VEHICLE MAINTENANCE TRENDS

COUNCIL SERVICE GOALS : Maintain basic Town services.

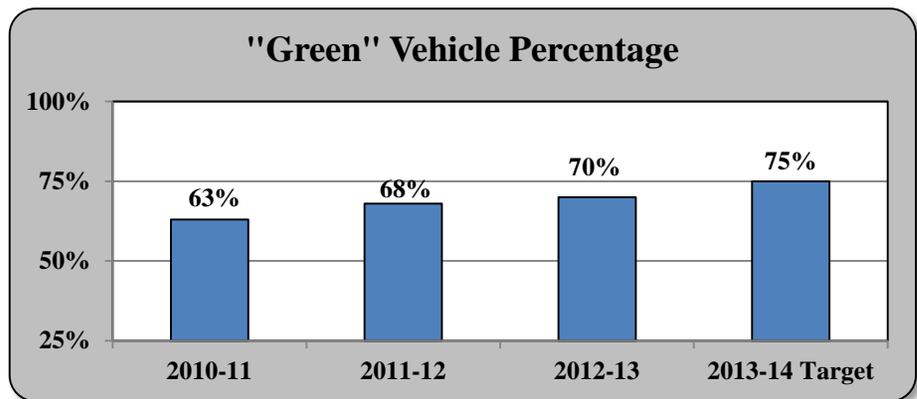
GOAL : To complete 85% of repair orders within 1 day, with no more than 10% requiring in excess of 2 days.



In FY 2012-13, 93% of work orders were completed in less than one day, with only 2% in excess of two days, as compared to 91% and 3% respectively in 2011-12.

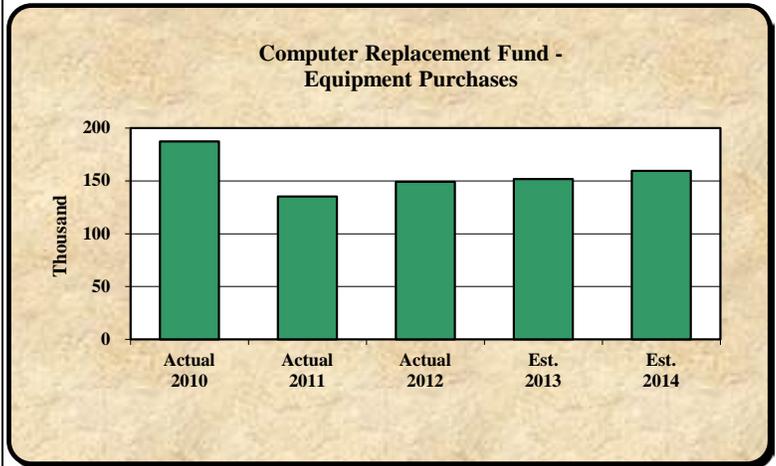
GOAL : Achieve 100% replacement of unleaded vehicles with "green" vehicles—hybrids, alternative fuels, etc.—by 2016

In 2012-13, the percentage of "green" vehicles in the Town's fleet increased by 2% from the previous year, and by 7% from 2011-12.



COMPUTER REPLACEMENT FUND

The Computer Replacement Fund accounts for the purchase and financing of computer equipment and software to the Town departments.



COMPUTER REPLACEMENT FUND BUDGET SUMMARY

The adopted budget for 2013-14 provides for replacement of computer equipment on a pay-as-you-go basis.

EXPENDITURES

	2011-12 Actual	2012-13 Original Budget	2012-13 Revised Budget	2012-13 Estimated	2013-14 Adopted Budget	% Change from 2012-13
Small Equipment	\$ 149,204	\$ 150,000	\$ 151,782	\$ 151,782	\$ 159,595	6.4%
Other Expense	409	100,500	102,500	15,728	500	-99.5%
Reserve	-	-	-	-	-	N/A
Total	\$ 149,613	\$ 250,500	\$ 254,282	\$ 167,510	\$ 160,095	-36.1%

REVENUES

	2011-12 Actual	2012-13 Original Budget	2012-13 Revised Budget	2012-13 Estimated	2013-14 Adopted Budget	% Change from 2012-13
Computer Use Fees	\$ 159,375	\$ 160,100	\$ 162,100	\$ 162,100	\$ 160,095	0.0%
Interest Income	313	-	-	200	-	N/A
Sale of Equipment	5,459	-	-	5,210	-	N/A
Appropriated Fund Balance	(15,534)	90,400	92,182	-	-	-100.0%
Total	\$ 149,613	\$ 250,500	\$ 254,282	\$ 167,510	\$ 160,095	-36.1%

