

Title VI Complaint Form

Title VI of the Civil Rights Act of 1964 requires that “No person in the United States shall, on the ground of race, color or nation origin, be excluded from participation in, be denied benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”

Note: The following information is necessary to assist us in processing your complaint. Should you require any assistance in completing this form, call (919)969-4900.

1. Complainant Contact Information

Name _____

Address _____

City _____ State _____ Zip Code _____

Home Phone _____ Work Phone _____

2. Person discriminated against (if someone other than the complainant)

Name _____

Address _____

City _____ State _____ Zip Code _____

3. Which of the following best describes the reason you believe the discrimination took place?

a. Race _____

b. Color _____

c. National Origin _____

4. What date did the alleged discrimination take place? _____

5. Described the alleged discrimination. Explain what happened and who you believe was responsible. If the space below is insufficient please attach additional sheets.

6. Have you filed this complaint with any other federal, state, or local agency; or with any federal or state court? _____ Yes _____ No

7. If yes, check all that apply:
_____ Federal Agency _____ Federal Court _____ State Agency
_____ State Court _____ Local Agency

8. Please provide contact information for the agency/court where the complaint was filed.

Name _____

Address _____

City _____ State _____ Zip Code _____

Telephone Number _____

Complainant's Signature _____ Date _____

All complaints must be on the Title VI Complaint Form. You may attach additional information that may be relevant to your complaint. The investigation will be conducted and completed within 60 days of the receipt of the written complaint. Send all complaints to:

Local
Transit Director
Title VI Coordinator
Chapel Hill Transit
6900 Millhouse Road
Chapel Hill, NC 27516

Federal
Title VI Program Coordinator
FTA Office of Civil Rights
East Building, 5th Floor
TCR, 1200 New Jersey Ave. S.E.
Washington, D.C. 20509