

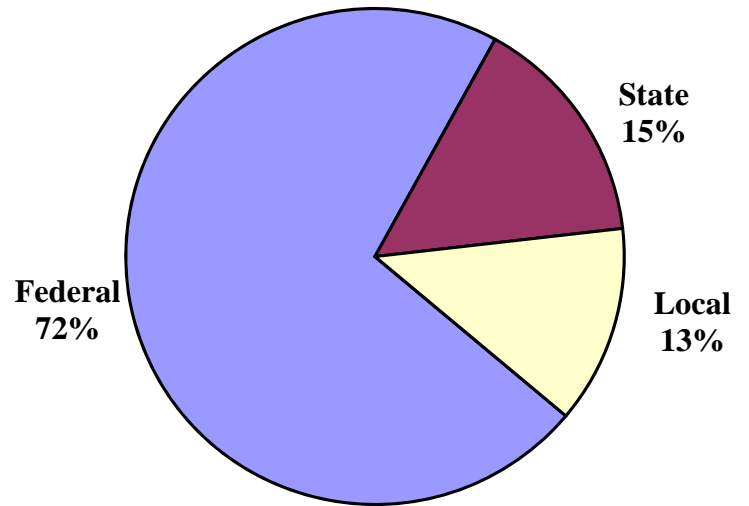
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GRANTS FUND

The Grants Fund was established to account for miscellaneous small grants that would otherwise be accounted for in the General Fund.

Grant Sources - Historical Trend



GRANTS FUND

BUDGET SUMMARY

The Grants Fund was established in 2004-05 to account for grants previously included in the General Fund. The grants already included for 2012-13 consist of four Planning grants that provides personnel and operating funding for transportation planning.

EXPENDITURES

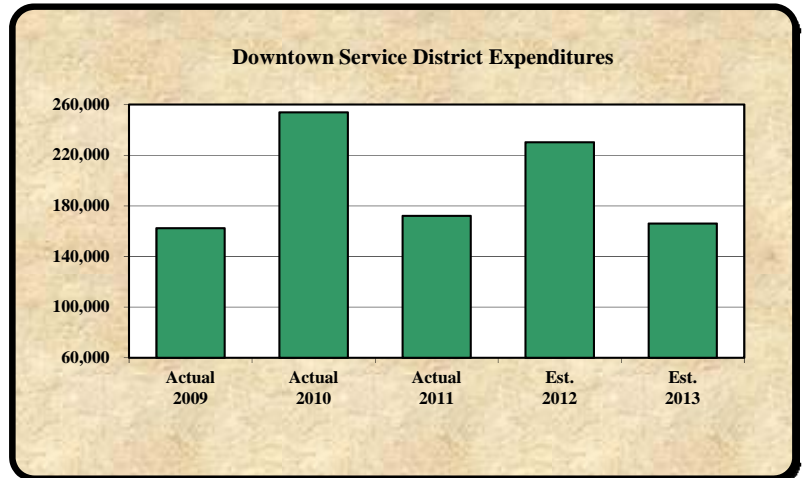
	2010-11 Actual	2011-12 Original Budget	2011-12 Revised Budget	2011-12 Estimated	2012-13 Adopted Budget	% Change from 2011-12
Police Grants	\$ 168,547	\$ -	\$ 126,267	\$ 126,265	\$ -	N/A
Fire Grants	532,358	252,456	252,456	252,456	-	-100.0%
Planning Grants	426,984	297,080	397,928	394,378	436,149	46.8%
Other Grants	46,290	-	150,555	144,838	-	N/A
Total	\$ 1,174,179	\$ 549,536	\$ 927,206	\$ 917,937	\$ 436,149	-20.6%

REVENUES

	2010-11 Actual	2011-12 Original Budget	2011-12 Revised Budget	2011-12 Estimated	2012-13 Adopted Budget	% Change from 2011-12
Grants	\$ 464,859	\$ 229,641	\$ 442,345	\$ 527,984	\$ 342,336	49.1%
Transfer from General Fund	650,049	316,656	453,618	358,710	90,574	-71.4%
Transfer from Transit	20,135	3,239	12,615	12,615	3,239	0.0%
Transfer from Capital Imp. Fund	2,480	-	-	-	-	N/A
Appropriated Fund Balance	36,656	-	18,628	18,628	-	N/A
Total	\$ 1,174,179	\$ 549,536	\$ 927,206	\$ 917,937	\$ 436,149	-20.6%

DOWNTOWN SERVICE DISTRICT FUND

The Downtown Service District Fund accounts for the programs and capital improvements for the downtown service district established by the Town Council.



DOWNTOWN SERVICE DISTRICT FUND

Major Revenue Sources – Descriptions and Estimates

The revenue source for the Downtown Service District is the special district property tax. The tax rate of 7.1 cents is unchanged from FY 2011-12, and is expected to yield a total of about \$166,000 in FY 2012-13.

Adjustments to the Downtown Service District border were last made for the 2006-07 fiscal year to take into account changes in business status between commercial and residential uses.

Major Expenditures and Estimates

The budget provides for continued funding for the Chapel Hill Downtown Partnership of about \$120,000. The Chapel Hill Downtown Partnership brings the resources of the Town, University and downtown community together to maintain, enhance and promote downtown as the social, cultural and spiritual center of Chapel Hill through economic development. The budget for FY13 continues funding for a groundskeeper (\$46,067) dedicated to the downtown area.

<i>DOWNTOWN SERVICE DISTRICT FUND</i>			
<i>STAFFING COMPARISONS - IN FULL-TIME</i>			
	2010-11 ADOPTED	2011-12 ADOPTED	2012-13 ADOPTED
Groundskeeper*	1.00	1.00	1.00
Downtown Service District Fund Totals	1.00	1.00	1.00
*Position supervised by Parks and Recreation			

DOWNTOWN SERVICE DISTRICT FUND BUDGET SUMMARY

The adopted Downtown Service District Fund tax rate of 7.1 cents for 2012-13 provides for continued funding of the groundskeeper position dedicated to the downtown area, including removal of the one-time bonus in FY12, a 3% salary adjustment, a 3% decrease in medical insurance and a slight decrease in the employee contribution to the retirement system. The balance of revenues is allocated to the Chapel Hill Downtown Partnership.

EXPENDITURES

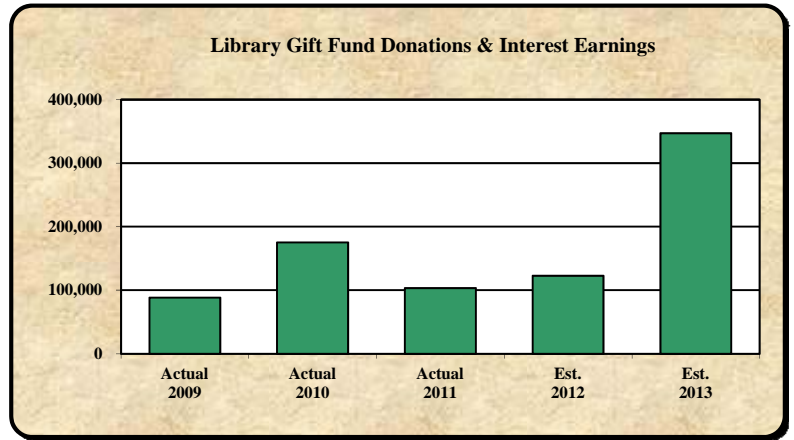
	2010-11 Actual	2011-12 Original Budget	2011-12 Revised Budget	2011-12 Estimated	2012-13 Adopted Budget	% Change from 2011-12
Personnel	\$ 44,811	\$ 46,764	\$ 46,764	\$ 45,939	\$ 46,067	-1.5%
Professional Services	20,000	-	-	-	-	N/A
Contracted Services	116,376	119,236	119,236	119,236	119,933	0.6%
Reserve	-	-	-	65,140	-	N/A
Total	\$ 181,187	\$ 166,000	\$ 166,000	\$ 230,315	\$ 166,000	0.0%

REVENUES

	2010-11 Actual	2011-12 Original Budget	2011-12 Revised Budget	2011-12 Estimated	2012-13 Adopted Budget	% Change from 2011-12
Property Taxes	\$ 171,420	\$ 166,000	\$ 166,000	\$ 230,000	\$ 166,000	0.0%
Interest Income	674	-	-	315	-	0.0%
Gifts and Donations	-	-	-	-	-	0.0%
Appropriated Fund Balance	9,093	-	-	-	-	N/A
Total	\$ 181,187	\$ 166,000	\$ 166,000	\$ 230,315	\$ 166,000	0.0%

LIBRARY GIFT FUND

The Library Gift Fund accounts for private contributions to the Town's library.



LIBRARY GIFT FUND

BUDGET SUMMARY

The adopted budget for the Library Gift Fund for 2012-13 reflects an increase in expected donations as patrons help to prepare for the new facility, which includes the new Opening Day Collection Grant (\$150,000). Purchases during FY12 include computers for the lab, a Friends' bookshelf for the new facility, and additions to the collection. FY13 expenses include additions to the collection and a contribution to the reserve that could address needs that might arise with the opening of the new facility. The Library Gift Fund continues to budget a transfer to the General Fund to support Library operations, at an amount of \$45,000 for FY13.

EXPENDITURES

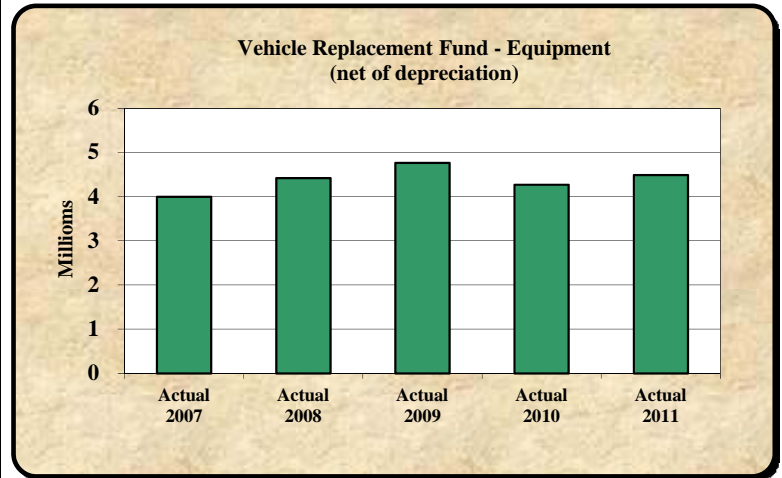
	2010-11 Actual	2011-12 Original Budget	2011-12 Revised Budget	2011-12 Estimated	2012-13 Adopted Budget	% Change from 2011-12
Computers/Database	\$ 10,760	\$ 24,400	\$ 24,400	\$ 13,200	\$ -	-100.0%
Collection Purchases	47,395	8,000	51,000	8,268	158,000	1875.0%
Contribution to Reserve	-	-	30,600	56,077	144,000	N/A
Transfer to General Fund	45,000	206,000	53,000	45,000	45,000	-78.2%
Total	\$ 103,155	\$ 238,400	\$ 159,000	\$ 122,545	\$ 347,000	45.6%

REVENUES

	2010-11 Actual	2011-12 Original Budget	2011-12 Revised Budget	2011-12 Estimated	2012-13 Adopted Budget	% Change from 2011-12
Interest Income	\$ 521	\$ -	\$ -	\$ 120	\$ -	N/A
Opening Day Grant	-	-	-	-	150,000	N/A
Gifts and Donations	99,727	116,000	156,000	122,425	197,000	69.8%
Appropriated Fund Balance	2,907	122,400	3,000	-	-	-100.0%
Total	\$ 103,155	\$ 238,400	\$ 159,000	\$ 122,545	\$ 347,000	45.6%

VEHICLE REPLACEMENT FUND

The Vehicle Replacement Fund accounts for the purchase and financing of motor vehicles and related costs to other Town departments.



VEHICLE REPLACEMENT FUND BUDGET SUMMARY

The adopted budget for 2012-13 for the Vehicle Replacement Fund includes a pared-down list of the most critical capital equipment needs, with one garbage truck and four police cars accounting for the majority of the cost.

EXPENDITURES

	2010-11 Actual	2011-12 Original Budget	2011-12 Revised Budget	2011-12 Estimated	2012-13 Adopted Budget	% Change from 2011-12
Lease Purchase Payments	\$ 1,237,877	\$ 1,510,000	\$ 1,510,000	\$ 1,361,739	\$ 1,443,098	-4.4%
Other Expense	19,326	25,000	29,275	5,175	4,500	-82.0%
Capital Equipment	1,545,418	887,000	1,811,087	1,803,496	470,000	-47.0%
Contribution to Reserve	610,546	54,900	54,900	-	117,159	113.4%
Total	\$ 3,413,167	\$ 2,476,900	\$ 3,405,262	\$ 3,170,410	\$ 2,034,757	-17.9%

REVENUES

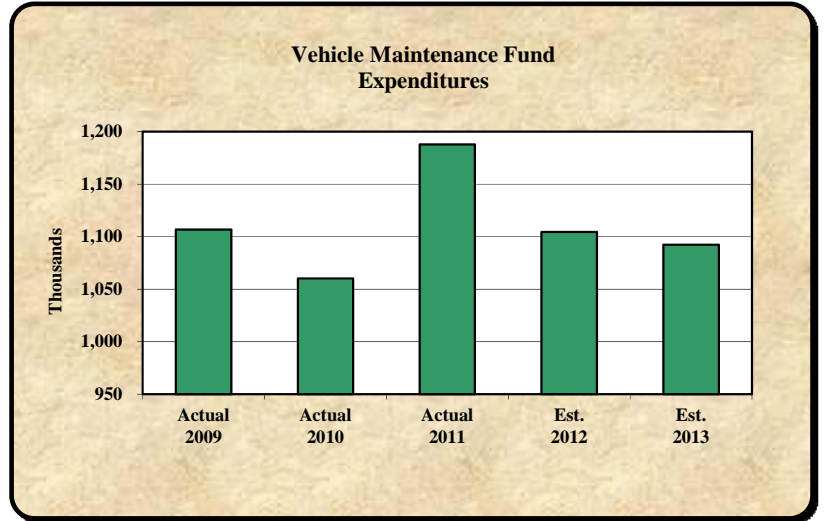
	2010-11 Actual	2011-12 Original Budget	2011-12 Revised Budget	2011-12 Estimated	2012-13 Adopted Budget	% Change from 2011-12
Vehicle Use Fees	\$ 1,650,000	\$ 1,486,900	\$ 1,486,900	\$ 1,486,900	\$ 1,518,557	2.1%
Interest Income	6,036	3,000	3,000	5,000	1,200	-60.0%
Sale of Fixed Assets	121,871	100,000	100,000	45,000	45,000	-55.0%
Insurance Claims	-	-	-	-	-	N/A
Financing Proceeds	1,600,000	887,000	887,000	887,000	470,000	-47.0%
Clean Fuels Grant	35,260	-	-	-	-	N/A
ARRA Grant	-	-	31,577	29,711	-	N/A
Transfer from General Fund	-	-	675	675	-	N/A
Appropriated Fund Balance	-	-	896,110	716,124	-	N/A
Total	\$ 3,413,167	\$ 2,476,900	\$ 3,405,262	\$ 3,170,410	\$ 2,034,757	-17.9%

VEHICLE MAINTENANCE FUND

The Vehicle Maintenance Fund accounts for the repair and maintenance of all the Town's cars, trucks, and heavy equipment, excluding those used in public transit operations.

Vehicle maintenance is an internal service fund; its cost is charged out to other Town departments based on actual repairs.

The division is supervised by Public Works.



VEHICLE MAINTENANCE

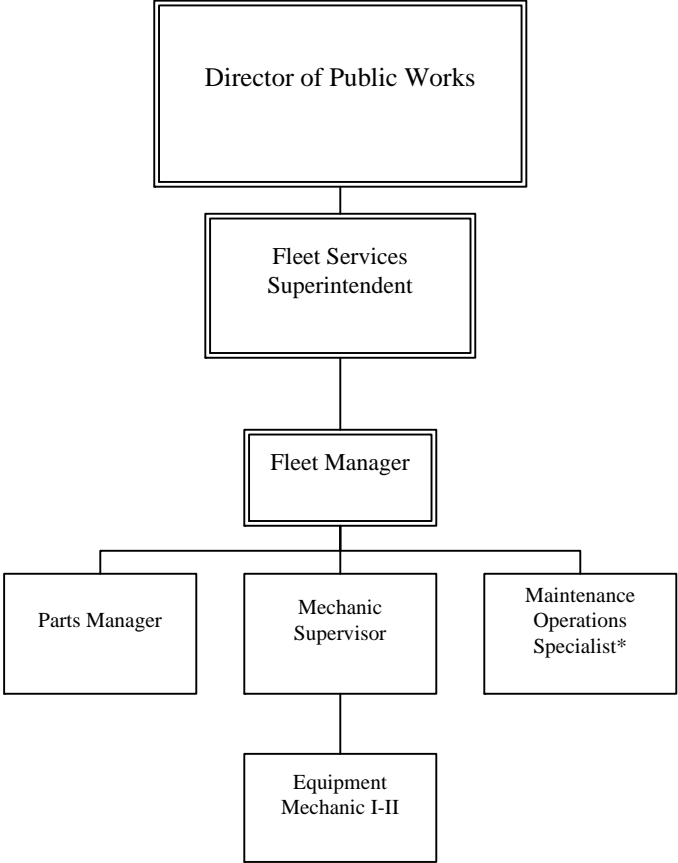
MISSION STATEMENT:

The overall mission of the Fleet Maintenance Fund is to ensure safe, reliable fleet and equipment essential for provision of public services, with an emphasis on sustainability, efficiency and effectiveness.

Summary of services provided in support of department's mission:

- Full-service automotive garage, including refueling station.
- Use of state-of-art fuel efficiency techniques.
- Comprehensive preventive maintenance program for vehicles and equipment.
- Major repair program, including both in-house and outside vendors.
- Around-the-clock emergency road services.
- Overall management of the Town's vehicle replacement program with emphasis on greening our fleet.

VEHICLE MAINTENANCE



*Position is split with Building Maintenance.

VEHICLE MAINTENANCE FUND
STAFFING COMPARISONS - IN FULL-TIME

	2010-11 ADOPTED	2011-12 ADOPTED	2012-13 ADOPTED
Superintendent-Solid Waste ¹	0.50	0.00	0.00
Supervisor-Mechanic	1.00	1.00	1.00
Parts Manager	1.00	1.00	0.00
Mechanic (I-III)	5.00	5.00	5.00
Manager-Fleet	1.00	1.00	1.00
Maintenance Operations Specialist ¹	0.75	0.75	0.75
Unit Totals	<u>9.25</u>	<u>8.75</u>	<u>7.75</u>

¹ Superintendent and Maintenance Operations Specialist positions were split between Solid the Vehicle Maintenance Fund through FY2010-11.

Note: Vehicle Maintenance is supervised by the Public Works Department.

VEHICLE MAINTENANCE FUND

BUDGET SUMMARY

Despite the 3% pay adjustment effective in October 2012, the Vehicle Maintenance Fund's adopted budget for personnel reflects a decrease from the prior year due to the contracting out of parts management, which had required a full-time position. This reduction along, with the 3% decrease in medical insurance and the slight decrease in the contribution to the retirement system, accounts for the 13% decrease in Personnel costs. The increase in operating costs provides for the contract for parts management. There are no planned capital expenditures.

EXPENDITURES

	2010-11 Actual	2011-12 Original Budget	2011-12 Revised Budget	2011-12 Estimated	2012-13 Adopted Budget	% Change from 2011-12
Personnel	\$ 603,675	\$ 608,329	\$ 606,929	\$ 584,610	\$ 529,068	-13.0%
Operating Costs	457,696	539,671	541,222	519,790	563,200	4.4%
Capital Outlay	-	-	-	-	-	N/A
Total	\$ 1,061,371	\$ 1,148,000	\$ 1,148,151	\$ 1,104,400	\$ 1,092,268	-4.9%

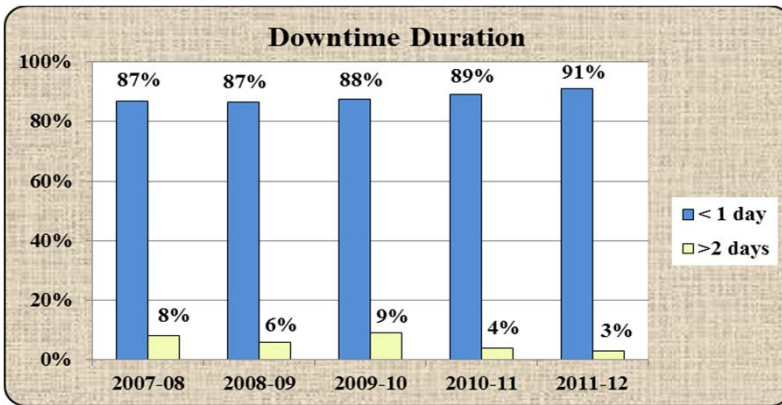
REVENUES

	2010-11 Actual	2011-12 Original Budget	2011-12 Revised Budget	2011-12 Estimated	2012-13 Adopted Budget	% Change from 2011-12
Vehicle Maintenance Fees	\$ 1,171,189	\$ 1,128,000	\$ 1,128,000	\$ 1,098,400	\$ 1,057,850	-6.2%
Interest Income	34	-	-	-	-	N/A
Other Income	65	-	-	-	-	N/A
Insurance Claims	16,364	20,000	20,000	6,000	13,000	-35.0%
Appropriated Fund Balance	(126,281)	-	151	-	21,418	N/A
Total	\$ 1,061,371	\$ 1,148,000	\$ 1,148,151	\$ 1,104,400	\$ 1,092,268	-4.9%

VEHICLE MAINTENANCE TRENDS

COUNCIL SERVICE GOALS : Maintain basic Town services.

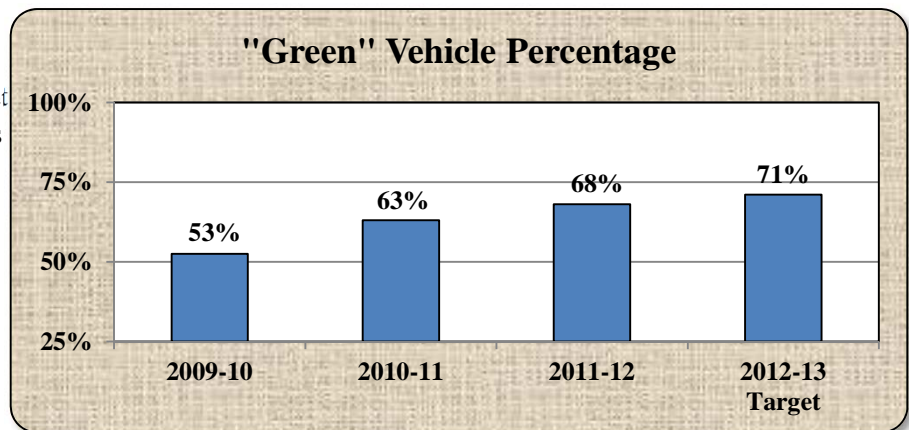
GOAL : To complete 85% of repair orders within 1 day, with no more than 10% requiring in excess of 2 days.



In FY 2011-12, 91% of work orders were completed in less than one day, with only 3% in excess of two days, as compared to 89.6% and 4% respectively in 2010-11.

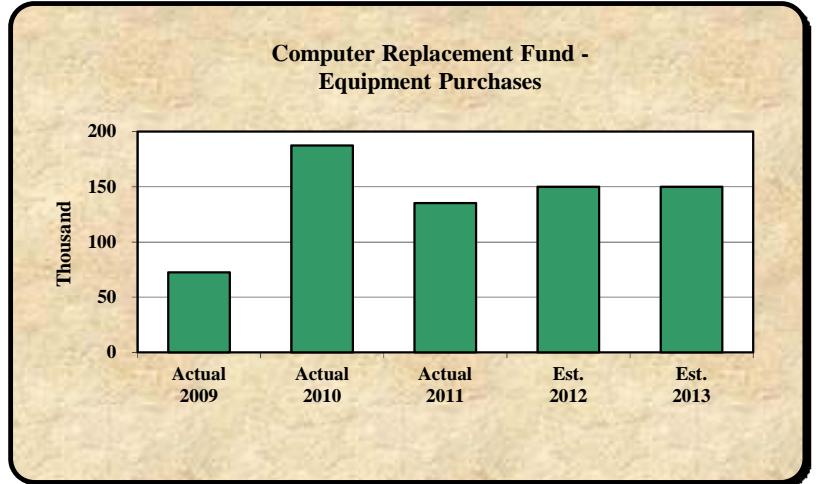
GOAL : Achieve 100% replacement of unleaded vehicles with “green” vehicles—hybrids, alternative fuels, etc.—by 2016

In 2011-12, the percentage of "green" vehicles in the Town's fleet increased by 5% from the previous year, and by 15% from 2009-10.



COMPUTER REPLACEMENT FUND

The Computer Replacement Fund accounts for the purchase and financing of computer equipment and software to the Town departments.



COMPUTER REPLACEMENT FUND

BUDGET SUMMARY

The adopted budget for 2012-13 provides for replacement of computer equipment on a pay-as-you-go basis. \$100,000 is included in the FY13 Budget to purchase standard desktop software.

EXPENDITURES

	2010-11 Actual	2011-12 Original Budget	2011-12 Revised Budget	2011-12 Estimated	2012-13 Adopted Budget	% Change from 2011-12
Small Equipment	\$ 135,322	\$ 150,000	\$ 165,263	\$ 150,000	\$ 150,000	0.0%
Other Expense	81	100,000	100,000	100,288	100,500	0.5%
Reserve	-	-	-	-	-	N/A
Total	\$ 135,403	\$ 250,000	\$ 265,263	\$ 250,288	\$ 250,500	0.2%

REVENUES

	2010-11 Actual	2011-12 Original Budget	2011-12 Revised Budget	2011-12 Estimated	2012-13 Adopted Budget	% Change from 2011-12
Computer Use Fees	\$ 260,036	\$ 159,375	\$ 159,375	\$ 159,375	\$ 160,100	0.5%
Interest Income	836	-	-	250	-	N/A
Sale of Equipment	1,085	-	-	3,842	-	N/A
Appropriated Fund Balance	(126,554)	90,625	105,888	86,821	90,400	-0.2%
Total	\$ 135,403	\$ 250,000	\$ 265,263	\$ 250,288	\$ 250,500	0.2%
