



Town of Chapel Hill-Historic District Commission (HDC) Design Guideline Committee

Monday, February 17, 2020, 2:00 p.m.
Town Hall, First Floor Conference Room
405 Martin Luther King Jr. Blvd., Chapel Hill, NC 27514

Meeting Agenda

1. Introductions

2. New Business

Discussion.

- What are the biggest problem areas with the current Guidelines?
- Are there specific deficiencies with the current Guidelines?
- Have there been trends in Certificate of Appropriateness (COA) applications recently?
- How can we make the Design Guidelines document more user-friendly?
- Are there things that you like or do not like about the current formatting and organization of the Design Guidelines?

Review of comparative Design Guidelines. Discussion of annotated Guidelines from Wake Forest, Charlotte, and New Bern.

Overview of Guidelines Process & Public Communication.

- Webpage dedicated to the Design Guideline rewrite project
- Postcard notices for open houses and public meetings
- Events/meetings promoted on the Town's social media

Schedule of additional HDC Design Guideline Committee meetings.

- Monday, March 16th at 2pm, Town Hall – First Floor Conference Room
- Monday, April 6th at 2pm, Chapel Hill Public Library- Meeting Room C
- Monday, April 27th at 2pm, Town Hall – First Floor Conference Room
- Monday, May 18th at 2pm, Town Hall – First Floor Conference Room (*if necessary*)

3. Public Comment

4. Adjournment

Public Charge: The HDC Design Guideline Committee pledges its respect to the public. The Committee asks the public to conduct themselves in a respectful, courteous manner, both with the Committee and with fellow members of the public. Should any member of the Committee or any member of the public fail to observe this charge at any time, the Committee will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Committee will recess the meeting until a genuine commitment to this public charge is observed.

Public Participation: The community is welcome to attend and provide public comment at HDC Design Guideline Committee Meetings. Please submit all written comments to Anya Grahn, Senior Planner, via email at agrahn@townofchapelhill.org for distribution to the Committee members. All written public comment will be made available online.