



**Town of Chapel Hill**  
**AMERICAN LEGION TASK FORCE**  
**Thursday, October 5, 2017, at 02:00 p.m.**  
Chapel Hill Public Library, Meeting Room C  
100 Library Dr., Chapel Hill, NC 27514

**Meeting Agenda – Action Notes**

Members: Rachel Schaevitz (Chair), Neal Bench (Vice-Chair), Mayor Pam Hemminger, Council Member Donna Bell, Council Member Nancy Oates, Michael Andrews, Dan Cefalo, Pat Heinrich, Ryun Miller, Wesley McMahon, Laurie Paolicelli, Scott Radway, Lew Brown (Alternate)

Staff Liaison: Corey Liles

**1. Opening**

- a. Roll Call**
- b. Approval of Minutes for the September 7, 2017 Meeting**
- c. Approval of Agenda**

**2. Announcements**

**3. Public Comment**

**4. Business**

**a. Town Department Input**

Background: Town staff have assembled a report reflecting the input of several department directors including Parks & Recreation. Staff will share information from the report covering tradeoffs inherent in meeting Town needs, along with potential scenarios for allocating land.

Action Item: Receive information.

➤ Action Taken: Roger Stancil, Town Manager, presented the report by Town staff including the scenarios for allocating land to park uses and private development. No action was taken.

**b. Update on Public Survey**

Background: A subcommittee of Michael Andrews, Pat Heinrich, Scott Radway, and Rachel Schaevitz worked between meetings to draft language for the survey. A second subcommittee of Michael Andrews, Lew Brown, Pat Heinrich and Wesley McMahon formed to develop a strategy for public outreach with the survey between meetings.

Action Item: Authorize final language and schedule of survey.

- Action Taken: The task force reviewed the draft survey and discussed possible edits. The task force approved a public outreach strategy, along with final language for questions 5 through 9. The intro of the survey and questions 1 through 4 were referred back to the subcommittee for further revision.

**c. Review AIA 2030 High Performance Building Design**

Background: Task Force members have expressed interest in learning more about the AIA 2030 Challenge, to consider it in the context of the American Legion property. An overview was distributed at the previous meeting.

Action Item: Receive information.

- Action Taken: Discussion of this topic was tabled for a future meeting due to time constraints.

**d. Overview of Recommendations from Town Properties Task Force**

Background: Town staff will share recommendations from the June 2017 report of the Town Properties Task Force that have relevance for the work of the American Legion Task Force. Areas of interest include Guiding Principles for Disposal of Properties and prioritized uses for other Town properties.

Action Item: Receive information.

- Action Taken: Discussion of this topic was tabled for a future meeting due to time constraints.

**e. Site Specific Criteria for Potential Public/Private Partnerships**

Background: Consultant has prepared draft criteria related to land that might be sold or leased to a third party, to start the discussion amongst the Task Force on criteria to forward to the Town Council. The draft criteria are based on the Task Force's Development Principles. The Town must follow State regulations for selling or leasing property it owns. Further, the above-referenced Town Properties Task Force provides guidance to the Town.

Action Item: Discuss criteria for forwarding to Town Council.

- Action Taken: Discussion of this topic was tabled for a future meeting due to time constraints.

**f. Other Task Force Discussion**

**5. Public Comment**

## 6. Adjournment

Next meeting: TBD

### Meeting Materials

- [Draft Minutes of the September 7, 2017 Meeting](#)
- [Draft Public Survey](#)
- [AIA 2030 Challenge Overview](#)
- [Town Properties Task Force Guiding Principles](#)
- [Use Comparison Table](#) (Town Properties and American Legion Task Forces)
- [Town Properties by Recommended Use](#)
- [Draft Criteria for Potential Public/Private Partnerships](#)

**Opportunity Statement:** The Town purchased the 36-acre American Legion Post 6 property in March of 2017. A consultant engaged by the Town is leading a public engagement process to produce conceptual options for future use of the property that reflect the community's interests. The Task Force is a body representative of the community that can offer feedback on the work done by the consultant and assist with finalizing reports for Council consideration. The Task Force can also advise on next steps in the overall planning process. This contribution is needed to help the Town achieve Council Goals and determine the most fitting and appropriate uses of the American Legion Property.

**Goal:** The American Legion Task Force will participate in the public engagement process and work with the project consultant to develop future land use recommendations for the American Legion property, along with next steps in the planning process, that uphold the Council's Guiding Principles for development of the property.

### Resources:

- Project Web Page: <http://www.townofchapelhill.org/americanlegion>
- Board Web Page: <http://www.townofchapelhill.org/town-hall/government/boards-commissions>  
(Scroll to American Legion Task Force)

*Unless otherwise noted, please contact [Corey Liles](#) in the Office of Planning & Sustainability for more information.*