



Town of Chapel Hill

AMERICAN LEGION TASK FORCE

Tuesday, May 9, 2017, at 02:00 p.m.

Chapel Hill Town Hall, 2nd Floor Training Room
405 Martin Luther King Jr. Blvd., Chapel Hill, NC 27514

Meeting Agenda

Members: Rachel Schaevitz (Chair), Neal Bench (Vice-Chair), Mayor Pam Hemminger, Council Member Donna Bell, Council Member Nancy Oates, Michael Andrews, Dan Cefalo, Joan Guilkey, Pat Heinrich, Ryun Miller, Laurie Paolicelli, Scott Radway, Lew Brown (Alternate), Wesley McMahon (Alternate)

Staff Liaison: Corey Liles

1. Opening

a. Roll Call

b. Approval of Minutes for the April 25, 2017 Meeting

c. Approval of Agenda

2. Announcements

3. Public Comment

4. Business

a. Task Force Scope of Work

Background: The goals, decision points, and deliverables of this group are defined in the task force charter. The Chair will provide an overview of the proposed work plan which will allow the task force to fulfill this charge in the available timeframe.

Action Item: Receive information.

b. Principles for Development

Background: At the April 25, 2017 meeting, task force members expressed an interest in establishing a set of development principles for the American Legion site. This list is intended to capture the qualities and characteristics that are important to any development project on this land. The Guiding Principles adopted by Council in June 2016 serve as a starting point. Task force members have submitted ideas for development principles in advance of the meeting.

Action Item: Establish a set of principles for development of the American Legion site.

c. Sample Facility Sizing

Background: Consultant staff were tasked with sizing out sample facilities at the same scale as the concept sketches. They will present a series of facility footprints which are sized based on local examples and/or industry standards. This will help create a visual association between elements of the concept sketches and real-world examples, while also verifying whether elements of the concept sketches are appropriately sized.

Action Item: Receive information.

d. Parks, Greenways & Recreation Commission Interests

Background: The Parks, Greenways & Recreation Commission held a meeting on May 3, 2017 to discuss their interests regarding the American Legion Property. The resulting list of interests is an update to the memorandum submitted to Council on February 17, 2016, based on changing conditions and additional discussion over the past year.

Action Item: Receive information.

e. Evaluating Ideas from Constituent Groups

Background: Several concepts for developing portions of the American Legion property have been submitted by local stakeholders. The task force will discuss the strategy for the Town to formally receive and review these ideas, recognizing that this work will likely continue beyond the June 2017 timeframe.

f. Other Task Force Discussion

5. Public Comment

6. Adjournment

Meeting Materials

- [Draft Minutes of the April 25, 2017 Meeting](#)
- [Working List of Principles for Development](#)
- [Revised Concept Sketches with Base Map](#)
- [Surrounding Development Map](#)
- [Town Properties Map](#) (also showing Millhouse Rd Park)
- [Updated Stakeholder Group Submissions 5.05.2017](#)

Opportunity Statement: The Town purchased the 36-acre American Legion Post 6 property in March of 2017. A consultant engaged by the Town will be leading a public engagement process to produce conceptual options for future use of the property that reflect the community's interests. The Task Force is a body representative of the community that can offer feedback on the design work done by the consultant and assist with finalizing the report for Council consideration. The Task Force can also advise on next steps in the overall planning process. This contribution is needed to help the Town achieve Council Goals and determine the most fitting and appropriate uses of the American Legion Property.

Goal: The American Legion Task Force will participate in the public engagement process and work with the project consultant to develop future land use recommendations for the American Legion property, along with next steps in the planning process, that uphold the Council's Guiding Principles for development of the property.

Resources:

- Project Web Page: <http://www.townofchapelhill.org/americanlegion>
- Board Web Page: <http://www.townofchapelhill.org/town-hall/government/boards-commissions>
(Scroll to American Legion Task Force)

Unless otherwise noted, please contact [Corey Liles](#) in the Office of Planning & Sustainability for more information.