

MAYOR

BUDGET SUMMARY

The recommended budget for the Mayor's office reflects a 12.1% decrease from the prior year. The 14% decrease in personnel costs is mainly due to changes in elected coverage for medical insurance. The 4.3% decrease in operating costs can be attributed to a Town-wide reduction in computer use charges as well as cost savings in web services contracts.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 94,646	\$ 94,812	\$ 95,612	\$ 89,761	\$ 81,570	-14.0%
Operating Costs	22,629	23,109	24,579	21,902	22,125	-4.3%
Total	\$ 117,275	\$ 117,921	\$ 120,191	\$ 111,663	\$ 103,695	-12.1%

REVENUES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
General Revenues	\$ 117,275	\$ 117,921	\$ 120,191	\$ 111,663	\$ 103,695	-12.1%
Total	\$ 117,275	\$ 117,921	\$ 120,191	\$ 111,663	\$ 103,695	-12.1%

COUNCIL

BUDGET SUMMARY

The recommended budget for the Town Council reflects a decrease of 4.5% from the 2015-16 budget, primarily due to \$30,000 of non-recurring election-related costs in 2015-16. The 6.6% increase in personnel is the net result of a 2% July and 1.5% January pay adjustment and a 16.9% increase in health insurance costs.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 167,339	\$ 179,462	\$ 179,462	\$ 154,820	\$ 191,290	6.6%
Operating Costs	120,974	173,887	171,617	174,028	146,093	-16.0%
Total	\$ 288,313	\$ 353,349	\$ 351,079	\$ 328,848	\$ 337,383	-4.5%

REVENUES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
General Revenues	\$ 288,313	\$ 353,349	\$ 351,079	\$ 328,848	\$ 337,383	-4.5%
Total	\$ 288,313	\$ 353,349	\$ 351,079	\$ 328,848	\$ 337,383	-4.5%

TOWN MANAGER

BUDGET SUMMARY

The Town Manager's recommended budget for 2016-17 reflects a 5.2% increase over 2015-16. The 4.9% increase in personnel spending is mostly due to the 2% July and 1.5% January pay adjustment as well as a 16.9% increase in health insurance costs. The operating increase of 6.9% is mainly due to a vehicle that is scheduled to be replaced in 2016-17 (\$20,373).

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 1,087,868	\$ 1,267,349	\$ 1,217,349	\$ 1,091,206	\$ 1,329,354	4.9%
Operating Costs	170,745	233,180	320,280	262,806	249,203	6.9%
Total	\$ 1,258,613	\$ 1,500,529	\$ 1,537,629	\$ 1,354,012	\$ 1,578,557	5.2%

REVENUES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
General Revenues	\$ 1,258,613	\$ 1,500,529	\$ 1,537,629	\$ 1,354,012	\$ 1,578,557	5.2%
Total	\$ 1,258,613	\$ 1,500,529	\$ 1,537,629	\$ 1,354,012	\$ 1,578,557	5.2%

COMMUNICATIONS & PUBLIC AFFAIRS/ TOWN CLERK BUDGET SUMMARY

The recommended budget for 2016-17 reflects a 6.4% decrease from the prior year. The personnel decrease of 5.9% reflects the removal of a vacant Records Manager position, which is partially offset by a 2% July and 1.5% January pay adjustment and a 16.9% health insurance increase. The 7.9% decrease to the operating budget is primarily due to the non-recurring cost of the 2015-16 Community Survey (\$20,000). There is an addition of \$7,400 in operating for funding for a Citizen's Academy.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 542,731	\$ 660,180	\$ 641,980	\$ 579,989	\$ 621,370	-5.9%
Operating Costs	205,498	203,998	284,197	235,082	187,810	-7.9%
Capital Outlay	-	-	22,011	22,011	-	N/A
Total	\$ 748,229	\$ 864,178	\$ 948,188	\$ 837,082	\$ 809,180	-6.4%

REVENUES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
General Revenues	\$ 748,229	\$ 864,178	\$ 948,188	\$ 837,082	\$ 809,180	-6.4%
Total	\$ 748,229	\$ 864,178	\$ 948,188	\$ 837,082	\$ 809,180	-6.4%

HUMAN RESOURCE DEVELOPMENT BUDGET SUMMARY

The recommended budget for 2016-17 reflects an overall decrease of 1.3% from the previous fiscal year. There is a 13.4% increase in personnel costs, which is the result of two employees receiving promotions during the 2015-16 fiscal year as well as a 2% July and 1.5% January pay adjustment and a 16.9% increase in health insurance costs. There is a decrease of 15.1% in operating costs. This is mostly due to the completion of one-time training in management improvement for Town employees (\$107,425), a non-recurring cost of a vehicle that was replaced in 2015-16 (\$20,500), and a decrease in the cost of medical services associated with the Wellness@Work program (\$10,000).

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 587,972	\$ 827,331	\$ 808,786	\$ 681,040	\$ 938,150	13.4%
Operating Costs	632,829	880,820	1,160,710	1,101,993	747,755	-15.1%
Total	\$ 1,220,801	\$ 1,708,151	\$ 1,969,496	\$ 1,783,033	\$ 1,685,905	-1.3%

REVENUES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
General Revenues	\$ 1,220,801	\$ 1,708,151	\$ 1,969,496	\$ 1,783,033	\$ 1,685,905	-1.3%
Total	\$ 1,220,801	\$ 1,708,151	\$ 1,969,496	\$ 1,783,033	\$ 1,685,905	-1.3%

BUSINESS MANAGEMENT BUDGET SUMMARY

The recommended budget for 2016-17 includes a 4.5% increase in personnel costs, which is mostly due to the 2% July and 1.5% January pay adjustment and the 16.9% health insurance increase. The operating increase of 6.3% is mostly due to an increase in fees for tax collection services paid to the Orange County's Tax Office, annual audit services, other postemployment benefit (OPEB) actuarial study, and increases to financial software system costs.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 1,175,969	\$ 1,463,253	\$ 1,424,703	\$ 1,386,145	\$ 1,529,481	4.5%
Operating Costs	520,931	533,426	588,212	603,711	566,899	6.3%
Total	\$ 1,696,900	\$ 1,996,679	\$ 2,012,915	\$ 1,989,856	\$ 2,096,380	5.0%

REVENUES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
General Revenues	\$ 1,696,900	\$ 1,996,679	\$ 2,012,915	\$ 1,989,856	\$ 2,096,380	5.0%
Total	\$ 1,696,900	\$ 1,996,679	\$ 2,012,915	\$ 1,989,856	\$ 2,096,380	5.0%

TECHNOLOGY SOLUTIONS

BUDGET SUMMARY

The 2016-17 recommended budget for Technology Solutions represents an overall 27.4% increase from 2015-16. The personnel increase of 40.8% reflects the addition of an Executive Director, the transfer of two employees from the Police department, a 2% July and 1.5% January pay adjustment, and a 16.9% increase in health insurance costs. The 3.5% decrease in operating costs reflects the non-recurring cost of a vehicle that was purchased in 2015-16 (\$20,500). The 50.9% increase in capital expenses are due to an increase in security-related purchases, a mobile device management software system, and a backup system component.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 776,958	\$ 994,611	\$ 984,611	\$ 808,264	\$ 1,400,786	40.8%
Operating Costs	485,066	461,624	503,737	457,405	445,523	-3.5%
Capital Outlay	16,642	35,528	35,528	35,528	53,619	50.9%
Total	\$ 1,278,666	\$ 1,491,763	\$ 1,523,876	\$ 1,301,197	\$ 1,899,928	27.4%

REVENUES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
General Revenues	\$ 1,278,666	\$ 1,491,763	\$ 1,523,876	\$ 1,301,197	\$ 1,899,928	27.4%
Total	\$ 1,278,666	\$ 1,491,763	\$ 1,523,876	\$ 1,301,197	\$ 1,899,928	27.4%

TOWN ATTORNEY

BUDGET SUMMARY

The recommended budget for the Town Attorney's office for 2016-17 shows an increase of 3.7% over the prior year. The personnel increase of 4.6% is a result of the 2% July and 1.5% January pay adjustment, as well as a 16.9% increase in health insurance costs. The 9.3% decrease to the operating budget is mainly due to a decrease in costs associated with legal licenses and dues and a decrease in supplies.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 290,646	\$ 298,982	\$ 298,982	\$ 298,223	\$ 312,874	4.6%
Operating Costs	12,201	21,150	21,150	9,379	19,190	-9.3%
Total	\$ 302,847	\$ 320,132	\$ 320,132	\$ 307,602	\$ 332,064	3.7%

REVENUES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
General Revenues	\$ 302,847	\$ 320,132	\$ 320,132	\$ 307,602	\$ 332,064	3.7%
Total	\$ 302,847	\$ 320,132	\$ 320,132	\$ 307,602	\$ 332,064	3.7%

NON-DEPARTMENTAL DIVISION BUDGET SUMMARY

The Non-Departmental Division is used to account for activities in the General Fund that are not allocated to other departmental functions. These activities include contributions to other agencies, transfers to other funds and liability insurance. The recommended budget includes decreases from the prior year for unemployment compensation (\$35,000) and the elimination of a \$247,836 transfer to the Transit Fund. The \$1 million decline in the vacancy pool represents the budgeting of a conservative amount of lapsed salaries, which is a recognition of the fact that the Town will have vacant positions throughout the next budget year. The Town does not receive grants until mid-late May, so that line item will be adjusted for the adopted budget once the Town has received the grants. There is an 8.2% increase in agency contributions, which is mainly felt through an increase of \$64,400 to the Human Services Advisory Board.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Retiree Medical Insurance	\$ 1,057,000	\$ 1,050,000	\$ 1,050,000	\$ 1,093,460	\$ 1,118,000	6.5%
Other Personnel Costs	35,373	75,000	75,000	1,558	35,000	-53.3%
Liability Insurance	342,637	400,000	400,000	400,000	400,000	0.0%
Penny for Housing	100,000	688,395	1,376,790	688,395	688,395	0.0%
Operations	29,444	167,500	257,939	167,500	167,500	0.0%
Supplemental PEG Fees	196,635	210,000	210,000	210,000	210,000	0.0%
Transfer to Other Funds	676,740	6,500	6,500	6,500	6,500	0.0%
Transfer to Capital Improvement Funds	2,237,507	778,000	1,978,000	1,978,000	778,000	0.0%
Contributions	-	-	1,758,000	-	525,000	N/A
Transfer to Transit	-	247,836	247,836	-	-	-100.0%
Grant Matching Funds	83,861	72,048	111,981	111,981	-	-100.0%
Agency Contributions	916,530	979,838	1,037,577	979,838	1,060,057	8.2%
Technology Fund	-	270,407	65,245	270,407	270,407	0.0%
Vacancy Pool	-	100,000	100,000	-	(1,000,000)	-1100.0%
Community Center	-	100,000	200,000	200,000	100,000	0.0%
Total	\$ 5,675,727	\$ 5,145,524	\$ 8,874,868	\$ 6,107,639	\$ 4,358,859	-15.3%

REVENUES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
General Revenues	\$ 5,675,727	\$ 5,145,524	\$ 8,874,868	\$ 6,107,639	\$ 4,358,859	-15.3%
Total	\$ 5,675,727	\$ 5,145,524	\$ 8,874,868	\$ 6,107,639	\$ 4,358,859	-15.3%

PLANNING & SUSTAINABILITY

BUDGET SUMMARY

The 2016-17 recommended budget for the Planning & Sustainability Department shows an overall decrease of 2.7% in expected revenues for charges for services, licenses/permits/fines, and other revenues. There is a 34.2% decrease in charges for services due to lower than expected Ephesus Ford code permits. This is slightly offset by a 47% increase in anticipated revenues for licenses/permits/fines, mostly in special use permits.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 1,959,973	\$ 2,901,157	\$ 2,851,664	\$ 2,547,694	\$ 3,167,382	9.2%
Operating Costs	488,043	842,058	1,317,974	1,048,651	804,651	-4.4%
Total	\$ 2,448,016	\$ 3,743,215	\$ 4,169,638	\$ 3,596,345	\$ 3,972,033	6.1%

REVENUES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
General Revenues	\$ 1,809,132	\$ 2,417,520	\$ 2,843,943	\$ 3,116,337	\$ 2,682,413	11.0%
Charges for Services	495,188	807,550	807,550	239,810	531,630	-34.2%
Licenses/Permits/Fines	135,206	511,645	511,645	233,690	751,990	47.0%
Other Revenues	8,490	6,500	6,500	6,508	6,000	-7.7%
Total	\$ 2,448,016	\$ 3,743,215	\$ 4,169,638	\$ 3,596,345	\$ 3,972,033	6.1%

PLANNING

BUDGET SUMMARY

The 2016-17 recommended budget for the Planning Division is up 21.3% from 2015-16. There is an increase of 22.4% in personnel, which is represented by the addition of a Planning & Sustainability director, a GIS Analyst, a 2% July and 1.5% January pay adjustment, and a 16.9% increase in health insurance costs. The 18.5% increase in operating costs is due to an increase in energy saving initiatives (\$8,000), and an increase in GIS licensing costs (\$32,000). There is also a \$50,000 placeholder for grant matching funds in the operating budget; however, these funds will be transferred in late May when grants are awarded to the Town.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 1,079,635	\$ 1,406,328	\$ 1,395,935	\$ 1,384,771	\$ 1,720,825	22.4%
Operating Costs	405,275	566,490	1,039,406	806,627	671,365	18.5%
Total	\$ 1,484,910	\$ 1,972,818	\$ 2,435,341	\$ 2,191,398	\$ 2,392,190	21.3%

REVENUES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
General Revenues	\$ 931,866	\$ 817,968	\$ 1,280,491	\$ 1,811,390	\$ 1,187,570	45.2%
Charges for Services	495,188	807,550	807,550	239,810	531,630	-34.2%
Licenses/Permits/Fines	49,366	340,800	340,800	133,690	666,990	95.7%
Other Revenues	8,490	6,500	6,500	6,508	6,000	-7.7%
Total	\$ 1,484,910	\$ 1,972,818	\$ 2,435,341	\$ 2,191,398	\$ 2,392,190	21.3%

INSPECTIONS DEPARTMENT

BUDGET SUMMARY

The recommended budget for the Inspections division reflects an overall expenditure decrease of 10.8% from last year's budget. Personnel costs decreased by 3.2% due to the transfer of a Plans Reviewer to the Fire department, a \$25,000 decrease in temporary salaries, and a decrease in overtime costs of about \$11,000. Personnel cost reductions are offset by a 2% July and 1.5% January salary adjustment and a 16.9% health insurance increase. The operating costs decreased by 51.6% due to one-time purchases of three new cars for the new Inspectors (a decrease of about \$117,000) in 2015-16 and an adjustment to software charges.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 880,338	\$ 1,494,829	\$ 1,455,729	\$ 1,162,923	\$ 1,446,557	-3.2%
Operating Costs	82,768	275,568	278,568	242,024	133,286	-51.6%
Total	\$ 963,106	\$ 1,770,397	\$ 1,734,297	\$ 1,404,947	\$ 1,579,843	-10.8%

REVENUES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
General Revenues	\$ 877,266	\$ 1,599,552	\$ 1,563,452	\$ 1,304,947	\$ 1,494,843	-6.5%
Charges for Services	-	-	-	-	-	N/A
Licenses/Permits/Fines	85,840	170,845	170,845	100,000	85,000	-50.2%
Total	\$ 963,106	\$ 1,770,397	\$ 1,734,297	\$ 1,404,947	\$ 1,579,843	-10.8%

PUBLIC WORKS BUDGET SUMMARY

The recommended budget for the Public Works Department reflects an overall increase of 0.2% from last year. In addition to adjustments for the 2% July and 1.5% January employee pay adjustment, 16.9% increase in health insurance costs, and a slight increase in the state retirement contribution, the Public Works budget includes an increase in licensing fees for service contracts.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Administration	\$ 655,137	\$ 933,888	\$ 927,818	\$ 807,513	\$ 921,703	-1.3%
Engineering & Design	1,028,072	1,111,078	1,137,233	1,069,555	1,106,747	-0.4%
Traffic	1,733,945	1,923,715	1,957,842	1,722,583	1,908,316	-0.8%
Construction	550,680	728,326	765,439	684,300	771,806	6.0%
Streets	2,271,908	2,139,910	2,249,262	2,163,836	2,109,089	-1.4%
Building Maintenance	1,431,127	1,527,993	1,620,901	1,504,604	1,623,359	6.2%
Solid Waste	3,670,541	3,877,175	3,877,708	3,857,201	3,827,471	-1.3%
Total	\$ 11,341,410	\$ 12,242,085	\$ 12,536,203	\$ 11,809,592	\$ 12,268,491	0.2%

REVENUES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
General Revenues	\$ 11,255,424	\$ 12,062,085	\$ 12,356,203	\$ 11,643,592	\$ 12,086,491	0.2%
State Shared	38,494	32,000	32,000	33,000	33,000	3.1%
Grants	-	100,000	100,000	85,000	100,000	0.0%
Charges for Services	25,629	25,000	25,000	25,000	25,000	0.0%
Licenses/Permits/Fines	2,100	3,000	3,000	1,000	2,000	-33.3%
Other Revenues	19,763	20,000	20,000	22,000	22,000	10.0%
Total	\$ 11,341,410	\$ 12,242,085	\$ 12,536,203	\$ 11,809,592	\$ 12,268,491	0.2%

PUBLIC WORKS - Administration Division
BUDGET SUMMARY

The recommended budget for the Administration division reflects an overall expenditure decrease of 1.3% from last year's budget. The 2.4% decrease in personnel costs is due to employee turnover, and is slightly offset by the 2% July and 1.5% January employee pay adjustment, as well as the 16.9% increase in health insurance costs. The 6.6% increase in operating costs can be attributed to a vehicle that is scheduled to be replaced in 2016-17.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 524,820	\$ 816,313	\$ 814,813	\$ 697,338	\$ 796,317	-2.4%
Operating Costs	130,317	117,575	113,005	110,175	125,386	6.6%
Capital Outlay	-	-	-	-	-	N/A
Total	\$ 655,137	\$ 933,888	\$ 927,818	\$ 807,513	\$ 921,703	-1.3%

PUBLIC WORKS - Engineering and Design Services
BUDGET SUMMARY

The recommended budget for the Engineering and Design division reflects an overall expenditure decrease of 0.4% from last year's budget. There is a 5.2% increase in personnel costs, which is mainly due to funds transferred from a consulting contract to temporary salaries as well as the 2% July and 1.5% January pay adjustment and the 16.9% health insurance increase. The 40.9% decrease in operating costs is due to the transfer of \$45,000 from a consulting contract to temporary salaries and other cost-saving measures.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 961,848	\$ 975,636	\$ 1,003,636	\$ 939,263	\$ 1,026,668	5.2%
Operating Costs	66,224	135,442	114,247	112,292	80,079	-40.9%
Capital	-	-	19,350	18,000	-	N/A
Total	\$ 1,028,072	\$ 1,111,078	\$ 1,137,233	\$ 1,069,555	\$ 1,106,747	-0.4%

PUBLIC WORKS - Traffic

BUDGET SUMMARY

The recommended budget for the Traffic division reflects an overall expenditure decrease of 0.8% from last year's budget. The 2.6% increase in personnel costs is due to the 2% July and 1.5% January pay adjustment and a 16.9% increase in health insurance costs. The operating decreases of 3.8% reflect savings in vehicle replacement charges and vehicle fuel (\$19,500), electricity for street lighting (\$15,000), and a decline in software licensing costs (\$11,000). There is an \$8,000 addition for Martin Luther King Jr. Blvd. sign changes in this recommended budget.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 792,743	\$ 908,835	\$ 895,835	\$ 673,478	\$ 932,485	2.6%
Operating Costs	941,202	1,014,880	1,062,007	1,049,105	975,831	-3.8%
Total	\$ 1,733,945	\$ 1,923,715	\$ 1,957,842	\$ 1,722,583	\$ 1,908,316	-0.8%

PUBLIC WORKS - Construction Unit
BUDGET SUMMARY

The recommended budget for the Construction division reflects an overall expenditure increase of 6% from last year's budget. The 11% decrease in personnel reflects the elimination of a Heavy Equipment Operator III (\$61,000). This is slightly offset by a 2% July and 1.5% January pay adjustment, and a 16.9% increase in health insurance costs. The operating increase of 38.8% can be attributed to additional vehicle replacement charges of \$119,000, which is slightly offset by about \$25,000 savings in vehicle maintenance costs.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 339,058	\$ 480,504	\$ 480,504	\$ 405,003	\$ 427,737	-11.0%
Operating Costs	211,622	247,822	284,935	279,297	344,069	38.8%
Capital Outlay	-	-	-	-	-	N/A
Total	\$ 550,680	\$ 728,326	\$ 765,439	\$ 684,300	\$ 771,806	6.0%

PUBLIC WORKS - Streets Unit

BUDGET SUMMARY

The recommended budget for the Streets division reflects an overall expenditure decrease of 1.4% from last year's budget. The 2.5% decrease in personnel is due to employee turnover and a decrease of \$10,000 in the temporary salaries line. This decrease is slightly offset by a 2% July and 1.5% January pay adjustment and a 16.9% increase in health insurance costs. Operating costs are almost the same as the previous year, with a 0.5% decrease in expenses.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 810,352	\$ 971,675	\$ 949,275	\$ 830,731	\$ 947,060	-2.5%
Operating Costs	1,442,001	1,143,235	1,234,167	1,267,285	1,137,029	-0.5%
Capital Outlay	19,555	25,000	65,820	65,820	25,000	0.0%
Total	\$ 2,271,908	\$ 2,139,910	\$ 2,249,262	\$ 2,163,836	\$ 2,109,089	-1.4%

PUBLIC WORKS - Building Maintenance Unit
BUDGET SUMMARY

The recommended budget for the Building Maintenance division reflects an overall expenditure increase of 6.2% from last year's budget. The 16.4% increase in personnel costs reflects a new Facilities Systems Technician (\$76,000), a 2% July and 1.5% January pay adjustment, and a 16.9% health insurance cost increase. There was a 1.3% decline in operating costs when compared to 2015-16.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 572,412	\$ 652,477	\$ 585,102	\$ 548,168	\$ 759,329	16.4%
Operating Costs	858,715	875,516	1,012,224	932,861	864,030	-1.3%
Capital Outlay	-	-	23,575	23,575	-	N/A
Total	\$ 1,431,127	\$ 1,527,993	\$ 1,620,901	\$ 1,504,604	\$ 1,623,359	6.2%

PUBLIC WORKS - Solid Waste Services Unit
BUDGET SUMMARY

The recommended budget for the Solid Waste Services division reflects an overall expenditure decrease of 1.3% from last year's budget. The 5.1% increase in personnel costs represent a 2% July and 1.5% January pay adjustment, as well as a 16.9% increase in health insurance costs. The 8.5% decrease in operating costs can be attributed to a decrease in vehicle fuel costs and a \$140,000 decrease in vehicle replacement charges.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 1,933,181	\$ 2,060,944	\$ 2,033,229	\$ 1,993,545	\$ 2,166,020	5.1%
Operating Costs	1,737,360	1,816,231	1,844,479	1,863,656	1,661,451	-8.5%
Total	\$ 3,670,541	\$ 3,877,175	\$ 3,877,708	\$ 3,857,201	\$ 3,827,471	-1.3%

HOUSING & COMMUNITY

BUDGET SUMMARY

The Housing & Community department was created in 2015-16 to assist with affordable housing options in Chapel Hill. The recommended budget reflects an overall increase of 20.3% compared to the previous fiscal year. The 22.6% increase in personnel costs reflects promotions to two employees, a new Principal Planner position, the 2% July and 1.5% January pay adjustment, and a 16.9% increase in health insurance costs. The 2.7% increase in operating costs reflects a computer and supplies for the new Principal Planner.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 301,990	\$ 529,841	\$ 538,076	\$ 493,804	\$ 649,750	22.6%
Operating Costs	41,097	69,650	113,253	87,390	71,545	2.7%
Total	\$ 343,087	\$ 599,491	\$ 651,329	\$ 581,194	\$ 721,295	20.3%

REVENUES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
General Revenues	\$ 343,087	\$ 599,491	\$ 651,329	\$ 581,194	\$ 721,295	20.3%
Total	\$ 343,087	\$ 599,491	\$ 651,329	\$ 581,194	\$ 721,295	20.3%

POLICE

BUDGET SUMMARY

While the Police Department generates revenues from grants, charges for services, and licenses, permits and fines, the majority of the revenues are not department specific. Most grant revenues were moved to a separate Grants Fund in 2007-08. Revenues are expected to increase slightly due to increases in mutual aid reimbursements and reimbursements from Chapel Hill High School for police activity. Changes relating to expenditures are noted on division summaries.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 10,312,789	\$ 11,259,439	\$ 11,161,439	\$ 10,409,040	\$ 11,578,829	2.8%
Operating Costs	1,993,994	2,045,052	2,217,259	1,873,772	1,814,474	-11.3%
Capital Outlay	43,900	-	30,857	30,857	-	N/A
Total	\$ 12,350,683	\$ 13,304,491	\$ 13,409,555	\$ 12,313,669	\$ 13,393,303	0.7%

REVENUES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
General Revenues	\$ 11,734,436	\$ 12,783,130	\$ 12,879,759	\$ 11,750,914	\$ 12,829,051	0.4%
Grants	7,569	-	8,435	8,435	-	N/A
Charges for Services	370,761	370,761	370,761	382,920	385,052	3.9%
Licenses/Permits/Fines	116,720	100,600	100,600	96,400	104,200	3.6%
Other Revenues	121,197	50,000	50,000	75,000	75,000	50.0%
Total	\$ 12,350,683	\$ 13,304,491	\$ 13,409,555	\$ 12,313,669	\$ 13,393,303	0.7%

POLICE - Support Services Division
BUDGET SUMMARY

The recommended budget for the Support Services division reflects an overall expenditure decrease of 3.1% from last year's budget. The 4.9% decrease in personnel is the result of two employees being transferred to the Technology Solutions department. The decrease is slightly tempered by a 2% July and 1.5% January pay adjustment and a 16.9% increase in health insurance costs. There is a 0.9% increase in operating costs due to a raise in licensing fees.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 1,516,083	\$ 1,587,298	\$ 1,587,298	\$ 1,465,900	\$ 1,508,733	-4.9%
Operating Costs	745,953	737,875	791,811	716,147	744,697	0.9%
Capital Outlay	-	-	-	-	-	N/A
Total	\$ 2,262,036	\$ 2,325,173	\$ 2,379,109	\$ 2,182,047	\$ 2,253,430	-3.1%

POLICE - Operations Division
BUDGET SUMMARY

The Personnel Budget for the Operations Division reflects a 4.1% increase in personnel costs, the net of a 2% July and 1.5% January employee pay adjustment and a 16.9% increase in health insurance costs. There is a 20.1% decrease in operating costs due to savings in fuel costs (\$85,000), a decrease in vehicle replacement costs (\$146,000), and savings in vehicle maintenance costs (\$10,000).

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 8,796,706	\$ 9,672,141	\$ 9,574,141	\$ 8,943,140	\$ 10,070,096	4.1%
Operating Costs	1,118,279	1,151,277	1,200,548	1,033,225	920,377	-20.1%
Capital Outlay	43,900	-	30,857	30,857	-	N/A
Total	\$ 9,958,885	\$ 10,823,418	\$ 10,805,546	\$ 10,007,222	\$ 10,990,473	1.5%

POLICE - Special Events

BUDGET SUMMARY

The Special Events division was established in 2007-08 to track the cost of additional police presence at special events including impromptu University of North Carolina student celebrations, Halloween and Festifall. Efforts to contain the downtown Halloween celebration in recent years have been successful. The adopted budget for 2016-17 reflects a decrease of 4.2%, which is due to Halloween arriving on a weekday instead of a weekend like the previous year.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Operating Costs	129,762	155,900	224,900	124,400	149,400	-4.2%
Capital Outlay	-	-	-	-	-	N/A
Total	\$ 129,762	\$ 155,900	\$ 224,900	\$ 124,400	\$ 149,400	-4.2%

FIRE

BUDGET SUMMARY

While the Fire Department generates revenues from grants, charges for services, and licenses, permits and fines, the majority of the revenues are not department specific. Revenues are expected to decline in the licenses, permits, and fines category due to further re-evaluation of the fire inspections program. Changes related to expenditures are noted on division summaries.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 7,026,124	\$ 7,681,410	\$ 7,649,585	\$ 7,220,497	\$ 8,186,039	6.6%
Operating Costs	888,683	1,177,444	1,317,590	1,111,500	1,099,510	-6.6%
Capital Outlay	52,921	-	9,600	9,550	10,500	N/A
Total	\$ 7,967,728	\$ 8,858,854	\$ 8,976,775	\$ 8,341,547	\$ 9,296,049	4.9%

REVENUES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
General Revenues	\$ 6,595,660	\$ 7,050,934	\$ 7,168,855	\$ 6,894,868	\$ 7,815,512	10.8%
State-Shared Revenues	1,098,094	1,097,590	1,097,590	1,097,590	1,097,590	0.0%
Charges for Services	272,374	272,154	272,154	272,154	272,154	0.0%
Licenses/Permits/Fines	1,600	438,176	438,176	76,935	110,793	-74.7%
Total	\$ 7,967,728	\$ 8,858,854	\$ 8,976,775	\$ 8,341,547	\$ 9,296,049	4.9%

FIRE - Administration Division
BUDGET SUMMARY

The recommended budget for the Administration division reflects an overall expenditure decrease of 2.6% from last year's budget. The increase of 0.8% in personnel is the net effect of savings from turnover and a 2% July and 1.5% January pay adjustment, as well as a 16.9% increase in health insurance costs. The operating decreases can be attributed to one-time costs for training and teleconferencing related costs.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 425,508	\$ 448,029	\$ 416,204	\$ 366,531	\$ 451,416	0.8%
Operating Costs	102,365	161,679	244,608	239,149	142,287	-12.0%
Capital Outlay	-	-	-	-	-	N/A
Total	\$ 527,873	\$ 609,708	\$ 660,812	\$ 605,680	\$ 593,703	-2.6%

FIRE - Emergency Operations Division

BUDGET SUMMARY

The recommended budget for the Emergency Operations Division reflects a 5.1% increase in personnel costs. This is due to the addition of an Assistant Fire Marshall of Operations (\$183,000), a 2% July and 1.5% January pay adjustment, and a 16.9% increase in health insurance costs. There is a 1.3% decrease in operating costs, which is due to the transfer of a thermal imaging camera from operating to capital (\$10,500).

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 6,077,475	\$ 6,445,462	\$ 6,445,462	\$ 6,167,683	\$ 6,772,837	5.1%
Operating Costs	771,231	913,888	950,030	784,222	901,872	-1.3%
Capital Outlay	52,921	-	9,600	9,550	10,500	N/A
Total	\$ 6,901,627	\$ 7,359,350	\$ 7,405,092	\$ 6,961,455	\$ 7,685,209	4.4%

FIRE - Life Safety Division

BUDGET SUMMARY

The recommended budget for the Life Safety division reflects an overall expenditure increase of 14.3% from last year's budget. This increase in personnel is the result of a transfer of a Fire Plans Reviewer from Inspections to the Life Safety division, employee turnover, a 2% July and 1.5% January pay adjustment, and an increase of 16.9% for health insurance costs. The operating budget decreased by 45.7% due to the one-time cost of equipment for the Fire Inspectors in 2015-16.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 523,141	\$ 787,919	\$ 787,919	\$ 686,283	\$ 961,786	22.1%
Operating Costs	15,087	101,877	122,952	88,129	55,351	-45.7%
Capital Outlay	-	-	-	-	-	N/A
Total	\$ 538,228	\$ 889,796	\$ 910,871	\$ 774,412	\$ 1,017,137	14.3%

PARKS AND RECREATION

BUDGET SUMMARY

The recommended budget for Parks and Recreation reflects an overall expenditure increase of 7.4% from last year's budget. The 8.9% increase in personnel is the net result of a 2% July and 1.5% January pay adjustment, a 16.9% increase in health insurance costs, and an increase in temporary staffing salaries (\$142,000) for compliance with the Orange County Living Wage Policy that affects seasonal, part-time, and temporary workers. The increase of 3.7% to operating costs is due to an increase of \$30,000 for contracted services related to storm events, a \$19,000 increase to right-of-way mowing contractual services, and increases to recreation program and events. A portion of these costs will be offset by increases in fees.

There is a decrease in grants, charges for services, and other revenues by \$44,000. This is mainly due to a decrease in cemetery availability.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 4,211,298	\$ 4,758,562	\$ 4,758,565	\$ 4,532,142	\$ 5,179,799	8.9%
Operating Costs	1,925,899	1,863,921	1,994,552	1,947,799	1,933,610	3.7%
Capital Outlay	55,215	-	-	-	-	N/A
Total	\$ 6,192,412	\$ 6,622,483	\$ 6,753,117	\$ 6,479,941	\$ 7,113,409	7.4%

REVENUES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
General Revenues	\$ 5,027,180	\$ 5,406,673	\$ 5,537,307	\$ 5,404,305	\$ 5,942,023	9.9%
Grants	94,260	85,260	85,260	85,260	83,760	-1.8%
Charges for Services	877,735	980,550	980,550	892,965	1,067,626	8.9%
Other Revenues	193,237	150,000	150,000	97,411	20,000	-86.7%
Total	\$ 6,192,412	\$ 6,622,483	\$ 6,753,117	\$ 6,479,941	\$ 7,113,409	7.4%

LIBRARY

BUDGET SUMMARY

The recommended budget for the Library reflects an overall expenditure increase of 7.8% from last year's budget. The 3.7% increase in personnel is the result of two employee promotions, a 2% July and 1.5% January pay adjustment, and a 16.9% increase in health insurance costs. The operating budget increase of 21.7% is due to an increase in library materials (\$24,000), a contract for an Open Data Analyst (\$55,000), maintenance for the Automated Materials Handling System and the Audio-Visual system in the library meeting rooms (\$17,500), and the production of branded materials for sale (\$7,000).

Library revenues reflect support from Orange County in the amount of \$568,139. Transfer from the Library Gift Fund remains at the historic level of \$45,000 in 2016-17.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 1,852,933	\$ 2,182,746	\$ 2,182,746	\$ 2,123,557	\$ 2,263,938	3.7%
Operating Costs	626,074	649,409	744,282	743,945	790,531	21.7%
Capital Outlay	-	-	78,964	78,964	-	N/A
Total	\$ 2,479,007	\$ 2,832,155	\$ 3,005,992	\$ 2,946,466	\$ 3,054,469	7.8%

REVENUES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
General Fund	\$ 1,670,609	\$ 2,026,165	\$ 2,200,002	\$ 2,135,972	\$ 2,227,925	10.0%
Grants	596,854	596,854	596,854	596,854	596,854	0.0%
Charges for Services	149,573	150,136	150,136	150,377	166,427	10.9%
Licenses/Permits/Fines	4,545	4,500	4,500	4,778	4,778	6.2%
Other Revenues	12,426	9,500	9,500	13,485	13,485	41.9%
Transfers/Other Sources	45,000	45,000	45,000	45,000	45,000	0.0%
Total	\$ 2,479,007	\$ 2,832,155	\$ 3,005,992	\$ 2,946,466	\$ 3,054,469	7.8%

TRANSIT - Administration and Non-Departmental BUDGET SUMMARY

The recommended budget for 2016-17 includes a \$154,000 budgeted item for Other Post Employment Benefits (OPEB) Retiree Health, a 2% July and 1.5% January pay raise adjustment, and a 16.9% increase in health insurance costs.

The 20.9% increase in transfer to capital reserve is due to an increase in funding dedicated to debt payments on the purchase of replacement buses.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 1,000,889	\$ 1,174,864	\$ 1,174,864	\$ 1,118,233	\$ 1,456,247	24.0%
Operating Costs	254,638	337,161	389,024	331,814	346,445	2.8%
Transfer to Capital Reserve	-	800,000	800,000	800,000	967,000	20.9%
Total	\$ 1,255,527	\$ 2,312,025	\$ 2,363,888	\$ 2,250,047	\$ 2,769,692	19.8%

TRANSIT - Grants
BUDGET SUMMARY

At the time of the recommended budget, there were no planned grants for 2016-17.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 122,636	\$ -	\$ -	\$ 73,755	\$ -	N/A
Operating Costs	582,691	-	387,471	482,257	-	N/A
Capital Outlay	-	-	-	-	-	N/A
Total	\$ 705,327	\$ -	\$ 387,471	\$ 556,012	\$ -	N/A

TRANSIT - Advertising

BUDGET SUMMARY

The Transit Advertising Program was adopted in 2011-12. There is an increase of 6% in personnel expense due to a 2% July and 1.5% January pay adjustment, as well as a 16.9% increase in health insurance costs. The decrease of 14.4% for operating costs reflect a decrease in professional services and miscellaneous contracted costs.

Revenues are projected at \$150,000 in 2015-16, and at \$150,000 for 2016-17.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 73,232	\$ 76,617	\$ 76,617	\$ 76,458	\$ 81,239	6.0%
Operating Costs	7,254	16,605	16,605	13,876	14,215	-14.4%
Capital Outlay	-	-	-	-	-	N/A
Total	\$ 80,486	\$ 93,222	\$ 93,222	\$ 90,334	\$ 95,454	2.4%

TRANSIT - Fixed Route

BUDGET SUMMARY

The recommended budget reflects a 9.1% decrease in overall costs. There is a 7.2% decrease in personnel costs, which is a result of an unexpected receipt of \$934,000 in State grants. This is slightly offset by a 2% July and 1.5% January pay adjustment and a 16.9% increase in health insurance costs.

There is a decrease of 13.7% for operating costs. This is due to a \$275,000 decrease in miscellaneous contracted services and \$245,000 savings in diesel fuel costs.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 6,798,387	\$ 7,880,464	\$ 7,880,464	\$ 7,513,244	\$ 7,310,000	-7.2%
Operating Costs	3,067,587	3,301,340	2,987,029	3,208,397	2,848,723	-13.7%
Capital Outlay	-	-	274,155	-	-	N/A
Total	\$ 9,865,974	\$ 11,181,804	\$ 11,141,648	\$ 10,721,641	\$ 10,158,723	-9.1%

TRANSIT - Demand Response
BUDGET SUMMARY

The recommended budget for Demand Response in 2016-17 has an 8.7% increase from the previous year. There is an 11.4% increase in personnel expenditures, which is due to employee turnover, an increase in overtime and temporary salary costs, a 2% July and 1.5% January pay adjustment, and a 16.9% health insurance increase. The small increase in operating can be attributed to various minor line item increases.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 1,234,271	\$ 1,322,072	\$ 1,322,072	\$ 1,312,699	\$ 1,472,156	11.4%
Operating Costs	422,169	604,378	623,378	606,936	621,522	2.8%
Capital Outlay	-	-	-	-	-	N/A
Total	\$ 1,656,440	\$ 1,926,450	\$ 1,945,450	\$ 1,919,635	\$ 2,093,678	8.7%

TRANSIT - Tarheel Express / Special Events

BUDGET SUMMARY

The recommended budget for Tarheel Express & Special Events in 2016-17 reflects a 3.4% increase in overall expenditures. There is a 4.3% increase in personnel costs, which is due to a 2% July and 1.5% January pay adjustment and a 16.9% increase in health insurance costs.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 182,610	\$ 234,235	\$ 234,235	\$ 217,532	\$ 244,340	4.3%
Operating Costs	55,402	82,972	82,972	78,231	83,653	0.8%
Capital Outlay	-	-	-	-	-	N/A
Total	\$ 238,012	\$ 317,207	\$ 317,207	\$ 295,763	\$ 327,993	3.4%

TRANSIT - Vehicle Maintenance
BUDGET SUMMARY

The recommended budget for 2016-17 represents a 1.5% decline in expenditures from the previous year. The 8% increase in personnel costs is due to the addition of two mechanics, a 2% July and 1.5% January pay adjustment, and a 16.9% increase in health insurance costs. The decrease of 12.4% in operating costs reflects a decrease of \$290,000 in maintenance and repair for vehicles as a way to bring costs in line with actual spending.

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 1,623,487	\$ 2,130,049	\$ 2,130,049	\$ 1,709,516	\$ 2,300,843	8.0%
Operating Costs	1,687,535	2,063,493	2,092,522	2,012,579	1,808,193	-12.4%
Capital Outlay	-	-	36,351	36,351	20,000	N/A
Total	\$ 3,311,023	\$ 4,193,542	\$ 4,258,922	\$ 3,758,446	\$ 4,129,036	-1.5%

TRANSIT - Building Maintenance

BUDGET SUMMARY

The recommended budget for Transit's Building Maintenance division reflects a 6.6% increase overall. The 16% increase in personnel expenditures is due to a 16.9% increase in health insurance costs. The 6.6% increase in operating costs is due to a \$70,000 increase in maintenance and repair, which is slightly offset by cost-savings in miscellaneous contracted services (\$18,000) and electricity costs (\$6,500).

EXPENDITURES

	2014-15 Actual	2015-16 Original Budget	2015-16 Revised Budget	2015-16 Estimated	2016-17 Recommended Budget	% Change from 2015-16
Personnel	\$ 7,590	\$ 7,161	\$ 7,161	\$ 7,241	\$ 8,307	16.0%
Operating Costs	503,572	743,604	1,012,369	780,847	792,347	6.6%
Capital Outlay	-	-	-	-	-	N/A
Total	\$ 511,162	\$ 750,765	\$ 1,019,530	\$ 788,088	\$ 800,654	6.6%
