

Town of Chapel Hill

Stormwater Management Fee Redistribution Request

Homeowners Association or Designated Agent:

(In the absence of an owners association or designated agent please provide other contact information.)

Name: _____ Date: _____

Address: _____

City: _____ State: _____ ZIP: _____

E-Mail Address: _____

Development Information:

Development Name: _____

Location: _____

Select preferred billing option:

Option 1: Consolidated billing to an association or designated agent (listed above).

The fee for the entire development is calculated from the sum of all impervious surface areas on private and common property, and the association or designated agent receives a single consolidated bill.

Option 2 (default option): Billing shared equally by unit owners.

The fee for the entire development is calculated from the sum of all impervious surface areas on both private and common property. The fee for each unit is the total fee divided by the number of units. Owners receive one bill for each unit; an association owning common property in the development is not billed.

Option 3: Shared billing between unit owners and an association or designated agent.

The fee for impervious square footage on common areas is calculated and billed to the association separately from the fee for private property. The remaining impervious surface areas on private properties is summed, and the total fee is divided by the number of units to calculate the fee for each unit. If this option is selected, common area must be clearly delineated on a map accompanying this form.

Option 4: Proportional billing of unit owners.*

The fee for the entire development is calculated from the sum of all impervious surface areas on both private and common property. To determine the fee for each unit, the total fee is divided proportionally according to each unit's share of square footage inside a building (interior floor area) as compared to the total interior floor area within the development as a whole. If this option is selected, interior floor area square footage for each owner's property, plus the total interior floor area for the development, must accompany the request to change the fee distribution. *An additional form will be emailed for completion.

Mail or deliver forms and documentation to the address below **by February 28th**. Fee redistribution requests missing required information will be returned to the applicant as incomplete.

Stormwater Management Program
405 Martin Luther King Jr. Blvd
Chapel Hill, NC 27514

Billing change requests will be reviewed by Stormwater Management staff, and a response will be mailed to the address indicated above. Please allow 6 weeks for a reply. This billing change will apply only to current year's and subsequent stormwater management fees. For more information, please visit the stormwater website at www.townofchapelhill.org/stormwater.