

Zoning Compliance Permit Application for Food Truck/Trailer – Property Owner
(One form per property)

Address and county PIN # of proposed vending location _____

Current principal use of the property _____

If applicable, name of the planned development – mixed use _____

Name of the existing business(es) on the property _____

Zoning district of proposed vending location (TC-1, TC-2, TC-3, NC, CC, or PD-MU)

If in TC district, operating days/ hours of existing business on the property _____

If in TC district, proposed days/hours of food truck vending _____

Name, address, and contact information of property owner(s), including telephone number and email address (please print) _____

Name, address, and contact information of owner(s) of business(es) operating on this property, including telephone number and email address _____

Site Plan, Including:

- a. Vehicle access/circulation areas, including vehicle drive aisles
- b. Parking spaces
- c. Vehicle access points/driveways
- d. Proposed location of food truck
- e. Location of customer entrances of on-site and off-site restaurants (food truck must be at least 100 feet away from restaurant entrance *unless waiver granted by owner of property on which the restaurant is located. Property owner must initial below.*)
- f. Location of firelanes, fire hose connection points, and fire hydrants
- g. Maintaining a 15' from fire hydrants ____, driveway entrances ____, landscaping ____, sight triangles ____, alleys ____, handicap parking spaces/ramps ____, tree trunks ____
- h. Staff determination that vending area of site has sufficient emergency access - _____ (Fire Department staff initial and date)

Fees

Receipt for annual Zoning Compliance Fee: \$ _____

Permission, Waivers, and Signatures of Owner of Property where vending will occur

_____(initial) Property owner grants permission for this vendor 's food truck vending as an accessory use of the property ____ (initial)

(Town Center districts only) Property owner grants waiver for countercyclical use of parking area

_____(initial) Property owner grants permission for vendor to locate truck/trailer less than 100 feet from the customer entrance of on-site restaurant(s) during restaurant(s)' operating hours.

Signature of owner of property where food vending is proposed:

_____ (name and date)

Helpful Websites:

Town of Chapel Hill Website: Visit www.townofchapelhill.org for general information, a special section on food trucks, and links to food truck regulations in the Land Use Management Ordinance and Town Code; visit

<http://gis.townofchapelhill.org/public/> for zoning districts, PIN #s, and to create your site plans.

Chapel Hill Planning Department: 919-968-5066 or planning@townofchapelhill.org

Chapel Hill Inspections Division: 919-968-2718 **Chapel Hill Fire Department:** 919-968-2781